

# WEST VIRGINIA LEGISLATURE

## 2019 REGULAR SESSION

**Originating**

**Senate Bill**

BY ENTER SPONSORS HERE

[Originating in the Committee on Enter References;

Reported on January 14, 2016]

1 A BILL to amend and reenact §5-16-2, §5-16-13, and §5-16-22 of the Code of West Virginia,  
2 1931, as amended; to amend and reenact §11-8-6f of said code; to amend said code by  
3 adding thereto a new section, designated §11-21-25; to amend said code by adding  
4 thereto a new section, designated section §18-1-5; to repeal §18-5-16a of said code; to  
5 amend and reenact §18-5-16 of said code; to amend and reenact §18-5-18a and §18-5-  
6 18b of said code; to amend and reenact §18-5-16, §18-5-32, §18-5-45a, and §18-5-46 of  
7 said code; to amend said code by adding thereto a new article, designated §18-5G-1, §18-  
8 5G-2, §18-5G-3, §18-5G-4, §18-5G-5, §18-5G-6, §18-5G-7, §18-5G-8, §18-5G-9, §18-  
9 5G-10, §18-5G-11, and §18-5G-12; to amend and reenact §18-7A-3 of said code; to  
10 amend and reenact §18-7B-2 of said code; to amend and reenact §18-8-4 of said code;  
11 to amend and reenact §18-9A-2 of said code; to amend and reenact §18-9A-8, §18-9A-9,  
12 and §18-9A-12 of said code; to amend and reenact §18-20-5 of said code; by adding  
13 thereto a new article, designated §18-31-1, §18-31-2, §18-31-3, §18-31-4, §18-31-5, §18-  
14 31-6, §18-31-7, §18-31-8, and §18-31-9; to amend and reenact §18A-4-2, §18A-4-5,  
15 §18A-4-5a, §18A-4-7a, §18A-4-8a, §18A-4-9, and §18A-4-10 of said code; to amend and  
16 reenact §18C-4-1, §18C-4-2, §18C-4-3, §18C-4-4, and §18C-4-5 of said code; to repeal  
17 §18C-4A-1, §18C-4A-2, §18A-4A-3 of said code; and to amend and reenact §29-12-5a of  
18 said code, all relating generally to comprehensive education reform; providing for  
19 conversion of accrued sick leave to premium cost of insurance for Teachers Retirement  
20 System members; allowing county boards of education to increase their regular levy rates  
21 to the statutory maximum; declaring non-severability of Act; providing that central office  
22 administrators, supervisors, and directors serve at the will and pleasure of the  
23 superintendent; including the authorization of the establishment of charter schools;  
24 including charter school employees as covered by the Public Employees Insurance Act;  
25 establishing charter school employees' permissive participation in PEIA; establishing  
26 charter school employee eligibility for the State Teachers Retirement System; establishing

27 charter school employee eligibility for the Teachers' Defined Contribution Retirement  
28 System; providing the legislative purpose and intent; defining terms; authorizing the  
29 establishment of public charter schools beginning in 2019-2020; establishing  
30 requirements and powers for public charter schools; providing for the creation of governing  
31 boards; setting requirements for enrollment in public charter schools; creating process and  
32 requirements for application to establish public charter schools; providing duties and  
33 responsibilities for authorizers; establishing requirements for charter school contracts;  
34 establishing process for renewal, nonrenewal, and revocation of contracts, including  
35 required rules by the State Board of Education; establishing funding for charter school  
36 enrollment; creating appeals process for the denial of a charter application, the  
37 nonrenewal of a charter contract, or the revocation of a charter contract; creating  
38 prohibitions; establishing reporting requirements; providing that appropriation will be  
39 disbursed to the public charter schools to serve the needs of exceptional children; and  
40 public charter schools' coverage by the Board of Risk and Insurance Management;  
41 creating income tax credits against personal income tax for educational expenses incurred  
42 by teachers for the purchase of supplementary educational materials or professional  
43 development costs; addressing the transfer and enrollment policies for students in public  
44 schools; clarifying the employment term for school employees and the applicability to time  
45 lost due to a work stoppage or strike; including teacher recommendations to the  
46 considerations for student promotion; adjusting the maximum teacher-pupil ratio;  
47 expanding the social and emotional support services provided to students; clarifying the  
48 job duties and responsibilities of school counselors; modifying the contact requirements  
49 with a student's guardians upon accrual of unexcused absences; requiring meaningful  
50 contact be made with guardians after a student has accrued three and five unexcused  
51 absences; specifying that a principal may make meaningful contact with guardians after a  
52 student has accrued three unexcused absences; expanding the definition of professional

student support personnel; and increasing the basic foundation allowance for professional student support personnel; increasing the county allowance for current expense to 71.25% of the county's state average costs per square footage per student for operations and maintenance amount; providing written notice of state Board of Risk and Insurance Management insurance coverage to county board of education insureds; providing that counties with less than 1,400 in net enrollment shall be considered to have 1,400 in net enrollment for the purposes of determining the county's basic foundation program only; enhancing counties' ability to provide additional compensation to teachers; permitting a county board of education to base its employment decisions, transfers, reassignments, reducing the number of professional personnel, reductions in classroom teaching positions and reductions in the workforce on an individual's qualifications; and setting forth the factors to be considered when determining an individual's qualifications; clarifying payment to teachers and withholdings; and enacting an Educational Savings Account Program; providing a short title and definitions; providing basic elements of an educational savings account; application requirements; responsibilities of the Treasurer; establishing a Parent Review Committee; providing eligibility requirements for and rights of education service providers; including responsibilities of resident school districts; and addressing legal proceedings; setting local share maximum at 2015-16 level; increasing salaries for teachers; providing additional pay for certain teachers providing math instruction; increasing salaries for service personnel; providing for accrual of personal leave at the end of each pay period; to modifying certain student financial aid resources available to students pursuing public school teaching careers; abolishing the Underwood-Smith Teacher Loan Assistance Program; renaming the Underwood-Smith Teacher Scholarship and Loan Assistance Fund as the Underwood-Smith Teaching Scholars Program Fund; renaming the Underwood-Smith Teacher Scholarship program as the Underwood-Smith Teaching Scholars program; modifying program purpose to target certain academic

79 disciplines and emphasize the academic distinction of award recipients; modifying award  
80 eligibility, renewal and service agreement criteria to reflect modified program purpose;  
81 requiring certain mentoring services be provided to award recipients; preserving eligibility  
82 and service agreement criteria for current award recipients; and modifying the amount of  
83 an award and limiting tuition and fee charges for program recipients.

*Be it enacted by the Legislature of West Virginia*

**CHAPTER 5. GENERAL POWERS AND AUTHORITY OF THE  
GOVERNOR, SECRETARY OF STATE AND ATTORNEY GENERAL;  
BOARD OF PUBLIC WORKS; MISCELLANEOUS AGENCIES,  
COMMISSIONS, OFFICES, PROGRAMS, ETC.**

**ARTICLE 16. WEST VIRGINIA PUBLIC EMPLOYEES INSURANCE ACT.**

**§5-16-2. Definitions.**

1 The following words and phrases as used in this article, unless a different meaning is  
2 clearly indicated by the context, have the following meanings:

3 (1) "Agency" means the Public Employees Insurance Agency created by this article.

4 (2) "Director" means the Director of the Public Employees Insurance Agency created by  
5 this article.

6 (3) "Employee" means any person, including an elected officer, who works regularly full  
7 time in the service of the State of West Virginia and, for the purpose of this article only, the term  
8 "employee" also means any person, including an elected officer, who works regularly full time in  
9 the service of a county board of education; a public charter school established pursuant to §18-  
10 5G-1 et seq. of this code if the charter school includes in its approved charter application a  
11 determination to participate in the Public Employees Insurance program; a county, city or town in  
12 the state; any separate corporation or instrumentality established by one or more counties, cities

13 or towns, as permitted by law; any corporation or instrumentality supported in most part by  
14 counties, cities or towns; any public corporation charged by law with the performance of a  
15 governmental function and whose jurisdiction is coextensive with one or more counties, cities or  
16 towns; any comprehensive community mental health center or ~~comprehensive—mental~~  
17 retardation intellectually and developmentally disabled facility established, operated or licensed  
18 by the Secretary of Health and Human Resources pursuant to §27-2A-1 of this code and which  
19 is supported in part by state, county or municipal funds; any person who works regularly full time  
20 in the service of the Higher Education Policy Commission, the West Virginia Council for  
21 Community and Technical College Education or a governing board, as defined in §18B-1-2 of this  
22 code; any person who works regularly full time in the service of a combined city-county health  
23 department created pursuant to §16-2-1 *et seq.* of this code; any person designated as a 21st  
24 Century Learner Fellow pursuant to §18A-3-11 of this code; and any person who works as a long-  
25 term substitute as defined in §18A-1-1 of this code in the service of a county board of  
26 education: *Provided*, That a long-term substitute who is continuously employed for at least 133  
27 instructional days during an instructional term, and until the end of that instructional term, is  
28 eligible for the benefits provided in this article until September 1, following that instructional  
29 term: *Provided, however*, That a long-term substitute employed fewer than 133 instructional days  
30 during an instructional term is eligible for the benefits provided in this article only during such time  
31 as he or she is actually employed as a long-term substitute. On and after January 1, 1994, and  
32 upon election by a county board of education to allow elected board members to participate in the  
33 Public Employees Insurance Program pursuant to this article, any person elected to a county  
34 board of education shall be considered to be an "employee" during the term of office of the elected  
35 member. Upon election by the State Board of Education to allow appointed board members to  
36 participate in the Public Employees Insurance Program pursuant to this article, any person

37 appointed to the state Board of Education is considered an "employee" during the term of office  
38 of the appointed member: *Provided further*, That the elected member of a county board of  
39 education and the appointed member of the State Board of Education shall pay the entire cost of  
40 the premium if he or she elects to be covered under this article. Any matters of doubt as to who  
41 is an employee within the meaning of this article shall be decided by the director.

42 On or after July 1, 1997, a person shall be considered an "employee" if that person meets  
43 the following criteria:

44 (i) Participates in a job-sharing arrangement as defined in §18A-1-1 of this code;  
45 (ii) Has been designated, in writing, by all other participants in that job-sharing  
46 arrangement as the "employee" for purposes of this section; and  
47 (iii) Works at least one third of the time required for a full-time employee.

48 (4) "Employer" means the State of West Virginia, its boards, agencies, commissions,  
49 departments, institutions or spending units; a county board of education; a public charter school  
50 established pursuant to §18-5G-1 et seq. of this code if the charter school includes in its approved  
51 charter application a determination to participate in the Public Employees Insurance program; a  
52 county, city or town in the state; any separate corporation or instrumentality established by one  
53 or more counties, cities or towns, as permitted by law; any corporation or instrumentality  
54 supported in most part by counties, cities or towns; any public corporation charged by law with  
55 the performance of a governmental function and whose jurisdiction is coextensive with one or  
56 more counties, cities or towns; any comprehensive community mental health center or  
57 comprehensive mental retardation facility established, operated or licensed by the Secretary of  
58 Health and Human Resources pursuant to §27-2A-1 of this code and which is supported in part  
59 by state, county or municipal funds; a combined city-county health department created pursuant  
60 to §16-2-1 et seq. of this code; and a corporation meeting the description set forth in §18B-12-3

61 of this code that is employing a 21st Century Learner Fellow pursuant to §18A-3-11 of this code  
62 but the corporation is not considered an employer with respect to any employee other than a 21st  
63 Century Learner Fellow. Any matters of doubt as to who is an "employer" within the meaning of  
64 this article shall be decided by the director. The term "employer" does not include within its  
65 meaning the National Guard.

66 (5) "Finance board" means the Public Employees Insurance Agency finance board created  
67 by this article.

68 (6) "Person" means any individual, company, association, organization, corporation or  
69 other legal entity, including, but not limited to, hospital, medical or dental service corporations;  
70 health maintenance organizations or similar organization providing prepaid health benefits; or  
71 individuals entitled to benefits under the provisions of this article.

72 (7) "Plan", unless the context indicates otherwise, means the medical indemnity plan, the  
73 managed care plan option or the group life insurance plan offered by the agency.

74 (8) "Retired employee" means an employee of the state who retired after April 29, 1971,  
75 and an employee of the Higher Education Policy Commission, the Council for Community and  
76 Technical College Education, a state institution of higher education or a county board of education  
77 who retires on or after April 21, 1972, and all additional eligible employees who retire on or after  
78 the effective date of this article, meet the minimum eligibility requirements for their respective  
79 state retirement system and whose last employer immediately prior to retirement under the state  
80 retirement system is a participating employer in the state retirement system and in the Public  
81 Employees Insurance Agency: *Provided*, That for the purposes of this article, the employees who  
82 are not covered by a state retirement system, but who are covered by a state-approved or state-  
83 contracted retirement program or a system approved by the director, shall, in the case of  
84 education employees, meet the minimum eligibility requirements of the State Teachers

85 Retirement System and in all other cases, meet the minimum eligibility requirements of the Public  
86 Employees Retirement System and may participate in the Public Employees Insurance Agency  
87 as retired employees upon terms as the director sets by rule as authorized in this article.  
88 Employers with employees who are, or who are eligible to become, retired employees under this  
89 article shall be mandatory participants in the Retiree Health Benefit Trust Fund created pursuant  
90 to 5-16D-1 et seq. of this code. Nonstate employers may opt out of the West Virginia other post-  
91 employment benefits plan of the Retiree Health Benefit Trust Fund and elect to not provide  
92 benefits under the Public Employees Insurance Agency to retirees of the nonstate employer, but  
93 may do so only upon the written certification, under oath, of an authorized officer of the employer  
94 that the employer has no employees who are, or who are eligible to become, retired employees  
95 and that the employer will defend and hold harmless the Public Employees Insurance Agency  
96 from any claim by one of the employer's past, present or future employees for eligibility to  
97 participate in the Public Employees Insurance Agency as a retired employee. As a matter of law,  
98 the Public Employees Insurance Agency shall not be liable in any respect to provide plan benefits  
99 to a retired employee of a nonstate employer which has opted out of the West Virginia other post-  
100 employment benefits plan of the Retiree Health Benefit Trust Fund pursuant to this section.

**§5-16-13. Payment of costs by employer and employee; spouse and dependent coverage;  
involuntary employee termination coverage; conversion of annual leave and sick  
leave authorized for health or retirement benefits; authorization for retiree  
participation; continuation of health insurance for surviving dependents of  
deceased employees; requirement of new health plan, limiting employer  
contribution.**

101 (a) *Cost-sharing.* -- The director shall provide under any contract or contracts entered into  
102 under the provisions of this article that the costs of any group hospital and surgical insurance,

Intr SB

103 group major medical insurance, group prescription drug insurance, group life and accidental death  
104 insurance benefit plan or plans shall be paid by the employer and employee.

105       (b) *Spouse and dependent coverage.* -- Each employee is entitled to have his or her  
106 spouse and dependents included in any group hospital and surgical insurance, group major  
107 medical insurance or group prescription drug insurance coverage to which the employee is  
108 entitled to participate: *Provided*, That the spouse and dependent coverage is limited to excess or  
109 secondary coverage for each spouse and dependent who has primary coverage from any other  
110 source. For purposes of this section, the term "primary coverage" means individual or group  
111 hospital and surgical insurance coverage or individual or group major medical insurance coverage  
112 or group prescription drug coverage in which the spouse or dependent is the named insured or  
113 certificate holder. For the purposes of this section, "dependent" includes an eligible employee's  
114 unmarried child or stepchild under the age of twenty-five if that child or stepchild meets the  
115 definition of a "qualifying child" or a "qualifying relative" in Section 152 of the Internal Revenue  
116 Code. The director may require proof regarding spouse and dependent primary coverage and  
117 shall adopt rules governing the nature, discontinuance and resumption of any employee's  
118 coverage for his or her spouse and dependents.

119       (c) *Continuation after termination.* -- If an employee participating in the plan is terminated  
120 from employment involuntarily or in reduction of work force, the employee's insurance coverage  
121 provided under this article shall continue for a period of three months at no additional cost to the  
122 employee and the employer shall continue to contribute the employer's share of plan premiums  
123 for the coverage. An employee discharged for misconduct shall not be eligible for extended  
124 benefits under this section. Coverage may be extended up to the maximum period of three  
125 months, while administrative remedies contesting the charge of misconduct are pursued. If the  
126 discharge for misconduct be upheld, the full cost of the extended coverage shall be reimbursed

Intr SB

127 by the employee. If the employee is again employed or recalled to active employment within  
128 twelve months of his or her prior termination, he or she shall not be considered a new enrollee  
129 and may not be required to again contribute his or her share of the premium cost, if he or she had  
130 already fully contributed such share during the prior period of employment.

131         (d) *Conversion of accrued annual and sick leave for extended insurance coverage upon*  
132 *retirement for employees who elected to participate in the plan before July, 1988.* -- Except as  
133 otherwise provided in subsection (g) of this section, when an employee participating in the plan,  
134 who elected to participate in the plan before July 1, 1988, is compelled or required by law to retire  
135 before reaching the age of sixty-five, or when a participating employee voluntarily retires as  
136 provided by law, that employee's accrued annual leave and sick leave, if any, shall be credited  
137 toward an extension of the insurance coverage provided by this article, according to the following  
138 formulae: The insurance coverage for a retired employee shall continue one additional month for  
139 every two days of annual leave or sick leave, or both, which the employee had accrued as of the  
140 effective date of his or her retirement. For a retired employee, his or her spouse and dependents,  
141 the insurance coverage shall continue one additional month for every three days of annual leave  
142 or sick leave, or both, which the employee had accrued as of the effective date of his or her  
143 retirement.

144         (e) *Conversion of accrued annual and sick leave for extended insurance coverage upon*  
145 *retirement for employees who elected to participate in the plan after June, 1988.* --  
146 Notwithstanding subsection (d) of this section, and except as otherwise provided in subsections  
147 (g) and (l) of this section, when an employee participating in the plan who elected to participate  
148 in the plan on and after July 1, 1988, is compelled or required by law to retire before reaching the  
149 age of sixty-five, or when the participating employee voluntarily retires as provided by law, that  
150 employee's annual leave or sick leave, if any, shall be credited toward one half of the premium

151 cost of the insurance provided by this article, for periods and scope of coverage determined  
152 according to the following formulae: (1) One additional month of single retiree coverage for every  
153 two days of annual leave or sick leave, or both, which the employee had accrued as of the  
154 effective date of his or her retirement; or (2) one additional month of coverage for a retiree, his or  
155 her spouse and dependents for every three days of annual leave or sick leave, or both, which the  
156 employee had accrued as of the effective date of his or her retirement. The remaining premium  
157 cost shall be borne by the retired employee if he or she elects the coverage. For purposes of this  
158 subsection, an employee who has been a participant under spouse or dependent coverage and  
159 who reenters the plan within twelve months after termination of his or her prior coverage shall be  
160 considered to have elected to participate in the plan as of the date of commencement of the prior  
161 coverage. For purposes of this subsection, an employee shall not be considered a new employee  
162 after returning from extended authorized leave on or after July 1, 1988.

163           (f) *Increased retirement benefits for retired employees with accrued annual and sick leave.*

164 -- In the alternative to the extension of insurance coverage through premium payment provided in  
165 subsections (d) and (e) of this section, the accrued annual leave and sick leave of an employee  
166 participating in the plan may be applied, on the basis of two days' retirement service credit for  
167 each one day of accrued annual and sick leave, toward an increase in the employee's retirement  
168 benefits with those days constituting additional credited service in computation of the benefits  
169 under any state retirement system: *Provided*, That for a person who first becomes a member of  
170 the Teachers Retirement System as provided in article seven-a, chapter eighteen of this code on  
171 or after July 1, 2015, accrued annual and sick leave of an employee participating in the plan may  
172 not be applied for retirement service credit. However, the additional credited service shall not be  
173 used in meeting initial eligibility for retirement criteria, but only as additional service credited in  
174 excess thereof.

175                   (g) *Conversion of accrued annual and sick leave for extended insurance coverage upon*  
176                   *retirement for certain higher education employees.* – Except as otherwise provided in subsection  
177                   (i) of this section, when an employee, who is a higher education full-time faculty member  
178                   employed on an annual contract basis other than for twelve months, is compelled or required by  
179                   law to retire before reaching the age of sixty-five, or when such a participating employee  
180                   voluntarily retires as provided by law, that employee's insurance coverage, as provided by this  
181                   article, shall be extended according to the following formulae: The insurance coverage for a retired  
182                   higher education full-time faculty member, formerly employed on an annual contract basis other  
183                   than for twelve months, shall continue beyond the effective date of his or her retirement one  
184                   additional year for each three and one-third years of teaching service, as determined by uniform  
185                   guidelines established by the University of West Virginia Board of Trustees and the board of  
186                   directors of the state college system, for individual coverage, or one additional year for each five  
187                   years of teaching service for family coverage.

188                   (h) Any employee who retired prior to April 21, 1972, and who also otherwise meets the  
189                   conditions of the "retired employee" definition in section two of this article, shall be eligible for  
190                   insurance coverage under the same terms and provisions of this article. The retired employee's  
191                   premium contribution for any such coverage shall be established by the finance board.

192                   (i) *Retiree participation.* -- All retirees under the provisions of this article, including those  
193                   defined in section two of this article; those retiring prior to April 21, 1972; and those hereafter  
194                   retiring are eligible to obtain health insurance coverage. The retired employee's premium  
195                   contribution for the coverage shall be established by the finance board.

196                   (j) *Surviving spouse and dependent participation.* -- A surviving spouse and dependents  
197                   of a deceased employee, who was either an active or retired employee participating in the plan  
198                   just prior to his or her death, are entitled to be included in any comprehensive group health

199 insurance coverage provided under this article to which the deceased employee was entitled, and  
200 the spouse and dependents shall bear the premium cost of the insurance coverage. The finance  
201 board shall establish the premium cost of the coverage.

202 (k) *Elected officials.* -- In construing the provisions of this section or any other provisions  
203 of this code, the Legislature declares that it is not now nor has it ever been the Legislature's intent  
204 that elected public officials be provided any sick leave, annual leave or personal leave, and the  
205 enactment of this section is based upon the fact and assumption that no statutory or inherent  
206 authority exists extending sick leave, annual leave or personal leave to elected public officials and  
207 the very nature of those positions preclude the arising or accumulation of any leave, so as to be  
208 thereafter usable as premium paying credits for which the officials may claim extended insurance  
209 benefits.

210 (l) *Participation of certain former employees.* -- An employee, eligible for coverage under  
211 the provisions of this article who has twenty years of service with any agency or entity participating  
212 in the public employees insurance program or who has been covered by the public employees  
213 insurance program for twenty years may, upon leaving employment with a participating agency  
214 or entity, continue to be covered by the program if the employee pays one hundred five percent  
215 of the cost of retiree coverage: *Provided*, That the employee shall elect to continue coverage  
216 under this subsection within two years of the date the employment with a participating agency or  
217 entity is terminated: *Provided, further* That if an employee, eligible for coverage under the  
218 provisions of this article, is a member of the Teachers Retirement System as defined in article  
219 seven-a, chapter eighteen of this code on or after July 1, 2019, that employee's accrued sick  
220 leave, if any, shall be credited toward the premium cost of the insurance provided by this article  
221 for one additional month of coverage for the retiree and his or her dependents for every ten days  
222 of sick leave which the employee had accrued as of the effective date of his or her retirement.

223                   (m) *Prohibition on conversion of accrued annual and sick leave for extended coverage*  
224                   *upon retirement for new employees who elect to participate in the plan after June, 2001.* — Any  
225                   employee hired on or after July 1, 2001, who elects to participate in the plan may not apply  
226                   accrued annual or sick leave toward the cost of premiums for extended insurance coverage upon  
227                   his or her retirement. This prohibition does not apply to the conversion of accrued annual or sick  
228                   leave for increased retirement benefits, as authorized by this section: *Provided,* That any person  
229                   who has participated in the plan prior to July 1, 2001, is not a new employee for purposes of this  
230                   subsection if he or she becomes reemployed with an employer participating in the plan within two  
231                   years following his or her separation from employment and he or she elects to participate in the  
232                   plan upon his or her reemployment.

233                   (n) *Prohibition on conversion of accrued years of teaching service for extended coverage*  
234                   *upon retirement for new employees who elect to participate in the plan July, 2009.* -- Any  
235                   employee hired on or after July 1, 2009, who elects to participate in the plan may not apply  
236                   accrued years of teaching service toward the cost of premiums for extended insurance coverage  
237                   upon his or her retirement.

#### **§5-16-22. Permissive participation; exemptions.**

1                   The provisions of this article are not mandatory upon any employee or employer who is  
2                   not an employee of or is not the State of West Virginia, its boards, agencies, commissions,  
3                   departments, institutions or spending units, or a county board of education, and nothing contained  
4                   in this article may be construed so as to compel any employee or employer to enroll in or subscribe  
5                   to any insurance plan authorized by the provisions of this article: *Provided,* That nothing in this  
6                   section requires a public charter school to participate in the Public Employees Insurance Agency  
7                   program.

8                   Those employees enrolled in the insurance program authorized under the provisions of

9       §21A-2B-1 *et seq.* of this code may not be required to enroll in or subscribe to an insurance plan  
10      or plans authorized by the provisions of this article, and the employees of any department which  
11      has an existing insurance program for its employees to which the government of the United States  
12      contributes any part or all of the premium or cost of the premium may be exempted from the  
13      provisions of this article. Any employee or employer exempted under the provisions of this  
14      paragraph may enroll in any insurance program authorized by the provisions of this article at any  
15      time, to the same extent as any other qualified employee or employer, but employee or employer  
16      may not remain enrolled in both programs. The provisions of §33-14-1 *et seq.* through §33-16-1  
17      *et seq.* of this code, relating to group life insurance, accident and sickness insurance, and group  
18      accident and sickness insurance, are not applicable to the provisions of this article whenever the  
19      provisions of §33-14-1 *et seq.* through §33-16-1 *et seq.* of this code are in conflict with or contrary  
20      to any provision set forth in this article or to any plan or plans established by the Public Employees  
21      Insurance Agency.

22           Employers, other than the State of West Virginia, its boards, agencies, commissions,  
23      departments, institutions, spending units, or a county board of education are exempt from  
24      participating in the insurance program provided for by the provisions of this article unless  
25      participation by the employer has been approved by a majority vote of the employer's governing  
26      body. It is the duty of the clerk or secretary of the governing body of an employer who by majority  
27      vote becomes a participant in the insurance program to notify the director not later than 10 days  
28      after the vote.

29           Any employer, whether the employer participates in the Public Employees Insurance  
30      Agency insurance program as a group or not, which has retired employees, their dependents or  
31      surviving dependents of deceased retired employees who participate in the Public Employees  
32      Insurance Agency insurance program as authorized by this article, shall pay to the agency the  
33      same contribution toward the cost of coverage for its retired employees, their dependents or  
34      surviving dependents of deceased retired employees as the State of West Virginia, its boards,

35 agencies, commissions, departments, institutions, spending units, or a county board of  
36 education pay for their retired employees, their dependents and surviving dependents of  
37 deceased retired employees, as determined by the finance board: *Provided*, That after June 30,  
38 1996, an employer not mandated to participate in the plan is only required to pay a contribution  
39 toward the cost of coverage for its retired employees, their dependents or the surviving  
40 dependents of deceased retired employees who elect coverage when the retired employee  
41 participated in the plan as an active employee of the employer for at least five years: *Provided*,  
42 however, That those retired employees of an employer not participating in the plan who retire on  
43 or after July 1, 2010, who have participated in the plan as active employees of the employer for  
44 less than five years are responsible for the entire premium cost for coverage and the Public  
45 Employees Insurance Agency shall bill for and collect the entire premium from the retired  
46 employees, unless the employer elects to pay the employer share of the premium. Each employer  
47 is hereby authorized and required to budget for and make such payments as are required by this  
48 section.

## CHAPTER 11. TAXATION.

### ARTICLE 8. LEVIES.

#### **§11-8-6f. Regular school board levy rate; creation and implementation of Growth County School Facilities Act; creation of Growth County School Facilities Act Fund.**

1           (a) Notwithstanding any other provision of law except §11-8-6f(c) of this code, where any  
2 annual appraisal, triennial appraisal or general valuation of property would produce a statewide  
3 aggregate assessment that would cause an increase of two percent or more in the total property  
4 tax revenues that would be realized were the then current regular levy rates of the county boards  
5 of education to be imposed, the rate of levy for county boards of education shall be reduced  
6 uniformly statewide and proportionately for all classes of property for the forthcoming tax year so  
7 as to cause the rate of levy to produce no more than one hundred two percent of the previous

8 year's projected statewide aggregate property tax revenues from extending the county board of  
9 education levy rate, unless subsection (b) of this section is complied with. The reduced rates of  
10 levy shall be calculated in the following manner: (1) The total assessed value of each class of  
11 property as it is defined by section five of this article for the assessment period just concluded  
12 shall be reduced by deducting the total assessed value of newly created properties not assessed  
13 in the previous year's tax book for each class of property; (2) the resulting net assessed value of  
14 Class I property shall be multiplied by .01; the value of Class II by .02; and the values of Classes  
15 III and IV, each by .04; (3) total the current year's property tax revenue resulting from regular  
16 levies for the boards of education throughout this state and multiply the resulting sum by one  
17 hundred two percent: *Provided*, That the one hundred two percent figure shall be increased by  
18 the amount the boards of education's increased levy provided for in subsection (b), section eight,  
19 article one-c of this chapter; (4) divide the total regular levy tax revenues, thus increased in  
20 subdivision (3) of this subsection, by the total weighted net assessed value as calculated in  
21 subdivision (2) of this subsection and multiply the resulting product by one hundred; the resulting  
22 number is the Class I regular levy rate, stated as cents-per-one hundred dollars of assessed  
23 value; and (5) the Class II rate is two times the Class I rate; Classes III and IV, four times the  
24 Class I rate as calculated in the preceding subdivision.

25 An additional appraisal or valuation due to new construction or improvements, including  
26 beginning recovery of natural resources, to existing real property or newly acquired personal  
27 property shall not be an annual appraisal or general valuation within the meaning of this section,  
28 nor shall the assessed value of the improvements be included in calculating the new tax levy for  
29 purposes of this section. Special levies shall not be included in any calculations under this section.

30 (b) After conducting a public hearing, the Legislature may, by act, increase the rate above  
31 the reduced rate required in subsection (a) of this section if an increase is determined to be  
32 necessary.

33 (c) Beginning with the 2020 fiscal year and the 2019 tax year, §11-8-6f(a) and (b) of this

34     code expire and the regular levy rates for the county boards of education shall be the following:  
35     (1) For Class I property, 19.4 cents per \$100; (2) for Class II property, 38.8 cents per \$100; and  
36     (3) for Class III and Class IV property, 77.6 cents per \$100: Provided, That, annually, county  
37     boards of education may increase their regular levy rates through a majority vote of their members  
38     up to the sum of the levy rates set forth in subdivisions (1), (2) and (3), section six-c of this article  
39     for each class of property, which are: (1) For Class I property, 22.95 cents per \$100; (2) for Class  
40     II property, 45.9 cents per \$100; and (3) for Class III and Class IV property, 91.8 cents per \$100.

41                 (c) (d) The State Tax Commissioner shall report to the Joint Committee on Government  
42 and Finance and the Legislative Oversight Commission on Education Accountability by March 1  
43 of each year on the progress of assessors in each county in assessing properties at the  
44 Constitutionally required sixty percent of market value and the effects of increasing the limit on  
45 the increase in total property tax revenues set forth in this section to two percent.

46                 (d) (e) *Growth County School Facilities Act. — Legislative findings.* --

47                 The Legislature finds and declares that there has been, overall, a statewide decline in  
48 enrollment in the public schools of this state; due to this decline, most public schools have ample  
49 space for students, teachers and administrators; however, some counties of this state have  
50 experienced significant increases in enrollment due to significant growth in those counties; that  
51 those counties experiencing significant increases do not have adequate facilities to accommodate  
52 students, teachers and administrators. Therefore, the Legislature finds that county boards of  
53 education in those high-growth counties should have the authority to designate revenues  
54 generated from the application of the regular school board levy due to new construction or  
55 improvements placed in a Growth County School Facilities Act Fund be used for school facilities  
56 in those counties to promote the best interests of this state's students.

57                 (1) For the purposes of this subsection, "growth county" means any county that has  
58 experienced an increase in second month net enrollment of fifty or more during any three of the  
59 last five years, as determined by the state Department of Education.

60               (2) The provisions of this subsection shall only apply to any growth county, as defined in  
61 subdivision (1) of this subsection, that, by resolution of its county board of education, chooses to  
62 use the provisions of this subsection.

63               (3) For any growth county, as defined in subdivision (1) of this subsection, that adopts a  
64 resolution choosing to use the provisions of this subsection, pursuant to subdivision (2) of this  
65 subsection, assessed values resulting from additional appraisal or valuation due to new  
66 construction or improvements to existing real property shall be designated as new property values  
67 and identified by the county assessor. The statewide regular school board levy rate as established  
68 by the Legislature shall be applied to the assessed value designated as new property values and  
69 the resulting property tax revenues collected from application of the regular school board levy rate  
70 shall be placed in a separate account designated as the Growth County School Facilities Act  
71 Fund. Revenues deposited in the Growth County School Facilities Act Fund shall be appropriated  
72 by the county board of education for construction, maintenance or repair of school facilities.  
73 Revenues in the fund may be carried over for an indefinite length of time and may be used as  
74 matching funds for the purpose of obtaining funds from the School Building Authority or for the  
75 payment of bonded indebtedness incurred for school facilities. For any growth county choosing  
76 to use the provisions of this subsection, estimated school board revenues generated from  
77 application of the regular school board levy rate to new property values are not to be considered  
78 as local funds for purposes of the computation of local share under the provisions of section  
79 eleven, article nine-a, chapter eighteen of this code.

80 {e} (f) This section, as amended during the legislative session in the year 2004, shall be  
81 effective as to any regular levy rate imposed for the county boards of education for taxes due  
82 and payable on or after July 1, 2004. If any provision of this section is held invalid, the invalidity  
83 shall not affect other provisions or applications of this section which can be given effect without  
84 the invalid provision or its application and to this end the provisions of this section are declared  
85 to be severable.

**ARTICLE 21. PERSONAL INCOME TAX.****§11-21-25. EDUCATION EXPENSES TAX CREDITS.**

1       (a) Credit allowed. - For those tax years beginning on or after January 1, 2019, there is  
2       allowed a nonrefundable credit for expenses incurred for the purchase of supplementary  
3       education materials or professional development costs incurred by a classroom teacher employed  
4       by a public or private school.

5       (b) Amount of credit. - A classroom teacher employed by a public or private school may  
6       claim a tax credit not to exceed \$250.

7       (c) Qualifying educational expenses. - Qualifying expenses include costs relating to  
8       computer equipment including education related software and services, textbooks, workbooks,  
9       curricula and other written or supplementary materials used for curricular or cocurricular or extra-  
10      curricular instruction and expenses for curricular or cocurricular activities.

11      (d) Unused credit. - If any credit remains after application of §11-21-25(c) of this code, that  
12      amount is forfeited. A carryback to a prior taxable year is not allowed for the amount of any unused  
13      portion of any annual credit allowance.

**CHAPTER 18. EDUCATION.****ARTICLE 1. DEFINITIONS; LIMITATIONS OF CHAPTER; GOALS FOREDUCATION.****§18-1-5. Nonseverability.**

2       If any provision of this Act, passed during the regular session, 2019, is held invalid, then,  
3       notwithstanding any other provision of law, every other provision of this Act shall be deemed  
4       invalid and of no further force and effect.

**ARTICLE 5. COUNTY BOARD OF EDUCATION.****§18-5-16. Student transfers; definitions; legislative findings; appeals; calculating net  
enrollment; fees for transfer.**

1       (a) (a) County districts and school attendance.— Establishment of attendance zones

2       within counties. – The county board ~~may divide~~ shall establish attendance zones within the county  
3       into such districts as are necessary to determine ~~to designate~~ the schools the ~~that its resident~~  
4       students of its county shall attend. Upon the written request of any parent or guardian, or person  
5       legally responsible for any student, or for reasons affecting the best interests of the schools, the  
6       superintendent may transfer students from one school to another within the county. Any  
7       aggrieved person may appeal the decision of the county superintendent to the county board, and  
8       the decision of the county board shall be ~~is~~ final.

9           (b) (c) *Transfers between counties; legislative findings* —

10          (1) Transfers of students from one county to another may be made by the county board of  
11       the county in which the student desiring to be transferred resides. The transfer shall be subject to  
12       the approval of both the board of the county in which the student resides and the board to which  
13       the student wishes to be transferred.

14          (2) *Legislative findings.* — Over the past several years, counties have been forced to close  
15       a number of schools because of declining student enrollment. School officials predict that an  
16       additional eighteen percent loss in enrollment may occur between 2002 and 2012. This continued  
17       decrease in the number of students enrolled in the public schools of the state may result in more  
18       instances of consolidation which will increase the problem of long bus rides for students if they  
19       remain in a school in their county of residence.

20          Therefore the Legislature makes the following findings:

21           (A) County lines may impede the effective and efficient delivery of education services;

22           (B) Students often must endure long bus rides to a school within their county of residence  
23       when a school in an adjacent county is a fraction of the distance away;

24           (C) The wishes of parents or guardians to have their children transferred to a county other  
25       than their county of residence should be considered by the county boards; and

26           (D) Where counties cannot agree, it is necessary to establish a process to determine when  
27       transfers are appropriate.

28       (3) The state board shall establish a process whereby a parent or guardian of a student  
29 may appeal the refusal of a county board to enter into an agreement to transfer or accept the  
30 transfer of the student.

31       (A) The process shall designate the state superintendent to hear the appeal. In  
32 determining whether to overturn a decision of a county board, the state superintendent shall  
33 consider such factors as the following:

34           (i) Travel time for the student;  
35           (ii) Impact on levies or bonds;  
36           (iii) Other financial impact on the county of residence; and  
37           (iv) Such other factors as the state superintendent may determine.

38       (B) If, during the appeal process, the state superintendent discovers that the education  
39 and the welfare of students in the transferring county could be enhanced, the state superintendent  
40 may direct that students may be permitted to attend a school in another county.

41       (C) If multiple appeals are received from the same geographical area of a county, the state  
42 superintendent may impose on the receiving county restrictions including, but not limited to,  
43 requiring the receiving county to accept all students in that geographical area of the sending  
44 county who wish to transfer to the receiving county.

45       (D) If a student is transferred on either a full time or a part time basis without the  
46 agreement of both boards by official action as reflected in the minutes of their respective meetings  
47 and if the student's parent or guardian fails to appeal or loses the appeal under the process  
48 established in subdivision (3) of this subsection, the student shall be counted only in the net  
49 enrollment of the county in which the student resides.

50       (4) If, after two county boards have agreed to a transfer arrangement for a student, that  
51 student chooses to return to a school in his or her county of residence after the second month of  
52 any school year, the following shall apply:

53       (A) The county of residence may issue an invoice to the county from which the student

54 transferred for the amount, determined on a pro rata basis, that the county of residence otherwise  
55 would have received under the state basic foundation program established in article nine-a [§§  
56 18-8A-1 et seq.] of this chapter; and

57 (B) The county from which the student transferred shall reimburse the county of residence  
58 for the amount of the invoice.

59 (c) *Transfers between high schools.* In any county where a high school is maintained,  
60 but topography, impassable roads, long bus rides, or other conditions prevent the practicable  
61 transportation of any students to such high school, the board may transfer them to a high school  
62 in an adjoining county. In any such case, the county boards may enter into an agreement providing  
63 for the payment of the cost of transportation, if any, of the students.

64 (1) *Definitions.* – For the purposes of this section, unless a different meaning clearly  
65 appears from the context:

66 "Nonresident student" means a student who resides in this state and who is enrolled in or  
67 is seeking enrollment in a school district other than the school district in which the student resides.

68 "Open enrollment" means a policy adopted and implemented by a school district governing  
69 board to allow nonresident students to enroll in any school within the district pursuant to  
70 subsection (a) of this section. Open enrollment is distinct from a mutual agreement of two county  
71 boards regarding mass transfer of students, as contemplated in §18-5-13(f)(1)(C) of this code.

72 (2) *Enrollment policies.* – County boards may establish and implement an open enrollment  
73 policy without charging tuition and without obtaining approval from the county board of the county  
74 without obtaining approval from the county board of the county in which a student resides and  
75 transfers. These policies shall clearly articulate any admission criteria, application procedures,  
76 transportation provisions, timelines for open enrollment periods, and restrictions on transfers due  
77 to building capacity constraints.

78 (A) A county board may give enrollment preference to:

79 (i) Siblings of students already enrolled through the open enrollment policy;

80                   (ii) Secondary students who have completed tenth grade and, due to family  
81                   relocation, become nonresident students, but express the desire to remain in a specific  
82                   school to complete their education;

83                   (iii) Student who are children, grandchildren, or legal wards of employees;

84                   (iv) Students whose legal residences, though geographically within another  
85                   county, are more proximate to a school within the receiving county, whether calculated by  
86                   miles or transportation time; and

87                   (v) Students who reside in a portion of a county where topography, impassable  
88                   roads, long bus rides, or other conditions prevent the practicable transportation of the  
89                   student to a school within the county, and a school within a contiguous county is more  
90                   easily accessible.

91                   (B) A county must comply with all enrollment requirements for children who are in foster  
92                   care or who meet the definition of unaccompanied youth prescribed in the McKinney-Vento  
93                   Homeless Assistance Act (42 U.S.C. §11434a(6)).

94                   (C) The county board for the county educating the nonresident student may provide an  
95                   adequate means of transportation to nonresident students when students have complied with the  
96                   procedure for obtaining authorization to attend school outside their county of residence.

97                   (i) County boards of education are not required to uniformly provide nonresident  
98                   student transportation, and may consider whether a nonresident student meets the  
99                   eligibility criteria for free or reduced price lunches and milk established within the Richard  
100                  B. Russell National School Lunch Act (42 U.S.C. §1758).

101                  (ii) The county board for the county educating the nonresident student shall provide  
102                  transportation each way to and from the school of attendance, or to and from an agreed  
103                  pickup point on a regular transportation route, or for the total miles traveled each day for  
104                  the nonresident student to reach the school of enrollment if the nonresident student with  
105                  disabilities has an individualized education program that specifies that transportation is

106       necessary for fulfillment of the program.

107       (3) Appeal. – The state board of education shall establish a process whereby a parent or  
108       guardian of a student may appeal the refusal of a county board to accept the transfer of the  
109       student. If during the appeal process, the State Superintendent discovers that the education and  
110       the welfare of the student could be enhanced, the State Superintendent may direct that the student  
111       may be permitted to attend a school in the receiving county.

112       (4) Net enrollment. – For purposes of net enrollment as defined in §18-9A-2 of this code,  
113       whenever a student is transferred on a full-time basis from one school district to another district  
114       pursuant to the provisions of this section, the county to which the student is transferred shall  
115       include the student in its net enrollment.

116       (A) If, after transferring to another county, a student chooses to return to a school in his or  
117       her county of residence after the second month of any school year, the following applies:

118            (i) The county of residence may issue an invoice to the county from which the  
119       student transferred for the amount, determined on a pro rata basis, that the county of  
120       residence otherwise would have received under the state basic foundation program  
121       established in § 18-9A-1 et seq. of this code; and

122            (ii) The county from which the student transferred shall reimburse the county of  
123       residence for the amount of the invoice.

124       (c) Transfers between high schools. -- In any county where a high school is maintained,  
125       but topography, impassable roads, long bus rides, or other conditions prevent the practicable  
126       transportation of any students to such high school, the board may transfer them to a high school  
127       in an adjoining county. In any such case, the county boards may enter into an agreement providing  
128       for the payment of the cost of transportation, if any, of the students.

129       (d) (b) Transfers between states. -- Transfer of students from this state to another state  
130       shall be upon such terms, including payment of tuition, as shall be mutually agreed upon by the  
131       board of the transferring receiving county and the authorities of the school to or district from which

132 the transfer is made.

133 (e) (c) No parent, guardian, or person acting as parent or guardian shall be is required to  
134 pay for the transfer of a student or for the tuition of the student after the transfer when such the  
135 transfer is carried out under the terms of this section.

**§18-5-16a. Authorization to transfer pupils from one district to another; mandatory  
transfer; payment of tuition; net enrollment.**

[Repealed]

**§18-5-18a. Maximum teacher-pupil ratio.**

1 (a) County boards of education shall provide ~~by the school year 1983-84, and thereafter~~ sufficient personnel, equipment and facilities as will ensure that each first and second through  
2 ~~sixth~~ grade classroom, or classrooms having two or more grades that include either the first or  
3 ~~second~~ one or more of the first through sixth grades shall not have more than ~~twenty-five twenty-~~  
4 ~~eight~~ pupils for each teacher of the grade or grades and shall not have more than twenty pupils  
5 for each kindergarten teacher per session, unless the state superintendent has excepted a  
6 specific classroom upon application therefor by a county board.

8 County boards shall provide ~~by the school year 1984-85, and continue thereafter~~ sufficient personnel, equipment and facilities as will ensure that each third, fourth, fifth and sixth grade  
9 classroom, or classrooms having two or more grades that include one or more of the third, fourth,  
10 fifth and sixth grades, shall not have more than twenty five pupils for each teacher of the grade  
11 or grades.

13 (b) Beginning with the school year 1986-87, and thereafter, no No county shall maintain a  
14 greater number of classrooms having two or more grades that include one or more of the grade  
15 levels referred to in this section than were in existence in said county as of January 1, 1983.  
16 ~~Provided, That for the prior school years, and only if there is insufficient classroom space available~~  
17 ~~in the school or county, a county may maintain one hundred ten percent of such number of~~  
18 ~~classrooms.~~

19       (c) During the school year 1984-85, and thereafter, the The state superintendent is  
20 authorized, consistent with sound educational policy, (a) to permit on a statewide basis, in grades  
21 four through six, more than twenty-five twenty-eight pupils per teacher in a classroom for the  
22 purposes of instruction in physical education, and (b) to permit more than twenty pupils per  
23 teacher in a specific kindergarten classroom and twenty-five twenty-eight pupils per teacher in a  
24 specific classroom in grades one through six during a school year in the event of extraordinary  
25 circumstances as determined by the state superintendent after application by a county board of  
26 education.

27       (d) The state board shall establish guidelines for the exceptions authorized in this section,  
28 but in no event shall the superintendent except classrooms having more than three pupils above  
29 the pupil-teacher ratio as set forth in this section.

30       (e) The requirement for approval of an exception to exceed the twenty pupils per  
31 kindergarten teacher per session limit or the twenty-five twenty-eight pupils per teacher limit in  
32 grades one through six is waived in schools where the schoolwide pupil-teacher ratio is twenty-  
33 five twenty-eight or less in grades one through six: *Provided*, That a teacher shall not have more  
34 than three pupils above the teacher/pupil ratio as set forth in this section. Any kindergarten teacher  
35 who has more than twenty pupils per session and any classroom teacher of grades one through  
36 six who has more than twenty-five pupils shall be paid additional compensation based on the  
37 affected classroom teacher's average daily salary divided by twenty for kindergarten teachers or  
38 twenty-five for teachers of grades one through six for every day times the number of additional  
39 pupils enrolled up to the maximum pupils permitted in the teacher's classroom. All such additional  
40 compensation shall be paid from county funds exclusively.

41       Notwithstanding any other provision of this section to the contrary, commencing with the  
42 school year beginning on July 1, 1994 a teacher in grades one, two or three or classrooms having

43       ~~two or more such grade levels, shall not have more than two pupils above the teacher/pupil ratio~~  
44       ~~as set forth in this section: Provided, That commencing with the school year beginning on July 1,~~  
45       ~~1995, such teacher shall not have more than one pupil above the teacher/pupil ratio as set forth~~  
46       ~~in this section: Provided, however, That commencing with the school year beginning on July 1,~~  
47       ~~1996, such teacher shall not have any pupils above the teacher/pupil ratio as set forth in this~~  
48       ~~section.~~

49           (f) No provision of this section is intended to limit the number of pupils per teacher in a  
50       classroom for the purpose of instruction in choral, band or orchestra music.

51           (g) Each school principal shall assign students equitably among the classroom teachers,  
52       taking into consideration reasonable differences due to subject areas and/or grade levels.

53           (h) The state board shall collect from each county board of education information on class  
54       size and the number of pupils per teacher for all classes in grades seven through twelve. The  
55       state board shall report such information to the Legislative Oversight Commission on Education  
56       Accountability before January 1, of each year.

#### **§18-5-18b. School counselors in public schools.**

1           (a) A school counselor means a professional educator who holds a valid school  
2       counselor's certificate in accordance with article three of this chapter.

3           (b) Each county board shall provide counseling services for each pupil enrolled in the  
4       public schools of the county.

5           (c) The school counselor shall work with individual pupils and groups of pupils in providing  
6       developmental, preventive and remedial guidance and counseling programs to meet academic,  
7       social, emotional and physical needs; including programs to identify and address the problem of  
8       potential school dropouts. The school counselor also may provide consultant services for parents,  
9       teachers and administrators and may use outside referral services, when appropriate, if no

10 additional cost is incurred by the county board.

11 (d) The state board may adopt rules consistent with the provisions of this section that  
12 define the role of a school counselor based on the "National Standards for School Counseling  
13 Programs" of the American school counselor association. A school counselor is authorized to  
14 perform such services as are not inconsistent with the provisions of the rule as adopted by the  
15 state board. To the extent that any funds are made available for this purpose, county boards shall  
16 provide training for counselors and administrators to implement the rule as adopted by the state  
17 board.

18 (e) Each county board shall develop a comprehensive drop-out prevention program  
19 utilizing the expertise of school counselors and any other appropriate resources available.

20 (f) School counselors shall be full-time professional personnel, shall spend at least  
21 seventy-five percent of work time in a direct counseling relationship with pupils, and shall devote  
22 no more than one fourth of the work day to administrative activities: *Provided*, That such activities  
23 are counselor related and whose main responsibility shall be providing direct counseling services  
24 to students. The primary purpose of this position shall be to support students with their academic,  
25 social, and emotional needs.

26 (g) Nothing in this section prohibits a county board from exceeding the provisions of this  
27 section, or requires any specific level of funding by the Legislature.

**§18-5-32. Assistant superintendents; directors and supervisors of instruction and other  
educational activities.**

28 (a) The county board, upon the recommendation of the county superintendent, may  
29 employ an assistant whose term of employment may be not less than one nor more than four  
30 years: *Provided*, That his or her term may not extend beyond that of the incumbent county  
31 superintendent.

32 (b) The board may not employ more than one assistant for each two hundred teachers or  
33 major fraction thereof.

34                 (c) The county board, upon the recommendation of the county superintendent, is  
35         authorized to employ general and special supervisors or directors of instruction and of other  
36         educational activities as may be considered necessary.

37                 (d) The employment of the assistant superintendent shall be on a twelve-month basis. The  
38         period of employment for all others named herein shall be at the discretion of the county board.

39                 (e) Rules for qualifications of assistant superintendents, and directors and supervisors of  
40         instruction and of other educational activities shall be fixed by the state board: *Provided*, That the  
41         qualifications required for any assistant superintendent may not be higher than those required for  
42         the county superintendent: *Provided, however*, That the rules do not affect the status of any  
43         incumbent nor his or her right to succeed himself or herself in his or her assigned position.

44                 (f) The county board is authorized to reimburse the employees for their necessary traveling  
45         expenses upon presentation of a monthly, itemized, sworn statement approved by the county  
46         superintendent.

47                 (g) Any person employed under the foregoing provision of this section, provided he or she  
48         holds a valid teacher's certificate, shall be given continuing contract status as a teacher and shall  
49         hold that status unless dismissed for statutory reasons. Central office administrators, supervisors,  
50         and directors shall serve at the will and pleasure of the superintendent and may be removed by  
51         the superintendent upon approval of the county board.

52                 (h) The job duties of a professional educator employed under the provisions of this section,  
53         including a professional educator employed as a "supervisor" or "central office administrator" as  
54         defined in section one, article one, chapter eighteen-a of this code, shall include substitute  
55         teaching on at least three instructional days each school year: *Provided*, That the substitute  
56         teaching requirement of this subsection does not apply to the superintendent and those who have  
57         never held a teaching certificate or an administrative certificate.

58                 (i) All acts or parts of acts inconsistent with this section are hereby repealed.

**§18-5-45a. Further expressions of legislative intent with respect to school calendar;**

applicability to time lost due to work stoppage or strike; affect on pay.

1       (a) Section §18-5-45 of this code is designed to define the school term both for employees  
2 and for instruction. The employment term consists of at least 200 days as provided in the section  
3 and, within the employment term, an instructional term for students must consist of no less than  
4 180 separate instructional days. Section §18-5-45 also defines the minimum length of an  
5 instructional day, requires county boards to develop a policy for additional minutes of instruction  
6 to recover time lost due to late arrivals and early dismissals and also allows schools with an  
7 instructional day in excess of certain minimums to apply this equivalent instructional time to cancel  
8 time lost due to necessary closures and other purposes designed to improve instruction. The use  
9 of equivalent time gained to cancel days lost and the use of alternative methods to deliver  
10 instruction on canceled days as defined in section §18-5-45 are considered instructional days for  
11 the purposes of meeting both the 200 day minimum employment term and the 180 day minimum  
12 separate instructional day requirements. The Legislature intended with the enactment of these  
13 provisions regarding equivalent instructional time and alternative instructional delivery to help  
14 improve instruction and lessen the disruption to the planned school calendar if rescheduling and  
15 adding instructional days became necessary to make up lost days due to closures pursuant to  
16 section §18-4-10 of this code when conditions are detrimental to the health, safety or welfare of  
17 pupils. The legislature did not intend with the enactment of these provisions to permit a shortening  
18 of the instructional term for students or of the employment term for personnel when the conditions  
19 causing the closure of the school is a concerted work stoppage or strike by the employees. The  
20 provisions of section §18-5-45 of this code permitting accrued or equivalent instructional time to  
21 cancel days lost, and the delivery of instruction through alternative methods, do not apply to and  
22 may not be used cancel days lost due a concerted work stoppage or strike.

23       (b) When a concerted work stoppage or strike by the employees assigned to a school  
24 causes the county superintendent to close the school temporarily, the county board shall withhold  
25 the pay of the employees for each day that the school is closed for that cause. The withheld pay

26     shall be paid by the county board to the employees from whom withheld who subsequently fulfill  
27     their assigned duties for the instructional term and the employment term as per their employment  
28     contract. Any funds which are withheld and are not needed for such payment shall be returned to  
29     the accounts of the Department of Education for carry-forward in the next fiscal year.

30         (c) If a day that was originally scheduled for instruction is canceled, the school for which  
31     the day was canceled may not participate in any interscholastic athletic events during any part of  
32     that same day.

**§18-5-46. Requiring teacher to change grade prohibited; teacher recommendation relating  
to promotion.**

1         (a) No teacher may be required by a principal or any other person to change a student's  
2     grade on either an individual assignment or a report card unless there is clear and convincing  
3     evidence that there was a mathematical error in calculating the student's grade.

4         (b) The teacher's recommendation relating to whether or not a student should be promoted  
5     to the next grade level shall be a primary consideration when making such a determination.

**ARTICLE 5G. PUBLIC CHARTER SCHOOLS.**

**§18-5G-1. Legislative purpose and intent.**

1         The West Virginia Legislature hereby authorizes the establishment of public charter  
2     schools to benefit students, parents, teachers and community members by creating new,  
3     innovative and more flexible ways of educating all children within the public school system and  
4     by advancing a renewed commitment to the mission, goals, and diversity of public education. The  
5     purposes of the public charter school initiative are to:

6         (a) Improve student learning by creating more diverse public schools with high standards  
7     for student performance;

8         (b) Provide innovative educational methods and practices through programs that engage  
9     students in the learning process, thus resulting in higher student achievement;

10         (c) Enable schools to establish a distinctive school curriculum, a specialized academic

11     theme, or method of instruction; and

12                 (d) Allow schools enhanced freedom and flexibility in exchange for exceptional levels of  
13     results-driven accountability.

**§18-5G-2. Definitions.**

1                 The following words used in this article and any proceedings pursuant thereto have the  
2     following meanings unless the context clearly indicates a different meaning:

3                 (1) "Applicant" means any group or entity with 501(c)(3) tax-exempt status or that has  
4     submitted an application for 501(c)(3) tax-exempt status that develops and submits an application  
5     for a public charter school to an authorizer;

6                 (2) "Authorizer" means the entity authorized under this article to review and approve or  
7     deny charter applications, enter into charter contracts with applicants, oversee public charter  
8     schools, and determine whether to renew, not renew, or revoke charter contracts. Authorizers  
9     include:

10                 (A) A county school board in which a public charter school is proposed to be located;

11                 (B) Two or more county school boards representing the several counties where a public  
12     charter school is proposed;

13                 (C) Any West Virginia public or private institution of higher education; or

14                 (D) The West Virginia Public Charter School Commission established pursuant to §18-  
15     5G-10: Provided, That the Commission may only authorize public charter schools in school  
16     districts that do not meet standards as determined pursuant to state board policy;

17                 (3) "Charter application" means a proposal from an applicant to an authorizer to enter into  
18     a charter contract whereby the proposed school obtains public charter school status;

19                 (4) "Charter contract" or "contract" means a fixed-term, renewable contract between a  
20     public charter school's governing board and an authorizer that identifies the roles, powers,  
21     responsibilities, operational duties, accountability, and performance expectations for each party  
22     to the contract, consistent with the requirements of this article;

23        (5) "Commission" means the West Virginia Public Charter School Commission established  
24        pursuant to §18-5G-10 of this code;

25        (6) "Conversion public charter school" means a public charter school that existed as a  
26        non-charter public school before becoming a public charter school;

27        (7) "County board" means a county board of education;

28        (8) "Education service provider" means an education management organization, school  
29        design provider, or any other partner entity with which a public charter school contracts for  
30        educational design, implementation, or comprehensive management;

31        (9) "Governing board" means the independent board of directors for a public charter school  
32        that is a party to the charter contract with the authorizer and whose members have been elected  
33        or selected pursuant to the charter application;

34        (10) "Noncharter public school" means a public school other than a public charter school  
35        established pursuant to this article;

36        (11) "Parent" means a parent, guardian, or other person or entity having legal custody  
37        over a child;

38        (12) "Public charter school" means a public school established pursuant to this article that:  
39        (A) Is a public corporate body, exercising public power through its governing board,  
40        including the power in name to contract and be contracted with, sue and be sued, and adopt  
41        bylaws not inconsistent with this article;

42        (B) Has autonomy over decisions relating to finance, personnel, scheduling, curriculum,  
43        and instruction consistent with this article and its charter contract;

44        (C) Is governed by a governing board that is independent of a county board except as  
45        otherwise provided in this article;

46        (D) Is established and operating under the terms of a charter contract between the public  
47        charter school's governing board and its authorizer;

48        (E) Is a public school to which parents choose to send their children;

49       (G) Is a public school that admits students on the basis of a random and open lottery if  
50 more students apply for admission than can be accommodated, pursuant to and subject to §18-  
51 5G-4 of this code;

52       (H) Offers a comprehensive instructional program that meets or exceeds the student  
53 performance standards adopted pursuant to §18-2E-5 of this code; and

54       (I) Operates under the oversight of its authorizer in accordance with its charter contract;

55       (13) "State board" means the West Virginia Board of Education;

56       (14) "Student" means any child that is eligible for attendance in a public school in West  
57 Virginia; and

58       (15) "Virtual public charter school" means a public charter school that offers education  
59 services primarily or completely through an online program.

**§18-5G-3. Authorization for the establishment of public charter schools; governing board.**

1       (a) A public charter school shall be part of the state's system of public education but shall  
2 be exempt from all statutes and administrative regulations applicable to the state board, a county  
3 board, or a school unless expressly stated otherwise in this article, subject to the following:

4       (1) Public charter schools shall adhere to the same immunization, civil rights and disability  
5 rights requirements applicable to traditional public schools; and

6       (2) Nothing in the article prohibits a public charter school from complying with any statute,  
7 state board policy, or county board policy applicable to traditional public schools.

8       (b) A public charter school may be a virtual public charter school;

9       (c) A public charter school shall not have entrance requirements or charge tuition or fees;

10      Provided, That a public charter school may require the payment of fees on the same basis and to  
11 the same extent as noncharter public schools.

12      (d) A public charter school shall not have the power to levy taxes.

13      (e) A public charter school shall:

14       (1) Be governed by a governing board;

15        (2) Provide instructional time that is at least equal to the number of days or their equivalent  
16    required by §18-5-45 of this code;

17        (3) Require criminal background checks for staff and volunteers, including members of its  
18    governing board, as required of all noncharter public school employees and volunteers;

19        (4) Prohibit contractors and service providers or their employees from making direct,  
20    unaccompanied contact with students or access school grounds unaccompanied when students  
21    are present if it cannot be verified that the contractors, service providers or employees have not  
22    previously been convicted of a qualifying offense pursuant to §18-5-15c of this code;

23        (5) Ensure student participation in the required state summative assessment pursuant to  
24    §18-2E-5 of this code;

25        (6) Adhere to generally accepted accounting principles and adhere to the same financial  
26    audits, audit procedures and audit requirements applicable to noncharter public schools;

27        (7) Utilize the same system for reporting student information data and financial data as is  
28    utilized by noncharter public schools;

29        (8) Comply with the Freedom of Information Act as set forth in §29B-1-1 et seq. of this  
30    code;

31        (9) Report data using the West Virginia Education Information System (WVEIS) or  
32    successor data reporting system that noncharter public schools use;

33        (10) Operate under the oversight of its authorizer in accordance with its charter contract;

34        (11) As a public corporate body, have the powers necessary for carrying out the terms of  
35    its charter contract, including, but not limited to the power to:

36        (A) Receive and disburse funds for school purposes;

37        (B) Secure appropriate insurance and enter into contracts and leases;

38        (C) Contract with an education service provider, so long as the governing board retains  
39    final oversight and authority over the school;

40        (D) Pledge, assign, or encumber its assets to be used as collateral for loans or extensions

41     of credit;

42                 (E) Solicit and accept any gifts or grants for school purposes, subject to applicable laws  
43     and the terms of its charter; and

44                 (F) Acquire real property for use as its facilities or facilities, from public or private sources;  
45                 (12) Enroll students in the public charter school pursuant to §18-5G-4 of this code;  
46                 (13) Require any education service provider contracted with the governing board to  
47     provide a monthly detailed budget to the board;

48                 (14) Serve one or more of grades pre-K through 12 and shall limit admission to students  
49     within the grade levels served; and

50                 (15) Provide programs and services to a student with a disability in accordance with the  
51     student's individualized education program and all federal and state laws, rules, and regulations.  
52     A public charter school shall deliver the services directly or contract with another provider to  
53     deliver the services.

54                 (f) A public charter school may:

55                 (1) Negotiate and contract with its authorizer or any third party for the use, operation, and  
56     maintenance of a building and grounds, liability insurance, and the provision of any service,  
57     activity, or undertaking that the public charter school is required to perform in order to carry out  
58     the educational program described in its charter contract. Any services for which a public charter  
59     school contracts with a school district shall be provided by the district at cost and shall be  
60     negotiated as a separate agreement after final charter contract negotiations;

61                 (2) Sue and be sued in its own name;

62                 (3) Own, rent, or lease its space; and

63                 (4) Participate in cocurricular activities to the same extent as noncharter public schools;  
64     and

65                 (5) Participate in extra-curricular activities to the same extent as noncharter public schools;  
66     Provided, That a student is eligible to participate in an extra-curricular activity at the noncharter

67     public school located in his or her attendance zone if that extra-curricular activity is not offered by  
68     the public charter school and the student complies with the same eligibility requirements as  
69     noncharter public school students.

70                 (g) Public charter school governing board.

71                 (1) To ensure compliance with this article, a public charter school shall be administered  
72     by a governing board accountable to the authorizer as set forth in the charter contract. A public  
73     charter school governing board shall consist of no fewer than five members.

74                 (2) The governing board shall consist of at least:

75                 (A) Two parents of students attending the public charter school operating under the  
76     governing board; and

77                 (B) One member of the county board over the school district in which the public charter  
78     school is located if the county board elects to appoint a member: Provided, That refusal by any  
79     county board members to sit on the governing board shall not preclude the establishment of a  
80     charter school.

81                 (3) Members of the governing board shall:

82                 (A) Not be an employee of the public charter school administered by the governing board;  
83                 (B) Not be an employee of an education service provider that provides services to the  
84     public charter school; and

85                 (C) File a full disclosure report to the authorizer identifying potential conflicts of interest,  
86     relationships with management organizations, and relationships with family members who are  
87     employed by the public charter school or have other business dealings with the school, the  
88     management organization of the school, or any other public charter school.

89                 (4) Members of the governing board shall collectively possess expertise in leadership,  
90     curriculum and instruction, law, and finance.

91                 (5) A member of public charter school governing board shall be considered an officer of a  
92     school district under the provisions of §6-6-7 of this code, and shall be removed from office under

93     the provisions of that section.

94         (6) The governing board shall be responsible for the operation of its public charter school,  
95     including, but not limited to, preparation of an annual budget, contracting for services, school  
96     curriculum, personnel matters, and achieving the objectives and goals of the public charter  
97     school's program.

98         (7) The governing board shall comply with open governmental proceedings requirements  
99     set forth in §6-9A-1 et seq. of this code.

**§18-5G-4. Enrollment in a public charter school; recruitment and retention plans.**

1         (a) A public charter school may enroll any student residing in the state.

2         (b) If capacity is insufficient to enroll all students who wish to attend any specific grade  
3     level at a public charter school, the school shall select students through a randomized and  
4     transparent lottery: Provided, That the state board shall promulgate a rule to guide student  
5     application and lottery procedures for public charter schools.

6         (c) Enrollment preference for public charter schools shall be given to students enrolled in  
7     the public charter school the previous year and to siblings of students already enrolled in the  
8     school. An enrollment preference for returning students shall exclude those students from  
9     entering into a lottery, as identified in §18-5G-4(c) of this code.

10         (d) A public charter school may allow an enrollment preference for students who meet  
11     federal eligibility requirements for free or reduced-price meals and at-risk students.

12         (e) A public charter school may give enrollment preference to children of a public charter  
13     school's governing board members and full-time employees, as long as they constitute no more  
14     than 10 percent of the school's total student population.

15         (f) Every charter school shall submit a recruitment and retention plan annually to its  
16     authorizer. The plan shall list deliberate, specific strategies the school will use to attract, enroll,  
17     and retain a student population that includes students who are, to the extent applicable:

18             (1) Limited English Proficient;

19           (2) Special education;  
20           (3) Low income;  
21           (4) Below proficiency on the comprehensive statewide student assessment;  
22           (5) At risk of dropping out of school;  
23           (6) Have dropped out of school; or  
24           (7) Any others who should be targeted to eliminate achievement gaps.  
25           (g) A non-charter public school converting partially or entirely to a public charter school  
26           shall adopt and maintain a policy giving enrollment preference to students who reside within the  
27           former attendance area of that public school.

**§18-5G-5. Application to establish public charter school.**

1           (a) To establish a new public charter school or to convert an existing noncharter public  
2           school to a public charter school, an applicant shall submit a charter application to an authorizer;  
3           Provided, That only a county board may authorize the conversion of an existing noncharter public  
4           school to a public charter school. Charter authorizers shall accept and document the date and  
5           time of receipt of all charter applications.

6           (b) The application shall contain, at a minimum, the following information:  
7           (1) A mission statement and a vision statement for the public charter school, including  
8           specialized academic focus, if any, to be promoted and advanced through the establishment of  
9           the public charter school;

10           (2) A detailed description of the public charter school's proposed program;  
11           (3) The student achievement goals for the public charter school's program and the chosen  
12           methods of evaluating whether students have attained the skills and knowledge specified for  
13           those goals;

14           (4) The school's plan for using data derived from student evaluations and assessments,  
15           including the statewide summative assessment, to drive instruction and promote continued school  
16           improvement;

17       (5) An explanation of how the school's proposed program is likely to improve the  
18 achievement of traditionally underperforming students in the local school district;

19       (6) The proposed governance structure of the school, including a list of members of the  
20 initial governing board, a draft of bylaws that include the description of the qualifications, terms,  
21 and methods of appointment or election of governing board members, and the organizational  
22 structure of the school that clearly presents lines of authority and reporting between the governing  
23 board, school administrators, staff, any related bodies such as advisory bodies or parent and  
24 teacher councils, and any external organizations that will play a role in managing the school;

25       (7) Plans and timelines for student enrollment, including policies and procedures for  
26 conducting transparent and random admission lotteries that are open to the public, and that are  
27 consistent with this article;

28       (8) A proposed five year budget, including the start-up year and projections for four  
29 additional years with clearly stated assumptions;

30       (9) Proposed fiscal and internal control policies for the public charter school;

31       (10) Acknowledgement that the public charter school will participate in the state's  
32 accountability system;

33       (11) A proposed handbook that outlines the personnel policies of the public charter school,  
34 including the criteria to be used in the hiring of qualified teachers, school administrators, and other  
35 school employees, a description of staff responsibilities, and the school's plan to evaluate  
36 personnel on an annual basis;

37       (12) An explanation of proposed student discipline procedures, including disciplinary  
38 procedures for students with disabilities, which shall be consistent with the requirements of due  
39 process and with state and federal laws and regulations governing the placement of students with  
40 disabilities;

41       (13) A description of the facilities to be used by the public charter school, including the  
42 location of the school and how the facility supports the implementation of the school's program.

43       The school shall obtain all required occupation and operation certificates and licenses prior to the  
44       first instructional day for students;

45           (14) The proposed ages and grade levels to be served by the public charter school,  
46       including the planned minimum and maximum enrollment per grade per year;

47           (15) The school calendar and school day schedule, which shall meet the requirements of  
48       §18-5-45 of this code;

49           (16) Types and amounts of insurance coverage to be obtained by the public charter  
50       school, which:

51           (A) Shall include adequate insurance for liability, property loss, and the personal injury of  
52       students comparable to noncharter public schools within the local school district operated by the  
53       county board; and

54           (B) May include coverage from the Board of Risk and Insurance Management pursuant to  
55       §29-12-5a of this code;

56           (17) A description of the food services to be provided to students attending the school;

57           (18) Process and procedures to be followed in the case of the closure or dissolution of the  
58       public charter school, including provisions for the transfer of students and student records to the  
59       appropriate local school district and an assurance and agreement to payment of net assets or  
60       equity, after payment of debts as specified in §18-5G-8 of this code;

61           (19) A code of ethics for the school setting forth the standards of conduct expected of its  
62       governing board, officers, and employees;

63           (20) The public charter school's plan for successfully serving students with disabilities,  
64       students who are English language learners, bilingual students, and students who are  
65       academically behind and gifted, including, but not limited to, the school's plan for compliance with  
66       all applicable federal and state laws and regulations;

67           (21) A description of cocurricular and extra-curricular programs to be offered by the public  
68       charter school and how they will be funded and delivered;

69           (22) The process by which the school will resolve any disputes with the authorizer;  
70           (23) A detailed start-up plan, including financing, tasks, timelines, and individuals  
71           responsible for carrying out the plan; and  
72           (24) The public charter school's plan for parental involvement.  
73           (c) If the applicant intends to contract with an education service provider for educational  
74           program implementation or comprehensive management, the application shall additionally require  
75           the applicant to provide the following information with respect to the educational service provider:  
76            (1) Evidence of success in serving student populations similar to the targeted population,  
77           including demonstrated academic achievement as well as successful management of  
78           nonacademic school functions, if applicable;  
79            (2) Student performance data and financial audit reports for all current and past public  
80           charter schools;  
81            (3) Documentation of and explanation for any actions taken, legal or otherwise, against  
82           any of its public charter schools for academic, financial, or ethical concerns;  
83            (4) The proposed duration of the service contract;  
84            (5) The annual proposed fees and other amounts to be paid to the education service  
85           provider;  
86            (6) The roles and responsibilities of the governing board, the school staff, and the  
87           education service provider;  
88            (7) The scope of services and resources to be provided by the education service provider;  
89            (8) Performance evaluation measures and timelines;  
90            (9) Methods of contract oversight and enforcement;  
91            (10) Investment disclosure;  
92            (11) Conditions for renewal and termination of the contract; and  
93            (12) Disclosure and explanation any existing or potential conflicts of interest between the  
94           governing board and the proposed education service provider or any affiliated business entities.

**§18-5G-6. Authorizer duties and responsibilities.**

- 1       (a) An authorizer shall:
  - 2           (1) Demonstrate public accountability and transparency in all matters concerning its
  - 3           charter-authorizing practices, decisions, and expenditures;
  - 4           (2) Approve new charter applications that meet the requirements of this section and §18-
  - 5           5G-5 of this code, demonstrate the ability to operate the school in an educationally and fiscally
  - 6           sound manner, and are likely to improve student achievement through the program detailed in
  - 7           the charter application;
  - 8           (3) Decline to approve charter applications that fail to meet the requirements of §18-5G-5
  - 9           of this code;
  - 10          (4) Negotiate and execute in good faith a charter contract with each public charter school
  - 11          it authorizes;
  - 12          (5) Monitor the performance and compliance of public charter schools according to the
  - 13          terms of the charter contract;
  - 14          (6) Determine whether each charter contract it authorizes merits renewal or revocation;
  - 15          and
  - 16          (7) Establish and maintain policies and practices consistent with the principles and
  - 17          professional standards for authorizers of public charter schools, including standards relating to:
  - 18           (A) Organizational capacity and infrastructure;
  - 19           (B) Evaluating applications;
  - 20           (C) Ongoing public charter school oversight and evaluation; and
  - 21           (D) Charter approval, renewal, and revocation decision-making.
  - 22          (b) After an applicant submits a written application to establish a public charter school, the
  - 23          authorizer shall:
  - 24           (1) Complete a thorough review process;
  - 25           (2) Conduct an in-person interview with the applicant;

26           (3) Provide an opportunity in a public forum for local residents to provide input and learn  
27        about the charter application;

28           (4) Provide a detailed analysis of the application to the applicant or applicants;

29           (5) Allow an applicant a reasonable time to provide additional materials and amendments  
30        to its application to address any identified deficiencies; and

31           (6) Approve or deny a charter application based on established objective criteria or request  
32        additional information.

33           (c) In deciding to approve a charter application, the authorizer shall:

34           (1) Approve charter applications only to applicants that possess competence in all  
35        elements of the application requirements identified in this section and §18-5G-5 of this code;

36           (2) Base decisions on documented evidence collected through the application review  
37        process; and

38           (3) Follow charter-granting policies and practices that are transparent, based on merit,  
39        and avoid conflicts of interest.

40           (d) No later than 90 days following the filing of the charter application, the authorizer shall  
41        approve or deny the charter application. The authorizer shall provide its decision in writing,  
42        including an explanation stating the reasons for approval or denial of its decision during an open  
43        meeting. Any failure to act on a charter application within the time specified shall be deemed an  
44        approval by the authorizer.

45           (e) An authorizer's charter application approval shall be submitted to the West Virginia  
46        Department of Education.

47           (f) An applicant whose charter application has been denied may appeal the authorizer's  
48        decision to the West Virginia Public Charter School Commission pursuant to §18-5G-9 of this  
49        code: *Provided*, That if public charter school authorization is sought directly from the Commission,  
50        the Commission's decision is final.

51           (g) Notwithstanding any provision of this code to the contrary, no civil liability shall attach

52 to an authorizer or to any of its members or employees for any acts or omissions of the public  
53 charter school. Neither the county board of education nor the State of West Virginia shall be liable  
54 for the debts or financial obligations of a public charter school or any person or entity that operates  
55 a public charter school.

56       (h) To cover authorizer costs for overseeing public charter schools in accordance with this  
57 Act, each public charter school shall remit to its respective authorizer an oversight fee. The  
58 oversight fee shall be drawn from and calculated as a uniform percentage of the per student  
59 operational funding allocated to each public charter school under §18-5G-13, not to exceed one  
60 percent of each public charter school's per student funding in a single school year. The state  
61 board shall establish a statewide formula for authorizer funding, which shall apply uniformly to  
62 every authorizer in the state. The state board may establish a sliding scale for authorizing funding,  
63 with the funding percentage decreasing after the authorizer has achieved a certain threshold,  
64 such as after a certain number of schools have been authorized or after a certain number of  
65 students are enrolled in the authorizer's public charter schools. The state board shall establish a  
66 cap on the total amount of funding that an authorizer may withhold from a full-time charter school.  
67 The state board shall annually review the effectiveness of the state formula for authorizer funding  
68 and shall adjust the formula if necessary to maximize public benefit and strengthen the  
69 implementation of this act.

#### **§18-5G-7. Virtual charter schools.**

1       The following applies to virtual charter schools:

2       (1) The West Virginia Public Charter School Commission may authorize virtual charter  
3 schools. County boards may authorize virtual charter schools for students residing within the  
4 school county boundaries. A county board shall authorize no more than one virtual charter  
5 school in the county school district;

6       (2) Statewide virtual charter schools shall enroll no more than 200 students per year.

7       Enrollment increases shall be granted only after the virtual school has demonstrated to the West

8        Virginia Public Charter School Commission's satisfaction that the school's performance meets  
9        or exceeds its performance targets in the school's charter contract;  
10        (3) The charter for a virtual charter school is for a term of three years; and virtual charter  
11        school renewals are also for a term of three years. The charter school contract shall be the final  
12        authorization for the virtual charter school;  
13        (4) A statewide virtual charter school shall enroll no more than 10% of students from a  
14        small rural district (the goal here is to limit enrollment from small rural districts);  
15        (5) A virtual charter school shall not enroll a student who needs special education  
16        services unless the student's IEP team, or its equivalent, determines that the virtual charter  
17        school is an appropriate placement for the student and the parent or guardian agrees to such  
18        placement;  
19        (6) The governing body of a virtual charter school shall undergo at least one training  
20        related to appropriate oversight of the virtual charter school; and  
21        (7) A new or renewal charter school application shall propose the actual and detailed  
22        costs for operating the virtual charter school and propose a funding level per student for the  
23        school that is based upon these detailed costs.

#### §18-5G-8. Charter contract requirements; term of contract.

1        (a) Within 90 days of the approval of a charter application, the governing board and the  
2        authorizer shall negotiate and enter into a charter contract.  
3        (b) The charter contract shall address, in detail, the following items:  
4        (1) The term of the contract: *Provided, That the contract term shall be no longer than five*  
5        years;  
6        (2) The agreements relating to each item required under §18-5G-3(b) and §18-5G-5(b) of  
7        this code;  
8        (3) The rights and duties of the authorizer, the public charter school, and the institution of  
9        higher education;

10           (4) The administrative relationship between the authorizer and the public charter school;

11           (5) In instances where a county board or county boards are the authorizer, the allocation  
12       of state, local, and federal funds, and the schedule to disburse funds to the public charter school  
13       by the authorizer;

14           (6) The process the authorizer will use to provide ongoing oversight;

15           (7) The specific commitments of the authorizer relating to its obligations to oversee,  
16       monitor the progress of, and supervise the public charter school;

17           (8) The process and criteria the authorizer will use to annually monitor and evaluate the  
18       overall academic, operating, and fiscal conditions of the public charter school, including the  
19       process the authorizer will use to oversee the correction of any deficiencies found;

20           (9) The process for revision or amendment to the terms of the charter contract agreed to  
21       by the authorizer and the governing board;

22           (10) The process agreed to by the authorizer and the governing board that identifies how  
23       disputes between the authorizer and the board will be handled;

24           (11) Any other terms and conditions agreed to by the authorizer and the governing board,  
25       including preopening conditions.

26           (c) The charter contract shall include provisions relating to the performance of the public  
27       charter school that set forth the academic and operational performance indicators, measures, and  
28       metrics to be used by the authorizer to evaluate the public charter school. At a minimum, the  
29       performance provisions shall include indicators, measures, and metrics for:

30           (1) Student academic proficiency;

31           (2) Student academic growth;

32           (3) Achievement gaps in both student proficiency and student growth between student  
33       subgroups, including race, sex, socioeconomic status, and areas of exceptionality;

34           (4) Student attendance;

35           (5) Student suspensions;

36        (6) Student withdrawals;

37        (7) Recurrent enrollment from year to year;

38        (8) Governing board's performance and stewardship, including compliance with all

39 applicable statutes and terms of charter contract; and

40        (9) Additional valid and reliable indicators requested by the public charter school.

41        (d) The authorizer shall be responsible for collecting and reporting to the state board all

42 state-required assessment and achievement data for the public charter school.

43        (e) The charter contract shall be signed by the chair of the governing board and the

44 president of the county board, presidents of the county boards, or the president of the public or

45 private institution of higher education, as applicable. A copy of the charter contract shall be

46 provided to the State Superintendent of Schools.

47        (f) No public charter school may commence operations without a charter contract that

48 meets the requirements of this section, has been properly executed, and has been approved by,

49 as applicable, a county board, county boards, or the institutional board of governors of a public or

50 private institution of higher education that has such a board. For any public or private institution

51 of higher education that does not have an institutional board of governors, the charter contract

52 instead shall be approved by the level of authority immediately above the president or other chief

53 administrator of the institution.

**§18-5G-9. Renewal or nonrenewal of charter contracts; revocation of charter contracts; rulemaking; right to appeal.**

1        (a) A charter contract may be renewed by the authorizer for a term of no more than five

2 years. Authorizers may grant renewal with specific conditions for necessary improvements in the

3 public charter school: Provided, That any specific condition imposed does not contradict the terms

4 of this article.

5        (b) The State Board of Education shall promulgate a rule establishing the process for

6 renewing or not renewing a charter contract. At a minimum, this rule shall include:

7           (1) A timeline for a governing board to submit an application for renewal to an authorizer;

8           (2) The information that must be included in an application for renewal;

9           (3) If the authorizer initially determines to deny a renewal application:

10           (A) Notification requirements to the governing board about the prospect of nonrenewal

11           and the reasons for possible closure of the public charter school;

12           (B) An opportunity and timeframe for the governing board to provide a response to the

13           notice of the nonrenewal;

14           (C) An opportunity for the governing board to submit documentation and provide testimony

15           as to why the charter contract should be renewed; and

16           (D) An opportunity for a recorded public hearing, at the request of the governing board;

17           (4) That the authorizer shall consider the governing board's response, testimony, and

18           documentation, as well as the recorded public hearing, prior to rendering a final decision on the

19           nonrenewal of the charter contract;

20           (5) The information that must be included in the authorizer's final decision if it determines

21           to deny a renewal application;

22           (6) A timeline for an authorizer to render a final decision on whether or not to revoke a

23           charter contract;

24           (7) Approval of the authorizer's decision shall be adopted by the county board, county

25           boards, or institutional board of governors, as applicable, during an open meeting, subject to the

26           following:

27           (A) If the authorizer is a public or private institution of higher education that has no

28           institutional board of governors, the decision shall be adopted during an open meeting of the

29           institution's level of authority immediately above the president or other chief administrator of the

30           institution; and

31           (B) If the level of authority immediately above the president or other chief administrator is

32           an individual, the open meeting requirement of this subdivision does not apply; and

33       (8) A provision that the failure of the authorizer to act on a renewal application within the  
34       designated timeframes shall be deemed an approval of the renewal application.

35       (c) A charter contract shall not be renewed if the authorizer determines that the public  
36       charter school has:

37        (1) Committed a material violation of any of the terms, conditions, standards, or  
38       procedures required under this article or the charter contract, and has persistently failed to correct  
39       the violation after fair and specific notice from the authorizer;

40        (2) Failed to meet or make significant progress toward the program performance  
41       expectations identified in the charter contract;

42        (3) Failed to meet generally accepted standards of fiscal management, and has failed to  
43       correct the violation after fair and specific notice from the authorizer; or

44        (4) Substantially violated any material provision of law from which the public charter school  
45       was not exempted and has failed to correct the violation after fair and specific notice from the  
46       authorizer.

47        (d) The State Board of Education shall promulgate a rule establishing the process for  
48       revoking a charter contract. At a minimum, this rule shall include:

49        (1) The information that must be included in the authorizer's initial decision to revoke the  
50       charter contract;

51        (2) Notification requirements to the governing board about the authorizer's initial decision  
52       to revoke a charter contract and the reasons for the revocation;

53        (3) An opportunity and timeframe for the governing board to provide a response to the  
54       authorizer's initial decision to revoke the charter contract;

55        (4) An opportunity for the governing board to submit documentation and provide testimony  
56       as to why the charter contract should not be revoked;

57        (5) An opportunity for a recorded public hearing, at the request of the governing board;

58        (6) That the authorizer shall consider the governing board's response, testimony, and

59     documentation, as well as the recorded public hearing, prior to rendering a final decision on the  
60     revocation of the charter contract;

61           (7) The information that must be included in the authorizer's final decision if it determines  
62     to revoke the charter contract;

63           (8) A timeline for an authorizer to render a final decision on whether or not to revoke a  
64     charter contract;

65           (9) Approval of the authorizer's decision shall be adopted during an open meeting, subject  
66     to the following:

67               (A) If the authorizer is a public or private institution of higher education that has no  
68     institutional board of governors, the decision shall be adopted during an open meeting of the  
69     institution's level of authority immediately above the president or other chief administrator of the  
70     institution; and

71               (B) If the level of authority immediately above the president or other chief administrator is  
72     an individual, the open meeting requirement of this subdivision does not apply; and

73               (10) A provision that the failure of the authorizer to act on a renewal application within the  
74     designated timeframes shall be deemed.

75               (e) Notwithstanding the process set forth in §18-5G-8(d) of this code, an authorizer shall  
76     take immediate action to revoke a charter contract if the health and safety of students attending  
77     the public charter school is threatened. A governing board whose charter contract has been  
78     revoked pursuant to this provision may appeal the authorizer's action to the West Virginia Public  
79     Charter School Commission, subject to the following:

80               (1) The charter contract shall remain revoked unless and until the Commission directs  
81     otherwise; and

82               (2) If the Commission is the authorizer that revokes the charter contract, the Commission's  
83     decision is final.

84               (f) A governing board whose charter contract has not been renewed or has been revoked

85 may appeal the authorizer's final decision to the West Virginia Public Charter School Commission  
86 pursuant to §18-5G-10 of this code: Provided, That if the Commission is the authorizer that fails  
87 to renew or revokes a charter contract, the Commission's decision is final.

88       (g) An authorizer shall develop a public charter school closure protocol or protocol for  
89 transitioning a charter school to noncharter public school status. The protocol shall ensure timely  
90 notification to parents, orderly transition of students and student records to new schools when  
91 applicable, and proper disposition of school funds, property, and assets. The protocol shall specify  
92 tasks, timelines, and responsible parties, including delineating the respective duties of the public  
93 charter school and the authorizer. If a public charter school closes or transitions to noncharter  
94 public school status for any reason, the authorizer shall oversee and work with the closing or  
95 transitioning school to ensure a smooth and orderly closure or transition and transition for students  
96 and parents, as guided by the closure or school transition protocol. If a public charter school is  
97 subject to closure or transition, following exhaustion of any appeal allowed under §18-5G-9 of this  
98 code, an authorizer may remove at will at any time any or all of the members of the board of  
99 directors of the public charter school in connection with ensuring a smooth and orderly closure or  
100 transition. If the authorizer removes members of the board of directors such that the board of  
101 directors can no longer function, the authorizer shall be empowered to take any further necessary  
102 and proper acts connected with closure or transition of the public charter school in the name and  
103 interest of the public charter school.

**§18-5G-10. West Virginia Public Charter School Commission; members; appointments; meetings.**

1       (a) There is hereby created the West Virginia Public Charter School Commission which  
2 shall report directly to and be responsible to the state board, separate from the Department of  
3 Education, for carrying out its duties in accordance with this article. The mission of the West  
4 Virginia Public Charter School Commission is to authorize high-quality public charter schools  
5 throughout the state that provide more options for students to attain a thorough and efficient

6 education, particularly through schools designed to expand the opportunities for at-risk students.  
7 The Public Charter School Commission and public charter schools authorized in accordance with  
8 this article are subject to the general supervision by the state board solely for the purposes of  
9 accountability for meeting the standards for student performance required of other public school  
10 students under section five, article two-e of this chapter. Consistent with the provisions of this  
11 article, the Public Charter School Commission has authority to authorize public charter schools in  
12 school districts that do not meet standards as determined pursuant to state board policy. Except  
13 as otherwise authorized in this article, no other governmental agency or entity may assume any  
14 charter authorizing function or duty in any form.

15       (b) The Public Charter School Commission shall consist of eleven voting members, as  
16 follows:

17           (1) The State Superintendent of Schools, or designee;  
18           (2) The Chancellor of the Higher Education Policy Commission, or designee;  
19           (3) The Chancellor for community and technical college education, or designee;  
20           (4) Two members appointed by the Governor, with the advice and consent of the Senate,  
21 for staggered terms of four years;  
22           (5) Three appointed by the President of the Senate with one appointee recommended by  
23 members of the Senate minority party;  
24           (6) Three appointed by the Speaker of the House of Delegates with one appointee  
25 recommended by members of the House of Delegates minority party;

26       (c) Each appointed member shall be a citizen of the state, shall represent the public  
27 interest and shall understand and be committed to achieving the goals and objectives set forth in  
28 this article. Members appointed to the Public Charter School Commission collectively must  
29 possess strong experience and expertise in public and nonprofit governance, management and  
30 finance, public school leadership, assessment, curriculum and instruction, and public education  
31 law. Each member appointed to the Public Charter School Commission must have demonstrated

32       an understanding of and commitment to charter schooling as a strategy for strengthening public  
33       education. Members appointed to the Public Charter School Commission collectively shall  
34       represent diverse geographical areas of the state. The Governor may not appoint any person to  
35       be a member of the Public Charter School Oversight and Authorizer Board who is the holder of  
36       any other public office or public employment under the government of this state or any of its  
37       political subdivisions, or who is an appointee or employee of any charter school governing board  
38       or an immediate family member of any employee under the jurisdiction of the Public Charter  
39       School Commission or any charter school governing board. An individual may not serve on the  
40       authorizer board who is engaged in, or employed by a person or company whose primary function  
41       involves the sale of services and activities to public charter schools or charter school governing  
42       boards. Not more than three of the six appointed members may be members of the same political  
43       party.

44           (d) To establish staggered terms of office for the members appointed to the Public Charter  
45       School Commission, of the initial members, one shall serve a term of two years, one shall serve  
46       a term of three years, one shall serve a term of four years and two shall serve a term of five years.  
47       The initial appointments must be made before February 1, 2020. The Public Charter School  
48       Commission shall meet as soon as practical after February 1, 2020, upon the call of the Governor,  
49       and shall organize for business by selecting a chairman and adopting bylaws. Subsequent  
50       meetings shall be called by the chairman.

51           (e) A member of the Public Charter School Commission may be removed from office by  
52       the Governor for official misconduct, incompetence, neglect of duty or gross immorality. A  
53       member may also be removed if the member's personal incapacity renders the member incapable  
54       or unfit to discharge the duties of the office or if the member is absent from a number of meetings  
55       of the board as determined and specified by the board in its bylaws. Whenever an appointed  
56       member vacancy on the Public Charter School Commission exists, the Governor shall appoint a  
57       member for the remaining portion of the term.

58       (f) Except in the case of gross negligence or reckless disregard of the safety and well-  
59 being of another person, the Public Charter School Commission and members of the board in  
60 their official capacity are immune from civil liability with respect to all activities related to a public  
61 charter school approved by the board. The official actions of the members of the board who are  
62 serving in an ex officio capacity by virtue of their designation or employment in another position  
63 are board member actions only, and may not be construed as official actions or positions of such  
64 member's employing entity.

65       (g) The Public Charter School Commission may appoint an executive director and may  
66 employ such additional staff as may be necessary. The executive director shall serve at the will  
67 and pleasure of the board. The executive director must have demonstrated an understanding of  
68 and commitment to charter schooling as a strategy for strengthening public education and must  
69 possess an understanding of state and federal education law.

70       (h) The Public Charter School Commission shall meet at least quarterly. From funds  
71 appropriated or otherwise made available for such purpose, its members shall be reimbursed for  
72 reasonable and necessary expenses actually incurred in the performance of official duties upon  
73 submission of an itemized statement in a manner consistent with guidelines of the travel  
74 management office of the Department of Administration.

**§18-5G-11. Appeal of authorizer's decision to West Virginia Public Charter School  
Commission.**

1       (a) A charter applicant or governing board of an existing public charter school may appeal  
2 a decision of an authorizer concerning the denial of a charter application, the nonrenewal of a  
3 charter contract, or the revocation of a charter contract to the Public Charter School Commission  
4 within thirty days of the authorizer's decision: *Provided, That if the Commission is the authorizer*  
5 *that denies the charter application, fails to renew a charter contract, or revokes a charter contract,*  
6 *the Commission's decision is final.*

7       (b) The State Board of Education shall promulgate a rule establishing the process and

8       timeline for appeals filed pursuant to §18-5G-9(a) of this code.

9           (c) If the West Virginia Public Charter School Commission finds that the application,  
10       applicant, and public charter school, as applicable, meet the requirements of this Act, the  
11       Commission shall remand the decision to the authorizer with written instructions to approve the  
12       application, or renew or reinstate the charter contract.

#### **§18-5G-12. Prohibitions.**

1           Notwithstanding any provision in this article that may be interpreted to the contrary, a  
2       public charter school shall not:

3           (1) Be home-school based; and

4           (2) Discriminate on any basis for which the noncharter public schools of this state may  
5       not discriminate: Provided, That nothing in this subsection may be construed to limit the formation  
6       of a public charter school that is dedicated to focusing education services on at-risk students,  
7       students with disabilities, and students who pose such severe disciplinary problems that they  
8       warrant a specific education program.

#### **§18-5G-13. Funding for charter school enrollment.**

1           The state board shall promulgate a rule in accordance with §29A-3B-1 et seq. setting forth  
2       requirements for public charter school funding. The rule shall include a requirement that 90% of  
3       the per pupil total basic foundation allowance follow the student to the public charter school,  
4       subject to the following:

5           (1) Notwithstanding §18-9A-1 et seq. of this code, the rule may provide for modifications  
6       to the calculations outlined in §18-9A-7 regarding the allowance for student transportation and in  
7       §18-9A-9(1) regarding the allowance for current expense for the purpose of providing additional  
8       state aid funding to county boards of education related to the operation of public charter schools;

9           (2) The rule shall designate which county school district is required to pay for a student  
10       attending a public charter school; and

11          (3) The rule shall require the Department of Education to follow federal requirements in

12 ensuring that federal funding follows the student to a public charter school.

**§18-5G-14. Access to public facilities.**

1       (a) A public charter school may request usage of public facilities from a local county  
2 board where the charter school is located. A local county board or other public entity shall make  
3 facilities available to the charter school that are either not used in whole or in part for classroom  
4 instruction at the time the charter school seeks to use or lease the public facility.

5       (b) If a charter school seeks to lease the whole or part of a public facility, the cost of the  
6 lease must be at or under current market value.

7       (c) During the term of the lease, the charter school is solely responsible for the direct  
8 expenses related to the public facility lease, including utilities, insurance, maintenance, repairs  
9 and remodeling. The county school board is responsible for any debt incurred for or liens that are  
10 attached to the school building before the charter school leases the public facility.

**§18-5G-15. Reports.**

1       (a) An authorizer that has authorized a public charter school that is currently in operation  
2 shall submit to the state superintendent for presentation to the state board and the West Virginia  
3 Public Charter School Commission an annual report within 60 days of the end of each school  
4 fiscal year summarizing:

5       (1) The performance of the public charter schools overseen by the authorizer, according  
6 to the performance measures and expectations specified in the charter contracts;

7       (2) The authorizing duties and functions provided by the authorizer during the previous  
8 academic year.

9       (b) One year after public charter schools have been in operation, and each year thereafter,  
10 the State Superintendent shall issue to the Governor, the Legislature and the general public a  
11 report on the state's public charter school program, drawing from the annual reports submitted by  
12 authorizers pursuant to this section, as well as any additional relevant data compiled by the State  
13 Superintendent up to the school year ending in the preceding calendar year. The report must

14     include an assessment of the public charter school program's successes, challenges and areas  
15     for improvement in meeting the purposes of this chapter and any suggested changes in state law  
16     or policy necessary to strengthen the public charter school program.

## **ARTICLE 7A. STATE TEACHERS RETIREMENT SYSTEM.**

### **§18-7A-3. Definitions.**

1                 As used in this article, unless the context clearly requires a different meaning:

2                 (1) "Accumulated contributions" means all deposits and all deductions from the gross  
3     salary of a contributor plus regular interest.

4                 (2) "Accumulated net benefit" means the aggregate amount of all benefits paid to or on  
5     behalf of a retired member.

6                 (3) "Actuarially equivalent" or "of equal actuarial value" means a benefit of equal value  
7     computed upon the basis of the mortality table and interest rates as set and adopted by the  
8     retirement board in accordance with the provisions of this article: *Provided*, That when used in  
9     the context of compliance with the federal maximum benefit requirements of Section 415 of the  
10   Internal Revenue Code, "actuarially equivalent" shall be computed using the mortality tables and  
11   interest rates required to comply with those requirements.

12                 (4) "Annuities" means the annual retirement payments for life granted beneficiaries in  
13     accordance with this article.

14                 (5) "Average final salary" means the average of the five highest fiscal year salaries earned  
15     as a member within the last fifteen fiscal years of total service credit, including military service as  
16     provided in this article, or if total service is less than 15 years, the average annual salary for the  
17     period on which contributions were made: *Provided*, That salaries for determining benefits during  
18     any determination period may not exceed the maximum compensation allowed as adjusted for  
19     cost of living in accordance with §5-10D-7 of this code and Section 401(a)(17) of the Internal  
20   Revenue Code.

21                 (6) "Beneficiary" means the recipient of annuity payments made under the retirement

22 system.

23 (7) "Contributor" means a member of the retirement system who has an account in the  
24 teachers accumulation fund.

25 (8) "Deposit" means a voluntary payment to his or her account by a member.

26 (9) "Employer" means the agency of and within the state which has employed or employs  
27 a member.

28 (10) "Employer error" means an omission, misrepresentation or violation of relevant  
29 provisions of the West Virginia Code or of the West Virginia Code of State Regulations or the  
30 relevant provisions of both the West Virginia Code and of the West Virginia Code of State  
31 Regulations by the participating public employer that has resulted in an underpayment or  
32 overpayment of contributions required. A deliberate act contrary to the provisions of this section  
33 by a participating public employer does not constitute employer error.

34 (11) "Employment term" means employment for at least 10 months, a month being defined  
35 as twenty employment days.

36 (12) "Gross salary" means the fixed annual or periodic cash wages paid by a participating  
37 public employer to a member for performing duties for the participating public employer for which  
38 the member was hired. Gross salary shall be allocated and reported in the fiscal year in which the  
39 work was done. Gross salary also includes retroactive payments made to a member to correct a  
40 clerical error, or made pursuant to a court order or final order of an administrative agency charged  
41 with enforcing federal or state law pertaining to the member's rights to employment or wages, with  
42 all retroactive salary payments to be allocated to and considered paid in the periods in which the  
43 work was or would have been done. Gross salary does not include lump sum payments for  
44 bonuses, early retirement incentives, severance pay or any other fringe benefit of any kind  
45 including, but not limited to, transportation allowances, automobiles or automobile allowances, or  
46 lump sum payments for unused, accrued leave of any type or character.

47 (13) "Internal Revenue Code" means the Internal Revenue Code of 1986, as it has been

48 amended.

49 (14) "Member" means any person who has accumulated contributions standing to his or  
50 her credit in the state Teachers Retirement System. A member shall remain a member until the  
51 benefits to which he or she is entitled under this article are paid or forfeited, or until cessation of  
52 membership pursuant to §18-7A-13 of this code.

53 (15) "Members of the administrative staff of the public schools" means deans of instruction,  
54 deans of men, deans of women, and financial and administrative secretaries.

55 (16) "Members of the extension staff of the public schools" means every agricultural agent,  
56 boys' and girls' club agent and every member of the agricultural extension staff whose work is not  
57 primarily stenographic, clerical or secretarial.

58 (17) "New entrant" means a teacher who is not a present teacher.

59 (18) "Nonteaching member" means any person, except a teacher member, who is  
60 regularly employed for full-time service by: (A) Any county board of education; (B) the State Board  
61 of Education; (C) the Higher Education Policy Commission; (D) the West Virginia Council for  
62 Community and Technical College Education; or (E) a governing board, as defined in §18B-1-2  
63 of this code; or (F) a public charter school established pursuant to §18-5G-1 et seq. of this code  
64 if the charter school includes in its approved charter application a determination to participate in  
65 the retirement systems under this article and §18-7B-1 et seq. of this code: Provided, That any  
66 person whose employment with the Higher Education Policy Commission, the West Virginia  
67 Council for Community and Technical College Education or a governing board commences on or  
68 after July 1, 1991, is not considered a nonteaching member.

69 (19) "Plan year" means the 12-month period commencing on July 1 and ending the  
70 following June 30 of any designated year.

71 (20) "Present member" means a present teacher or nonteacher who is a member of the  
72 retirement system.

73 (21) "Present teacher" means any person who was a teacher within the 35 years beginning

74 July 1, 1934, and whose membership in the retirement system is currently active.

75 (22) "Prior service" means all service as a teacher completed prior to July 1, 1941, and all  
76 service of a present member who was employed as a teacher, and did not contribute to a  
77 retirement account because he or she was legally ineligible for membership during the service.

78 (23) "Public schools" means all publicly supported schools, including colleges and  
79 universities in this state.

80 (24) "Refund beneficiary" means the estate of a deceased contributor or a person he or  
81 she has nominated as beneficiary of his or her contributions by written designation duly executed  
82 and filed with the retirement board.

83 (25) "Regular interest" means interest at four percent compounded annually, or a higher  
84 earnable rate if set forth in the formula established in legislative rules, series seven of the  
85 Consolidated Public Retirement Board, 162 CSR 7.

86 (26) "Regularly employed for full-time service" means employment in a regular position or  
87 job throughout the employment term regardless of the number of hours worked or the method of  
88 pay.

89 (27) "Required beginning date" means April 1 of the calendar year following the later of:  
90 (A) The calendar year in which the member attains age 70 ½ years; or (B) the calendar year in  
91 which the member retires or ceases covered employment under the system after having attained  
92 the age of 70 ½ years.

93 (28) "Retirant" means any member who commences an annuity payable by the retirement  
94 system.

95 (29) "Retirement board" means the Consolidated Public Retirement Board created  
96 pursuant to §5-10D-1 et seq. of this code.

97 (30) "Retirement system" means the state Teachers Retirement System established by  
98 this article.

99 (31) "Teacher member" means the following persons, if regularly employed for full-time

100 service: (A) Any person employed for instructional service in the public schools of West Virginia;  
101 (B) principals; (C) public school librarians; (D) superintendents of schools and assistant county  
102 superintendents of schools; (E) any county school attendance director holding a West Virginia  
103 teacher's certificate; (F) members of the research, extension, administrative or library staffs of the  
104 public schools; (G) the State Superintendent of Schools, heads and assistant heads of the  
105 divisions under his or her supervision, or any other employee under the State Superintendent  
106 performing services of an educational nature; (H) employees of the State Board of Education who  
107 are performing services of an educational nature; (I) any person employed in a nonteaching  
108 capacity by the State Board of Education, any county board of education, the State Department  
109 of Education or the State Teachers Retirement Board, if that person was formerly employed as a  
110 teacher in the public schools; (J) all classroom teachers, principals and educational administrators  
111 in schools under the supervision of the Division of Corrections, the Division of Health or the  
112 Division of Human Services; (K) an employee of the State Board of School Finance, if that person  
113 was formerly employed as a teacher in the public schools; and (L) any person designated as a  
114 21st Century Learner Fellow pursuant to §18A-3-11 et seq. of this code who elects to remain a  
115 member of the State Teachers Retirement System provided in this article; and (M) any person  
116 employed by a public charter school established pursuant to §18-5G-1 et seq. of this code if the  
117 charter school includes in its approved charter application a determination to participate in the  
118 retirement systems under this article and §18-7B-1 et seq. of this code.

119 (32) "Total service" means all service as a teacher or nonteacher while a member of the  
120 retirement system since last becoming a member and, in addition thereto, credit for prior service,  
121 if any.

122 Age in excess of 70 years shall be considered to be 70 years.

## **ARTICLE 7B. TEACHERS' DEFINED CONTRIBUTION RETIREMENT SYSTEM.**

### **§18-7B-2. Definitions.**

1 As used in this article, unless the context clearly requires a different meaning:

2               (1) "Annual addition" means, for purposes of the limitations under Section 415(c) of the  
3 Internal Revenue Code, the sum credited to a member's account for any limitation year of: (A)  
4 Employer contributions; (B) employee contributions; and (C) forfeitures. Repayment of cashouts  
5 or contributions as described in Section 415(k)(3) of the Internal Revenue Code, rollover  
6 contributions and picked-up employee contributions to a defined benefit plan shall not be treated  
7 as annual additions, consistent with the requirements of Treasury Regulation §1.415(c)-1;

8               (2) "Annuity account" or "annuity" means an account established for each member to  
9 record the deposit of member contributions and employer contributions and interest, dividends or  
10 other accumulations credited on behalf of the member;

11               (3) "Compensation" means the full compensation actually received by members for service  
12 whether or not a part of the compensation is received from other funds, federal or otherwise, than  
13 those provided by the state or its subdivisions: *Provided*, That annual compensation for  
14 determining contributions during any determination period may not exceed the maximum  
15 compensation allowed as adjusted for cost of living in accordance with §5-10D-7 of this code and  
16 Section 401(a)(17) of the Internal Revenue Code: *Provided, however*, That solely for purposes of  
17 applying the limitations of Section 415 of the Internal Revenue Code to any annual addition,  
18 "compensation" has the meaning given it in §18-7B-13(d) of this code;

19               (4) "Consolidated board" or "board" means the Consolidated Public Retirement Board  
20 created and established pursuant to §5-10D-1 *et seq.* of this code;

21               (5) "Defined contribution system" or "system" means the Teachers' Defined Contribution  
22 Retirement System created and established by this article;

23               (6) "Employer" means the agency of and within the State of West Virginia which has  
24 employed or employs a member;

25               (7) "Employer contribution" means an amount deposited into the member's individual  
26 annuity account on a periodic basis coinciding with the employee's regular pay period by an  
27 employer from its own funds;

28               (8) "Employment term" means employment for at least 10 months in any plan year with a  
29 month being defined as 20 employment days;

30               (9) "Existing employer" means any employer who employed or employs a member of the  
31 system;

32               (10) "Existing retirement system" means the State Teachers Retirement System  
33 established in §18B-7A-1 et seq. of this code;

34               (11) "Internal Revenue Code" means the Internal Revenue Code of 1986, as it has been  
35 amended;

36               (12) "Member" or "employee" means the following persons, if regularly employed for full-  
37 time service: (A) Any person employed for instructional service in the public schools of West  
38 Virginia; (B) principals; (C) public school librarians; (D) superintendents of schools and assistant  
39 county superintendents of schools; (E) any county school attendance director holding a West  
40 Virginia teacher's certificate; (F) members of the research, extension, administrative or library  
41 staffs of the public schools; (G) the State Superintendent of Schools, heads and assistant heads  
42 of the divisions under his or her supervision or any other employee under the state superintendent  
43 performing services of an educational nature; (H) employees of the State Board of Education who  
44 are performing services of an educational nature; (I) any person employed in a nonteaching  
45 capacity by the State Board of Education, any county board of education or the State Department  
46 of Education, if that person was formerly employed as a teacher in the public schools; (J) all  
47 classroom teachers, principals and educational administrators in schools under the supervision  
48 of the Division of Corrections and the Department of Health and Human Resources; (K) any  
49 person who is regularly employed for full-time service by any county board of education or the  
50 State Board of Education; (L) the administrative staff of the public schools including deans of  
51 instruction, deans of men and deans of women, and financial and administrative  
52 secretaries; and (M) any person designated as a 21st Century Learner Fellow pursuant to §18A-  
53 3-11 of this code who elects to remain a member of the Teachers' Defined Contribution

54 Retirement System established by this article; and (N) any person employed by a public charter  
55 school established pursuant to §18-5G-1 et seq. of this code if the charter school includes in its  
56 approved charter application a determination to participate in the retirement systems under this  
57 article and §18-7A-1 et seq. of this code;

58 (13) "Member contribution" means an amount reduced from the employee's regular pay  
59 periods, and deposited into the member's individual annuity account within the Teachers' Defined  
60 Contribution Retirement System;

61 (14) "Permanent, total disability" means a mental or physical incapacity requiring absence  
62 from employment service for at least six months: *Provided*, That the incapacity is shown by an  
63 examination by a physician or physicians selected by the board: *Provided, however*, That for  
64 employees hired on or after July 1, 2005, "permanent, total disability" means an inability to engage  
65 in substantial gainful activity by reason of any medically determinable physical or mental  
66 impairment that can be expected to result in death, or has lasted or can be expected to last for a  
67 continuous period of not less than 12 months and the incapacity is so severe that the member is  
68 likely to be permanently unable to perform the duties of the position the member occupied  
69 immediately prior to his or her disabling injury or illness;

70 (15) "Plan year" means the 12-month period commencing on July 1 of any designated  
71 year and ending on the following June 30;

72 (16) "Public schools" means all publicly supported schools, including normal schools,  
73 colleges and universities in this state;

74 (17) "Regularly employed for full-time service" means employment in a regular position or  
75 job throughout the employment term regardless of the number of hours worked or the method of  
76 pay;

77 (18) "Required beginning date" means April 1 of the calendar year following the later of:  
78 (A) The calendar year in which the member attains age 70 ½ years; or (B) the calendar year in  
79 which the member retires or otherwise ceases employment with a participating employer after

80 having attained the age of 70 ½ years;

81 (19) "Retirement" means a member's withdrawal from the active employment of a  
82 participating employer and completion of all conditions precedent to retirement;

83 (20) "Year of employment service" means employment for at least 10 months, with a month  
84 being defined as 20 employment days: *Provided*, That no more than one year of service may be  
85 accumulated in any 12-month period.

## **ARTICLE 8. COMPULSORY SCHOOL ATTENDANCE.**

### **§18-8-4. Duties of attendance director and assistant directors; complaints, warrants and hearings.**

1 (a) The county attendance director and the assistants shall diligently promote regular  
2 school attendance. The director and assistants shall:

3 (1) Ascertain reasons for unexcused absences from school of students of compulsory  
4 school age and students who remain enrolled beyond the compulsory school age as defined  
5 under section one-a of this article;

6 (2) Take such steps as are, in their discretion, best calculated to encourage the attendance  
7 of students and to impart upon the parents and guardians the importance of attendance and the  
8 seriousness of failing to do so; and

9 (3) For the purposes of this article, the following definitions shall apply:

10 (A) "Excused absence" shall be defined to include:

11 (i) Personal illness or injury of the student or in the family;

12 (ii) Medical or dental appointment with written excuse from physician or dentist;

13 (iii) Chronic medical condition or disability that impacts attendance;

14 (iv) Participation in home or hospital instruction due to an illness or injury or other  
15 extraordinary circumstance that warrants home or hospital confinement;

16 (v) Calamity, such as a fire or flood;

17 (vi) Death in the family;

18                         (vii) School-approved or county-approved curricular or extra-curricular activities;  
19                         (viii) Judicial obligation or court appearance involving the student;  
20                         (ix) Military requirement for students enlisted or enlisting in the military;  
21                         (x) Personal or academic circumstances approved by the principal; and  
22                         (xi) Such other situations as may be further determined by the county board: Provided,  
23                         That absences of students with disabilities shall be in accordance with the Individuals with  
24                         Disabilities Education Improvement Act of 2004 and the federal and state regulations adopted in  
25                         compliance therewith.

26                         (B) "Unexcused absence" shall be any absence not specifically included in the definition  
27                         of "excused absence".

28                         (b) In the case of three total unexcused absences of a student during a school year, the  
29                         attendance director or assistant or principal shall serve written notice to the parent, guardian or  
30                         custodian of the student that the attendance of the student at school is required and that if the  
31                         student has five unexcused absences, a conference with the principal or other designated  
32                         representative will be required. make meaningful contact with the parent, guardian, or custodian  
33                         of the student to ascertain the reasons for the unexcused absences and what measures the  
34                         school may employ to assist the student in attending and not incurring any additional unexcused  
35                         absences.

36                         (c) In the case of five total unexcused absences, the attendance director or assistant shall  
37                         serve written notice to the parent, guardian or custodian of the student that within five days of  
38                         receipt of the notice the parent, guardian or custodian, accompanied by the student, shall report  
39                         in person to the school the student attends for a conference with the principal or other designated  
40                         representative of the school in order to discuss and correct the circumstances causing the  
41                         unexcused absences of the student, including the adjustment of unexcused absences based upon  
42                         such meeting. again make meaningful contact with the parent, guardian, or custodian of the  
43                         student to ascertain the reasons for the unexcused absences and what measures the school may

44        employ to assist the student in attending school and not incurring any additional unexcused  
45        absences.

46            (d) In the case of ten total unexcused absences of a student during a school year, the  
47 attendance director or assistant shall make complaint against the parent, guardian or custodian  
48 before a magistrate of the county. If it appears from the complaint that there is probable cause to  
49 believe that an offense has been committed and that the accused has committed it, a summons  
50 or a warrant for the arrest of the accused shall issue to any officer authorized by law to serve the  
51 summons or to arrest persons charged with offenses against the state. More than one parent,  
52 guardian or custodian may be charged in a complaint. Initial service of a summons or warrant  
53 issued pursuant to the provisions of this section shall be attempted within ten calendar days of  
54 receipt of the summons or warrant and subsequent attempts at service shall continue until the  
55 summons or warrant is executed or until the end of the school term during which the complaint is  
56 made, whichever is later.

57            (e) The magistrate court clerk, or the clerk of the circuit court performing the duties of the  
58 magistrate court as authorized in section eight, article one, chapter fifty of this code, shall assign  
59 the case to a magistrate within ten days of execution of the summons or warrant. The hearing  
60 shall be held within twenty days of the assignment to the magistrate, subject to lawful continuance.  
61 The magistrate shall provide to the accused at least ten days' advance notice of the date, time  
62 and place of the hearing.

63            (f) When any doubt exists as to the age of a student absent from school, the attendance  
64 director and assistants have authority to require a properly attested birth certificate or an affidavit  
65 from the parent, guardian or custodian of the student, stating age of the student. In the  
66 performance of his or her duties, the county attendance director and assistants have authority to  
67 take without warrant any student absent from school in violation of the provisions of this article  
68 and to place the student in the school in which he or she is or should be enrolled.

69                 (g) The county attendance director and assistants shall devote such time as is required  
70 by section three of this article to the duties of attendance director in accordance with this section  
71 during the instructional term and at such other times as the duties of an attendance director are  
72 required. All attendance directors and assistants hired for more than two hundred days may be  
73 assigned other duties determined by the superintendent during the period in excess of two  
74 hundred days. The county attendance director is responsible under direction of the county  
75 superintendent for efficiently administering school attendance in the county.

76                 (h) In addition to those duties directly relating to the administration of attendance, the  
77 county attendance director and assistant directors also shall perform the following duties:

78                     (1) Assist in directing the taking of the school census to see that it is taken at the time and  
79 in the manner provided by law;

80                     (2) Confer with principals and teachers on the comparison of school census and  
81 enrollment for the detection of possible nonenrollees;

82                     (3) Cooperate with existing state and federal agencies charged with enforcing child labor  
83 laws;

84                     (4) Prepare a report for submission by the county superintendent to the State  
85 Superintendent of Schools on school attendance, at such times and in such detail as may be  
86 required. The state board shall promulgate a legislative rule pursuant to article three-b, chapter  
87 twenty-nine-a of this code that sets forth student absences that are excluded for accountability  
88 purposes. The absences that are excluded by the rule include, but are not limited to, excused  
89 student absences, students not in attendance due to disciplinary measures and absent students  
90 for whom the attendance director has pursued judicial remedies to compel attendance to the  
91 extent of his or her authority. The attendance director shall file with the county superintendent and  
92 county board at the close of each month a report showing activities of the school attendance office  
93 and the status of attendance in the county at the time;

94                 (5) Promote attendance in the county by compiling data for schools and by furnishing  
95 suggestions and recommendations for publication through school bulletins and the press, or in  
96 such manner as the county superintendent may direct;

97                 (6) Participate in school teachers' conferences with parents and students;

98                 (7) Assist in such other ways as the county superintendent may direct for improving school  
99 attendance;

100                 (8) Make home visits of students who have excessive unexcused absences, as provided  
101 above, or if requested by the chief administrator, principal or assistant principal; and

102                 (9) Serve as the liaison for homeless children and youth.

## ARTICLE 9A. PUBLIC SCHOOL SUPPORT.

### §18-9A-2. Definitions.

1                 For the purpose of this article:

2                 (a) "State board" means the West Virginia Board of Education.

3                 (b) "County board" or "board" means a county board of education.

4                 (c) "Professional salaries" means the state legally mandated salaries of the professional  
5 educators as provided in article four, chapter eighteen-a of this code.

6                 (d) "Professional educator" shall be synonymous with and shall have the same meaning  
7 as "teacher" as defined in section one, article one of this chapter, and includes technology  
8 integration specialists.

9                 (e) "Professional instructional personnel" means a professional educator whose regular  
10 duty is as that of a classroom teacher, librarian, attendance director or school psychologist. A  
11 professional educator having both instructional and administrative or other duties shall be  
12 included as professional instructional personnel for that ratio of the school day for which he or she  
13 is assigned and serves on a regular full-time basis in appropriate instruction, library, attendance  
14 or psychologist duties.

15                 (f) "Professional student support personnel" means a "teacher" as defined in section one,  
16 article one of this chapter who is assigned and serves on a regular full-time basis as a counselor  
17 or as a school nurse with a bachelor's degree and who is licensed by the West Virginia Board of  
18 Examiners for Registered Professional Nurses. Professional student support personnel shall also  
19 include professional personnel providing direct social and emotional support services to students,  
20 including but not limited to, social workers and psychologists. For all purposes except for the  
21 determination of the allowance for professional educators pursuant to section four of this article,  
22 professional student support personnel are professional educators.

23                 (g) "Service personnel salaries" means the state legally mandated salaries for service  
24 personnel as provided in section eight-a, article four, chapter eighteen-a of this code.

25                 (h) "Service personnel" means all personnel as provided in section eight, article four,  
26 chapter eighteen-a of this code. For the purpose of computations under this article of ratios of  
27 service personnel to net enrollment, a service employee shall be counted as that number found  
28 by dividing his or her number of employment days in a fiscal year by two hundred: Provided, That  
29 the computation for any service person employed for three and one-half hours or less per day as  
30 provided in section eight-a, article four, chapter eighteen-a of this code shall be calculated as one  
31 half an employment day.

32                 (i) "Net enrollment" means the number of pupils enrolled in special education programs,  
33 kindergarten programs and grades one to twelve, inclusive, of the public schools of the county.  
34 Net enrollment further shall include:

35                 (1) Adults enrolled in regular secondary vocational programs existing as of the effective  
36 date of this section, subject to the following:

37                 (A) Net enrollment includes no more than one thousand of those adults counted on the  
38 basis of full-time equivalency and apportioned annually to each county in proportion to the adults  
39 participating in regular secondary vocational programs in the prior year counted on the basis of  
40 full-time equivalency; and

41               (B) Net enrollment does not include any adult charged tuition or special fees beyond that  
42 required of the regular secondary vocational student;

43               (2) Students enrolled in early childhood education programs as provided in section forty-  
44 four, article five of this chapter, counted on the basis of full-time equivalency;

45               (3) No pupil shall be counted more than once by reason of transfer within the county or  
46 from another county within the state, and no pupil shall be counted who attends school in this  
47 state from another state;

48               (4) The enrollment shall be modified to the equivalent of the instructional term and in  
49 accordance with the eligibility requirements and rules established by the state board; and

50               (5) ~~For the purposes of determining the county's basic foundation program only~~ For any  
51 county whose net enrollment as determined under all other provisions of this definition is less than  
52 one thousand four hundred, the net enrollment of the county shall be ~~increased by an amount to~~  
53 be determined in accordance with the following considered to be 1,400 for the purposes of  
54 determining the county's basic foundation program only. During the 2019-2020 interim period  
55 and every three interim periods thereafter, the Legislative Oversight Commission on Education  
56 Accountability shall review this subdivision to determine whether or not these provisions properly  
57 address the needs of counties with low enrollment and sparse population density.

58               (A) ~~Divide the state's lowest county student population density by the county's actual~~  
59 ~~student population density;~~

60               (B) ~~Multiply the amount derived from the calculation in paragraph (A) of this subdivision~~  
61 ~~by the difference between one thousand four hundred and the county's actual net enrollment;~~

62               (C) ~~If the increase in net enrollment as determined under this subdivision plus the county's~~  
63 ~~net enrollment as determined under all other provisions of this subsection is greater than one~~  
64 ~~thousand four hundred, the increase in net enrollment shall be reduced so that the total does not~~  
65 ~~exceed one thousand four hundred; and~~

66       (D) During the 2008-2009 interim period and every three interim periods thereafter, the  
67 Legislative Oversight Commission on Education Accountability shall review this subdivision to  
68 determine whether or not these provisions properly address the needs of counties with low  
69 enrollment and a sparse population density.

70       (j) "Sparse-density county" means a county whose ratio of net enrollment, excluding any  
71 increase in the net enrollment of counties, pursuant to subdivision (5), subsection (i) of this  
72 section, of the definition of "net enrollment", to the square miles of the county is less than five.

73       (k) "Low-density county" means a county whose ratio of net enrollment, excluding any  
74 increase in the net enrollment of counties, pursuant to subdivision (5), subsection (i) of this  
75 section, of the definition of "net enrollment", to the square miles of the county is equal to or greater  
76 than five but less than ten.

77       (l) "Medium-density county" means a county whose ratio of net enrollment, excluding any  
78 increase in the net enrollment of counties, pursuant to subdivision (5), subsection (i) of this  
79 section, of the definition of "net enrollment", to the square miles of the county is equal to or greater  
80 than ten but less than twenty.

81       (m) "High-density county" means a county whose ratio of net enrollment, excluding any  
82 increase in the net enrollment of counties, pursuant to subdivision (5), subsection (i) of this  
83 section, of the definition of "net enrollment", to the square miles of the county is equal to or greater  
84 than twenty.

85       (n) "Levies for general current expense purposes" means ninety percent of the levy rate  
86 for county boards of education calculated or set by the Legislature as determined pursuant to  
87 section six-f, article eight, chapter eleven of this code.

88       (o) "Technology integration specialist" means a professional educator who has expertise  
89 in the technology field and is assigned as a resource teacher to provide information and guidance  
90 to classroom teachers on the integration of technology into the curriculum.

91           (p) "State aid eligible personnel" means all professional educators and service personnel  
92 employed by a county board in positions that are eligible to be funded under this article and whose  
93 salaries are not funded by a specific funding source such as a federal or state grant, donation,  
94 contribution or other specific funding source not listed.

**§18-9A-8. Foundation allowance for professional student support services.**

1           (a) The basic foundation allowance to the county for professional student support  
2 personnel shall be the amount of money determined in accordance with the following:

3           (1) The sum of the state minimum salaries, as determined in accordance with the  
4 provisions of §18-4-1 *et seq* of this code, for all state aid eligible school nurse and counselor  
5 positions in the county during the 2008 fiscal year which number shall be reduced in the same  
6 proportion as the number of professional educators allowed to be funded under §18-9A-4 of this  
7 code to the total number of professional educators employed that are state aid eligible. In  
8 performing this calculation, the numerator shall be the number of professional educators actually  
9 funded under section four of this article and the denominator shall be the total number of  
10 professional educators employed that are eligible to be funded under §18-9A-4 of this code;

11           (2) The amount derived from the calculation in §18-9A-8(a)(1) of this code is increased by  
12 one half percent;

13           (3) The amount derived from the calculation in §18-9A-8(a)(2) of this code is the basic  
14 foundation allowance to the county for professional student support personnel for the 2009 fiscal  
15 year;

16           (4) For fiscal years 2010, 2011, 2012 and 213, the basic foundation allowance to the  
17 county for professional student support personnel increases by one-half percent per year over  
18 the allowance for the previous year; and

19           (5) For all fiscal years thereafter, the basic foundation allowance to the county for  
20 professional student support personnel remains the same amount as in the 2013 fiscal year, plus  
21 any additional amount of funding necessary to cover the increases in the State Minimum Salary

22 Schedule set forth in §18A-4-2 of this code effective for the fiscal year beginning July 1, 2018 and  
23 thereafter.

24 (b) The additional positions for counselors that may be created as a result of the one  
25 percent increase provided pursuant to this section shall be assigned to schools where the  
26 counselor can:

27 (1) Enhance student achievement;

28 (2) Provide early intervention for students in grades prekindergarten through five; and

29 (3) Enhance student development and career readiness.

30 (c) Effective for the 2019-20 fiscal year and thereafter, the basic foundation allowance to  
31 the county for professional student support personnel is the amount of money required to pay the  
32 state minimum salaries, in accordance with provisions of §18A-4-1 et seq of this code, subject to  
33 the following:

34 (1) In making this computation each county shall receive an allowance for four and seventy  
35 hundredths state aid eligible professional student support personnel positions to each one  
36 thousand students in net enrollment:

37 (2) For any professional student support personnel positions, or fraction thereof,  
38 determined for a county pursuant to §18-9A-8(c)(1) of this code that exceed the number  
39 employed, the county's allowance for these positions shall be determined using the average state  
40 funded salary of professional student support personnel for the county;

41 (3) The number of and the allowance for personnel paid in part by state and county funds  
42 shall be prorated; and

43 (4) Where two or more counties join together in support of a vocational or comprehensive  
44 high school or any other program or service, the professional student support personnel for the  
45 school or program may be prorated among the participating counties on the basis of each one's  
46 enrollment therein and the personnel shall be considered within the above-stated limit.

47           (5) For the 2019-20 fiscal year only, the number of positions funded for each county by  
48 subsection (1) cannot be less than the number of positions that would have been funded in  
49 accordance with the previous methodology for determining the number of professional student  
50 support personnel positions funded for each county.

**§18-9A-9. Foundation allowance for other current expense and substitute employees and  
faculty senates.**

1           The total allowance for other current expense and substitute employees is the sum of the  
2 following:

3           (1) For current expense:

4           (A) The non-salary related expenditures for operations and maintenance, exclusive of  
5 expenditures reported in special revenue funds, for the latest available school year, in each  
6 county, divided by the total square footage of school buildings in each county is used to calculate  
7 a state average expenditure per square foot for operations and maintenance;

8           (B) The total square footage of school buildings in each county divided by each county's  
9 net enrollment for school aid purposes is used to calculate a state average square footage per  
10 student;

11           (C) Each county's net enrollment for school aid purposes multiplied by the state average  
12 expenditure per square foot for operations and maintenance as calculated in paragraph (A) of this  
13 subdivision and multiplied by the state average square footage per student as calculated in  
14 paragraph (B) of this subdivision is that county's state average costs per square footage per  
15 student for operations and maintenance;

16           (D) Where two or more counties join together in support of a vocational or comprehensive  
17 high school or any other program or service, the allowance for current expense may be prorated  
18 among the participating counties by adjusting the net enrollment for school aid purposes utilized  
19 in the calculation by the number of students enrolled therein for each county; and

20           (E) Each county's allowance for current expense is 70.25% 71.25% of the county's state

## INTRODUCED

average costs per square footage per student for operations and maintenance amount as calculated in paragraph (C) of this subdivision; plus

(2) For professional educator substitutes or current expense, two and five-tenths percent of the computed state allocation for professional educators and professional student support personnel as determined in sections four and eight of this article. Distribution to the counties is made proportional to the number of professional educators and professional student support personnel authorized for the county in compliance with sections four and eight of this article; plus

(3) For service personnel substitutes or current expense, two and five-tenths percent of the computed state allocation for service personnel as determined in section five of this article. Distribution to the counties is made proportional to the number of service personnel authorized for the county in compliance with section five of this article; plus

(4) For academic materials, supplies and equipment for use in instructional programs, \$200 multiplied by the number of professional instructional personnel and professional student support personnel employed in the schools of the county. Distribution is made to each county for allocation to the faculty senate of each school in the county on the basis of \$200 per professional instructional personnel employed at the school. "Faculty Senate" means a faculty senate created pursuant to section five, article five-a of this chapter. Decisions for the expenditure of such funds are made at the school level by the faculty senate in accordance with the provisions of said section five, article five-a and may not be used to supplant the current expense expenditures of the county. Beginning on September 1, 1994, and every September thereafter, county boards shall forward to each school for the use by faculty senates the appropriation specified in this section. Each school shall be responsible for keeping accurate records of expenditures.

**§18-9A-12. County basic foundation; total basic state aid allowance.**

(a) The basic foundation program for each county for the fiscal year shall be the sum of the amounts computed in accordance with the provisions of sections four, five, six, seven, eight, nine and ten of this article. On the first working day of July in each year, the State Board shall

46 determine the basic foundation program for each county for that fiscal year. Data used in the  
47 computations relating to net and adjusted enrollment, and the number of professional educators,  
48 shall be for the second month of the prior school term. Transportation expenditures used in these  
49 computations shall be for the most recent year in which data are available. The allocated state  
50 aid share of the county's basic foundation program shall be the difference between the cost of its  
51 basic foundation program and the county's local share as determined in section eleven of this  
52 article except as provided in subsection (b) of this section: Provided, that for all years after 2018,  
53 in calculating the allocated state aid share of the county's basic foundation program, when subtracting  
54 the amount of the county's local share, if the county's local share as determined in section eleven of  
55 this article is greater than the county's local share was determined to be for fiscal year 2015-2016,  
56 then the allocated state aid share of the county's basic foundation program shall be the difference  
57 between the cost of its basic foundation program and the county's 2015-2016 determined local share.

58                 (b) The allocated state aid share shall be adjusted in the following circumstances in the  
59 following manner: *Provided, That* prior to such adjustment, the State Tax Commissioner shall  
60 provide the State Board, by January 15 of each year, a certified listing of those counties in which  
61 such adjustment shall be made pursuant to this subsection, together with the amount of revenue  
62 which will not be available to each county board in the ensuing fiscal year as a result of the  
63 circumstance:

64                 (1) In those instances where the local share as computed under section eleven of this  
65 article is not reflective of local funds available because the county is under a final court order, or  
66 a final decision of a board of assessment appeals under section twenty-four-b, article three,  
67 chapter eleven of this code, to refund or credit property taxes paid in prior years, the allocated  
68 state aid share shall be the county's basic foundation program, minus the local share as computed  
69 under section eleven of this article, plus the amount of property tax the county is unable to collect  
70 or must refund due to the final court order or final decision of a board of assessment appeals:  
71 *Provided, That* said adjustment shall not be made or shall only be made proportionately when the

## INTRODUCED

72     Legislature fails to fund or funds only in part the public school basic foundation support plan state  
73     share at a level sufficient to cover the reduction in state share: *Provided, however,* That nothing  
74     herein provided shall be construed to require or mandate any level of funding by the Legislature.

75                 (2) In those instances where the local share as computed under section eleven of this  
76     article is not reflective of local funds available because the county is collecting tax based upon an  
77     assessed value which is less than that determined by the Tax Commissioner in the most recent  
78     published survey of property valuations in the state due to an error in the published survey, which  
79     error is certified to by the Tax Commissioner, the allocated state aid share shall be the county's  
80     basic foundation program, minus the local share as computed under section eleven of this article,  
81     plus the amount of property tax the county is unable to collect based on differences in the  
82     assessed valuation between those in the most recent published survey of valuation and the  
83     corrected assessed value actually levied upon by the county: *Provided,* That said adjustment shall  
84     not be made or shall only be made proportionately when the Legislature fails to fund or funds only  
85     in part the public school basic foundation support plan state share at a level sufficient to cover the  
86     reduction in state share: *Provided, however,* That nothing herein provided shall be construed to  
87     require or mandate any level of funding by the Legislature.

88                 (3) In instances where a county is unable to collect property taxes from a taxpayer during  
89     the pendency of any court proceeding, the allocated state aid share shall be the county's basic  
90     foundation program minus the local share as computed under section eleven of this article, plus  
91     the amount the county is unable to collect as a result of the pending court proceedings as certified  
92     by the Tax Commissioner: *Provided,* That the county is required to reimburse the amount of  
93     allocated state aid share attributable to the amount of property tax it later receives upon  
94     completion of court proceedings, which shall be paid into the General Revenue Fund of the state:  
95     *Provided, however,* That said adjustment shall not be made or shall only be made proportionately  
96     when the Legislature fails to fund or funds only in part the public school basic foundation support  
97     plan state share at a level sufficient to cover the reduction in state share: *Provided further,* That

98 nothing herein provided shall be construed to require or mandate any level of funding by the  
99 Legislature.

100 (c) The allocated state aid share shall be adjusted in any county receiving payments or  
101 contributions in lieu of property taxes. In instances where a county receives payments or  
102 contributions in lieu of property taxes, the allocated state aid share shall be the county's basic  
103 foundation program minus the local share as computed under section eleven of this article, plus  
104 any amounts added pursuant to subsection (b) of this section minus the payments or contributions  
105 in lieu of property taxes which are distributed by the sheriff to the county board of education. In  
106 determining the amount of such contribution or payment in lieu of taxes, each county commission  
107 shall provide to the State Tax Commissioner, by January 1 of each year, the total amount of such  
108 payments or contributions paid to the county and the proportion of the total amount that has been  
109 or will be distributed to the county board of education. The State Tax Commissioner then shall  
110 provide the State Board, by January 15 of each year, a certified listing of those counties in which  
111 an adjustment pursuant to this section shall be made, together with the amount of revenue which  
112 will be available to each county board in the ensuing fiscal year as a result of contribution or  
113 payment in lieu of taxes.

114 (d) Total basic state aid to the county shall be the computed state share of basic foundation  
115 support. After such computation is completed, the State Board shall immediately certify to each  
116 county board the amount of state aid allocated to the county for that fiscal year, subject to any  
117 qualifying provisions of this article.

## ARTICLE 20. EDUCATION OF EXCEPTIONAL CHILDREN.

### §18-20-5. Powers and duties of State Superintendent.

1 (a) The State Superintendent of Schools shall organize, promote, administer and be  
2 responsible for:

3 (1) Stimulating and assisting county boards of education in establishing, organizing and  
4 maintaining special schools, classes, regular class programs, home-teaching and visiting-teacher

5 services for exceptional children.

6 (2) Cooperating with all other public and private agencies engaged in relieving, caring for,  
7 curing, educating and rehabilitating exceptional children, and in helping coordinate the services  
8 of such agencies.

9 (3) (A) Preparing the necessary rules, policies, formula formulas for distribution of  
10 available appropriated funds, reporting forms and procedures necessary to define minimum  
11 standards in providing suitable facilities for education of exceptional children and ensuring the  
12 employment, certification and approval of qualified teachers and therapists subject to approval by  
13 the State Board of Education: *Provided*, That no state rule, policy or standard under this article or  
14 any county board rule, policy or standard governing special education may exceed the  
15 requirements of federal law or regulation.

16 (B) An A separate appropriation shall be made to the department of education to  
17 be distributed disbursed to county boards and public charter schools authorized pursuant to §18-  
18 5G-1 et seq. of this code to support children assist them with serving exceptional  
19 children with high cost/high acuity special needs that exceed the capacity of county to provide  
20 with funds available. Each county board and public charter school shall apply to the state  
21 superintendent for receipt of to receive this funding in a manner set forth by the state  
22 superintendent that assesses and takes into account varying acuity levels of the exceptional  
23 students. Any remaining funds at the end of a fiscal year from the appropriation shall be carried  
24 over to the next fiscal year. When possible, federal funds shall be distributed disbursed to county  
25 boards and public charter schools for this purpose before any of the state appropriation  
26 is distributed disbursed. The state board shall promulgate a rule in accordance with the provisions  
27 of §29A-3B-1 et seq. of this code that implements the provisions of this subdivision relating to  
28 distributing the funds to the county boards and public charter schools. The rule at least shall  
29 include a definition for "children with high acuity needs".

30 (4) Receiving from county boards of education and public charter schools, their

31 applications, annual reports and claims for reimbursement from such moneys as are appropriated  
32 by the Legislature, auditing such claims and preparing vouchers to reimburse said counties the  
33 amounts reimbursable to them.

34 (5) Assuring that all exceptional children in the state, including children in mental health  
35 facilities, residential institutions, private schools and correctional facilities as provided in §18-2-  
36 13f of this code receive an education in accordance with state and federal laws: *Provided*, That  
37 the State Superintendent shall also assure that adults in correctional facilities and regional jails  
38 receive an education to the extent funds are provided therefor.

39 (6) Performing other duties and assuming other responsibilities in connection with this  
40 program as needed.

41 (7) ~~Receive the county plan for integrated classroom submitted by the county boards of~~  
42 ~~education and submit a state plan, approved by the State Board of Education, to the Legislative~~  
43 ~~Oversight Commission on Education Accountability no later than December 1, 1995~~

44 (b) Nothing contained in this section shall be construed to prevent any county board of  
45 education from establishing and maintaining special schools, classes, regular class programs,  
46 home-teaching or visiting-teacher services for exceptional children out of funds available from  
47 local revenue.

## **ARTICLE 31. EDUCATION SAVINGS ACCOUNT PROGRAM.**

### **§18-31-1. Short title.**

1 This article shall be known as the "Education Savings Account Act" or "ESA Act." The  
2 program created by the ESA Act shall be known as the "Education Savings Account Program" or  
3 "ESA Program."

### **§18-31-2. Definitions.**

1 The following words have the meanings ascribed to them unless the context clearly  
2 indicates a different meaning:

3 (1) "Account" or "ESA" means an education saving account, awarded pursuant to this

4     article, to which funds are allocated by the Treasurer to the parent or parents of an ESA student  
5     in order to pay qualifying education expenses to educate the student pursuant to the requirements  
6     and conditions of this article;

7                 (2) "Curriculum" means a complete course of study for a particular content area or grade  
8     level, including any supplemental materials required by the curriculum;

9                 (3) "Education service provider" means a person or organization that receives payments  
10    from education savings accounts to provide educational goods and services to ESA students;

11                 (4) "Eligible student" means an elementary or secondary student who has been a resident  
12    of this state for at least a year and continues to be a resident;

13                 (5) "ESA student" means a student who receives an account pursuant to this article;

14                 (6) "Parent" means a biological parent, legal guardian, custodian, or other person with  
15    legal authority to act on behalf of an eligible student or ESA student;

16                 (7) "Participating school" means any private school that provides education to elementary  
17    and/or secondary students and has notified the Treasurer of its intention to participate in the  
18    program and comply with the program's requirements;

19                 (8) "Resident school district" means the county school district in which the student resides;  
20    and

21                 (9) "Treasurer" means the West Virginia State Treasurer's Office or an organization that  
22    the Treasurer has contracted with to carry out any or all portions of this article.

### §18-31-3. Basic elements of the Education Savings Account Program.

1                 (a) The amount of funds deposited in an account pursuant to this article shall be an amount  
2     equivalent to seventy-five percent of the prior year's statewide average net state aid allotted per  
3     pupil based on net enrollment adjusted for state aid purposes. These funds shall be derived from  
4     a line item appropriation established for the purposes of this article.

5                 (b) In exchange for the parent's agreement pursuant to §18-31-4(c)(4) of this code, the  
6     Department of Education shall transfer the amount determined pursuant §18-31-3(a) of this code

7       to the Treasurer for deposit into a West Virginia ESA.

8           (c) The State Superintendent of Schools shall, by rule, determine how the fund transfer to  
9       the Treasurer shall be accomplished.

10          (d) Parents of an ESA student shall agree to use the funds deposited in their student's  
11       ESA only for the following qualifying expenses to educate the ESA student:

12           (1) Tuition and/or fees at a private school;

13           (2) Tuition and/or fees for nonpublic online learning programs;

14           (3) Tutoring services provided by an individual or a tutoring facility;

15           (4) Services contracted for and provided by a public district, charter, or magnet school,

16       including without limitation, individual classes and extracurricular activities and programs;

17           (5) Textbooks, curriculum, or other instructional materials, including without limitation, any  
18       supplemental materials or associated online instruction required by either a curriculum or an  
19       education service provider;

20           (6) Computer hardware or other technological devices that are primarily used to help meet  
21       an ESA student's educational needs;

22           (7) Educational software and applications;

23           (8) School uniforms;

24           (9) Fees for nationally standardized assessments, advanced placement examinations,  
25       any examinations related to college or university admission, and tuition and/or fees for preparatory  
26       courses for the aforementioned exams;

27           (10) Fees for summer education programs and specialized after-school education  
28       programs, but not after-school childcare;

29           (11) Tuition, fees, instructional materials, and examination fees at a career or technical  
30       school or education provider;

31           (12) Educational services and therapies, including, but not limited to, occupational,  
32       behavioral, physical, speech-language, and audiology therapies;

33           (13) Tuition and fees at an institution of higher education;

34           (14) Fees for transportation paid to a fee-for-service transportation provider for the student  
35           to travel to and from an education service provider; or

36           (15) Any other educational expense approved by the Treasurer.

37           (e) The funds in an ESA may only be used for educational purposes in accordance with  
38           §18-31-3(d) of this code.

39           (f) ESA funds may not be refunded, rebated, or shared with a parent or ESA student in  
40           any manner. Any refund or rebate for goods or services purchased with ESA funds shall be  
41           credited directly to the student's ESA.

42           (g) Parents are allowed to make payments for the costs of educational goods and services  
43           not covered by the funds in their student's ESA. However, personal deposits into an ESA is not  
44           permitted.

45           (h) Funds deposited in an ESA do not constitute taxable income to the parent or the ESA  
46           student.

47           (i) An ESA shall remain in force, and any unused funds shall roll over from quarter-to-  
48           quarter and from year-to-year until the parent withdraws the ESA student from the ESA Program  
49           or until the ESA student graduates from college with a bachelor's degree, unless the ESA is closed  
50           because of a substantial misuse of funds. However, if an ESA student has not enrolled in a  
51           postsecondary institution within four years after graduating from high school, or if an ESA student  
52           turns 24 years of age, whichever occurs first, the ESA shall be closed and any unused funds  
53           revert to the Treasurer and be allocated to fund other ESAs.

54           (j) Nothing in this article requires that an ESA student must be enrolled, full or part-time,  
55           in either a private school or nonpublic online school.

**§18-31-4. Application for an education savings account.**

1           (a) A parent may apply to the Treasurer to establish an ESA for an eligible student.

2           (b) The Treasurer shall accept and approve applications year-round and shall establish

3   procedures for approving applications in an expeditious manner: Provided, That expenditures for  
4   education savings accounts each fiscal year shall not exceed the amount appropriated by the  
5   Legislature for that fiscal year.

6       (c) The Treasurer shall create a standard form that parents can submit to establish their  
7   student's eligibility for the ESA Program and shall ensure that the application is readily available  
8   and may be submitted through various sources, including the Internet.

9       (d) The Treasurer shall approve an application for an ESA if:

10           (1) The parent submits an application for an ESA in accordance with any application  
11   procedures established by the Treasurer;

12           (2) The student on whose behalf the parent is applying is an eligible student;

13           (3) Funds are available for the ESA; and

14           (4) The parent signs an agreement with the Treasurer, promising:

15              (A) To provide an education for the eligible student in at least the subjects of reading,  
16   language, mathematics, science, and social studies;

17              (B) Not to enroll the ESA student, full time, in a district school, an Innovation in Education  
18   School, the West Virginia Virtual School, or a West Virginia School for the Deaf and Blind;

19              (C) To use the funds in the ESA only for qualifying expenses to educate the eligible student  
20   as established by the ESA Program; and

21              (D) To comply with the rules and requirements of the ESA Program.

22              (E) To afford the ESA student with opportunities for educational enrichment such as  
23   organized athletics, art, music, or literature;

24              (e) The signed agreement between the parent and the Treasurer shall be consistent with  
25   the compulsory school attendance exemption requirements of §18-8-1 et seq. of this code.

26              (f) The Treasurer shall annually renew a student's ESA if funds are available.

27              (g) Upon notice to the Treasurer, an ESA student may choose to stop receiving ESA  
28   funding and enroll full-time in a public school.

29       (h) Enrolling as a full-time student in a public school shall result in the immediate  
30       suspension of payment of additional funds into the student's ESA; however, the ESA shall remain  
31       open and active for the parent to make qualifying expenditures to educate the student from funds  
32       remaining in the ESA. When or if no funds remain in the student's ESA or the student turns 24,  
33       the Treasurer may close the ESA.

34       (i) If an eligible student decides to return to the ESA Program, they must reapply.

35       (j) The Treasurer may adopt rules and policies to provide the least disruptive process for  
36       ESA students who desire to stop receiving ESA payments and enroll full-time in a public school.

#### §18-31-5. Responsibilities of the Treasurer.

1       In addition to the Treasurer's duties, obligations and authority stated in other parts of this  
2       article, the Treasurer has the following duties, obligations, and authority:

3       (1) The Treasurer shall maintain an updated list of participating schools and shall ensure  
4       that the list is publicly available through various sources, including the Internet.

5       (2) The Treasurer shall provide parents with a written explanation of the allowable uses of  
6       ESA funds, the responsibilities of parents, the duties of the Treasurer and the role of any private  
7       financial management firms or other private organizations that the Treasurer may contract with to  
8       administer the ESA Program or any aspect of the ESA Program.

9       (3) The Treasurer shall ensure that parents of students with a disability receive notice that  
10       participation in the ESA Program is a parental placement under 20 U.S.C. § 1412 of the  
11       Individuals with Disabilities Education Act (IDEA) along with an explanation of the rights that  
12       parentally placed students possess under (IDEA) and any applicable state laws and regulations.

13       (4) The Treasurer shall contract with private organizations to administer the ESA Program.  
14       This includes, but is not limited to, private financial management firms to manage ESAs.

15       (5) The Treasurer may deduct an amount from education savings accounts to cover the  
16       costs of administering the ESA Program, up to a maximum of five percent annually in the first two  
17       years of the ESA Program and up to a maximum of three percent annually thereafter.

## INTRODUCED

18       (6) The Treasurer shall implement or contract with a private organization to implement a  
19       commercially viable, cost effective, and parent-friendly system for payment for services from  
20       ESAs to education service providers by electronic or online funds transfer and by debit card. The  
21       Treasurer shall not adopt a system that relies exclusively on requiring parents to be reimbursed  
22       for out-of-pocket expenses, but rather shall provide maximum flexibility to parents by facilitating  
23       direct payments to education service providers as well as requests for preapproval of and  
24       reimbursements for qualifying expenses, including expenses pursuant to §18-31-3(d)(15) of this  
25       code.

26       (7) The Treasurer shall also seek to implement a commercially viable, cost-effective, and  
27       parent-friendly system for publicly rating, reviewing, and sharing information about education  
28       service providers, ideally as part of the same system that facilitates the electronic or online funds  
29       transfers so as to create a one-stop-shop for parents and ESA students.

30       (8) If an education service provider requires partial payment of tuition or fees prior to the  
31       start of the academic year to reserve space for an ESA student admitted to the education service  
32       provider, such partial payment may be paid by the Treasurer prior to the start of the school year  
33       in which the ESA is awarded, and deducted in an equitable manner from subsequent ESA  
34       deposits to ensure adequate funds remain available throughout the school year; but if an ESA  
35       student decides not to use the education service provider, the partial reservation payment must  
36       be returned to the Treasurer by such education service provider and credited to the student's  
37       ESA.

38       (9) The Treasurer shall continue making deposits into a student's ESA until:  
39           (A) The Treasurer determines that the ESA student is no longer an Eligible student;  
40           (B) The Treasurer determines that there was substantial misuse of the funds in the ESA;  
41           (C) The parent or ESA student withdraws from the ESA Program;  
42           (D) The ESA student enrolls full-time in a public school; or  
43           (E) The ESA student graduates from high school.

44           (10) The Treasurer shall have the authority to conduct or contract for the auditing of  
45 individual ESAs, and shall, at a minimum, conduct random audits of ESAs on an annual basis.

46           (11) The Treasurer shall have the authority to make any parent or ESA student ineligible  
47 for the ESA Program in the event of intentional and substantial misuse of ESA funds.

48           (A) The Treasurer shall create procedures to ensure that a fair process exists to determine  
49 whether an intentional and substantial misuse of ESA funds has occurred.

50           (B) The Treasurer shall have the authority to refer suspected cases of intentional and  
51 substantial misuse of ESA funds to the Attorney General for investigation if evidence of fraudulent  
52 use of ESA funds is obtained.

53           (C) A parent or ESA student may appeal the Treasurer's decision to make a parent or  
54 ESA student ineligible for the ESA Program.

55           (12) The Treasurer may bar an education service provider from accepting payments from  
56 ESAs if the Treasurer determines that the education service provider has:

57           (A) Intentionally and substantially misrepresented information or failed to refund any  
58 overpayments in a timely manner; or

59           (B) Routinely failed to provide students with promised educational goods or services.

60           (13) The Treasurer shall create procedures to ensure that a fair process exists to  
61 determine whether an education service provider may be barred from receiving payment from  
62 ESAs.

63           (A) If the Treasurer bars an education service provider from receiving payments from  
64 ESAs, it shall notify parents and ESA students of its decision as quickly as possible.

65           (B) Education service providers may appeal the Treasurer's decision to bar them from  
66 receiving payments from ESAs.

67           (14) The Treasurer may accept gifts and grants from any source to cover administrative  
68 costs, to inform the public about the ESA Program, or to fund additional ESAs.

69           (15) The Treasurer may adopt rules and policies that are not inconsistent with this article

70 and that are necessary for the administration of this article, including:

71       (A) Establishing or contracting for the establishment of an online anonymous fraud  
72       reporting service;

73       (B) Establishing an anonymous telephone hotline for fraud reporting;

74       (C) Policies that require a surety bond for education service providers receiving more than  
75       \$100,000 in ESA funds;

76       (D) Procedures for refunding payments from education service providers back to ESAs;  
77       and

78       (E) Procedures for entering into reciprocal agreements with other state ESA agencies or  
79       entities, whether public or private, to recognize and allow education service providers approved  
80       in other states to receive payments from ESAs under this article.

81       (16) Any rules or policies adopted by the Treasurer should avoid excessive bureaucracy  
82       and overly prescriptive mandates and instead focus on easing parental involvement and  
83       encouraging education service providers to provide parents and ESA students with a broad array  
84       of educational options.

#### §18-31-6. Parent Review Committee.

1       (a) There is created the Parent Review Committee to assist the Treasurer in determining  
2       whether questionable expenditures meet the requirements to be considered qualifying expenses  
3       to educate the ESA student pursuant to §18-31-3(d) of this code, and to provide recommendations  
4       to the Treasurer about how to implement, administer, and improve the ESA Program.

5       (b) (1) The Parent Review Committee:

6       (A) Consists of seven members who are parents of ESA students and represent no fewer  
7       than four counties in the state; and

8       (B) Shall be appointed by the State Treasurer and serve at the State Treasurer's pleasure  
9       for one calendar year and may be reappointed; and

10       (2) The State Treasurer, or the director's designee, serves as the nonvoting chair of the

11     committee.

12         (c) The Treasurer may request the committee to meet, in person or virtually, to determine  
13         whether an expenditure of ESA funds is or was a qualifying expense to educate an ESA student  
14         pursuant to §18-31-3(d) of this code. The committee may deny or approve questionable  
15         expenditures by a majority vote.

16         (d) The Treasurer may also request the committee to meet, in person or virtually, to review  
17         appeals of education service provider denials pursuant to §18-31-7 of this code, and to provide a  
18         recommendation to the Treasurer as to whether an education service provider should be allowed  
19         to receive, or continue receiving, payments from ESAs.

**§18-31-7. Requirements for and rights of education service providers.**

1         (a) To be eligible to accept payments from an ESA, an education service provider shall:

2             (1) Submit notice to the Treasurer that they wish to participate in the ESA Program;

3             (2) Provide parents with a receipt for all qualifying educational expenses;

4             (3) Agree not to refund, rebate, or share ESA funds with parents or ESA students in any  
5         manner, except that funds may be remitted or refunded to an ESA in accordance with procedures  
6         established by the Treasurer;

7             (4) Certify that it will not discriminate on any basis for which the public schools of the state  
8         may not discriminate; and

9             (5) Agree to submit any employee who will have contact with ESA students to a criminal  
10         background check.

11         (b) This article does not limit the independence or autonomy of an education service  
12         provider or makes the actions of an education service provider the actions of the state  
13         government.

14         (c) Education service providers shall be given maximum freedom to provide for the  
15         educational needs of ESA students without governmental control.

16         (d) This article does not expand the regulatory authority of the state, its officers, or any

17     school district to impose any additional regulation of education service providers beyond those  
18     necessary to enforce the requirements of the program.

**§18-31-8. Responsibilities of resident school districts.**

1       The resident school district shall provide an education service provider that has enrolled  
2     an ESA student with a complete copy of the student's school records, while complying with the  
3     Family Educational Rights and Privacy Act of 1974 (20 USC Section 1232 g).

**§18-31-9. Legal proceedings.**

1       (a) In any legal proceeding challenging the application of this chapter to a participating  
2     entity, the state bears the burden of establishing that the challenged action, rule or requirement  
3     is necessary and does not impose any undue burden on education service providers.

4       (b) No liability arises on the part of the Treasurer or the state or of any county school  
5     district based on the award or use of an ESA awarded pursuant to this article.

6       (c) If any part of this article is challenged in a state court as violating either the state or  
7     federal constitutions, parents of eligible and/or ESA students are permitted to intervene in the  
8     lawsuit for the purposes of defending the article's constitutionality. However, for the purposes of  
9     judicial administration, a court may limit the number of parents permitted to intervene or require  
10    that all parents file a joint brief, so long as they are not required to join any brief filed on behalf of  
11    any named state defendant.

**CHAPTER 18A. SCHOOL PERSONNEL.**

**ARTICLE 4. SALARIES, WAGES AND OTHER BENEFITS.**

**§18A-4-2. State minimum salaries for teachers.**

1       (a) It is the goal of the Legislature to increase the state minimum salary for teachers with  
2     zero years of experience and an A. B. degree, including the equity supplement, to at least \$43,000  
3     by fiscal year 2019.

4       (b) For school year 2018–2019, and continuing thereafter, each teacher shall receive the  
5     amount prescribed in the State Minimum Salary Schedule I as set forth in this section; specific

6 additional amounts prescribed in this section or article; and any county supplement in effect in a  
 7 county pursuant to §18A-4-5a of this code during the contract year: Provided, That for the school  
 8 year 2019-2020, and continuing thereafter, each teacher shall receive the amount prescribed in  
 9 the State Minimum Salary Schedule II as set forth in this section; specific additional amounts  
 10 prescribed in this section or article; and any county supplement in effect in a county pursuant to  
 11 §18A-4-5a of this code during the contract year.

## STATE MINIMUM SALARY SCHEDULE I

| Years<br>Exp | 4 <sup>th</sup><br>Class | 3 <sup>rd</sup><br>Class | 2 <sup>nd</sup><br>Class | A.B.<br>+ 15 | A.B.<br>+ 15 | M.A.<br>+ 30 | M.A.<br>+ 45 | M.A.<br>+ 45 | M.A.<br>+ 45 | Doc-<br>torate |
|--------------|--------------------------|--------------------------|--------------------------|--------------|--------------|--------------|--------------|--------------|--------------|----------------|
| 0            | 29,937                   | 30,626                   | 30,892                   | 32,335       | 33,096       | 34,863       | 35,624       | 36,385       | 37,146       | 38,181         |
| 1            | 30,265                   | 30,954                   | 31,220                   | 32,853       | 33,614       | 35,382       | 36,143       | 36,903       | 37,664       | 38,699         |
| 2            | 30,594                   | 31,282                   | 31,548                   | 33,372       | 34,133       | 35,900       | 36,661       | 37,422       | 38,183       | 39,218         |
| 3            | 30,922                   | 31,610                   | 31,876                   | 33,891       | 34,651       | 36,419       | 37,180       | 37,940       | 38,701       | 39,736         |
| 4            | 31,494                   | 32,182                   | 32,448                   | 34,653       | 35,414       | 37,182       | 37,943       | 38,703       | 39,464       | 40,499         |
| 5            | 31,822                   | 32,510                   | 32,776                   | 35,172       | 35,933       | 37,700       | 38,461       | 39,222       | 39,983       | 41,018         |
| 6            | 32,150                   | 32,838                   | 33,104                   | 35,690       | 36,451       | 38,219       | 38,980       | 39,740       | 40,501       | 41,536         |
| 7            | 32,478                   | 33,167                   | 33,432                   | 36,209       | 36,970       | 38,737       | 39,498       | 40,259       | 41,020       | 42,055         |
| 8            | 32,806                   | 33,495                   | 33,761                   | 36,727       | 37,488       | 39,256       | 40,017       | 40,777       | 41,538       | 42,573         |
| 9            | 33,134                   | 33,823                   | 34,089                   | 37,246       | 38,007       | 39,774       | 40,535       | 41,296       | 42,057       | 43,092         |
| 10           | 33,463                   | 34,151                   | 34,417                   | 37,766       | 38,526       | 40,294       | 41,055       | 41,816       | 42,576       | 43,611         |
| 11           | 33,791                   | 34,479                   | 34,745                   | 38,284       | 39,045       | 40,813       | 41,573       | 42,334       | 43,095       | 44,130         |
| 12           | 34,119                   | 34,807                   | 35,073                   | 38,803       | 39,563       | 41,331       | 42,092       | 42,853       | 43,613       | 44,648         |
| 13           | 34,447                   | 35,135                   | 35,401                   | 39,321       | 40,082       | 41,850       | 42,610       | 43,371       | 44,132       | 45,167         |
| 14           | 34,775                   | 35,463                   | 35,729                   | 39,840       | 40,600       | 42,368       | 43,129       | 43,890       | 44,650       | 45,685         |
| 15           | 35,103                   | 35,791                   | 36,057                   | 40,358       | 41,119       | 42,887       | 43,647       | 44,408       | 45,169       | 46,204         |
| 16           | 35,431                   | 36,119                   | 36,385                   | 40,877       | 41,637       | 43,405       | 44,166       | 44,927       | 45,687       | 46,722         |
| 17           | 35,759                   | 36,448                   | 36,713                   | 41,395       | 42,156       | 43,924       | 44,685       | 45,445       | 46,206       | 47,241         |
| 18           | 36,087                   | 36,776                   | 37,042                   | 41,914       | 42,675       | 44,442       | 45,203       | 45,964       | 46,725       | 47,760         |

INTRODUCED

2019

|    |        |        |        |        |        |        |        |        |        |        |
|----|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 19 | 36,415 | 37,104 | 37,370 | 42,432 | 43,193 | 44,961 | 45,722 | 46,482 | 47,243 | 48,278 |
| 20 | 36,743 | 37,432 | 37,698 | 42,951 | 43,712 | 45,479 | 46,240 | 47,001 | 47,762 | 48,797 |
| 21 | 37,072 | 37,760 | 38,026 | 43,469 | 44,230 | 45,998 | 46,759 | 47,519 | 48,280 | 49,315 |
| 22 | 37,400 | 38,088 | 38,354 | 43,988 | 44,749 | 46,516 | 47,277 | 48,038 | 48,799 | 49,834 |
| 23 | 37,728 | 38,416 | 38,682 | 44,507 | 45,267 | 47,035 | 47,796 | 48,556 | 49,317 | 50,352 |
| 24 | 38,056 | 38,744 | 39,010 | 45,025 | 45,786 | 47,554 | 48,314 | 49,075 | 49,836 | 50,871 |
| 25 | 38,384 | 39,072 | 39,338 | 45,544 | 46,304 | 48,072 | 48,833 | 49,594 | 50,354 | 51,389 |
| 26 | 38,712 | 39,400 | 39,666 | 46,062 | 46,823 | 48,591 | 49,351 | 50,112 | 50,873 | 51,908 |
| 27 | 39,040 | 39,728 | 39,994 | 46,581 | 47,341 | 49,109 | 49,870 | 50,631 | 51,391 | 52,426 |
| 28 | 39,368 | 40,057 | 40,322 | 47,099 | 47,860 | 49,628 | 50,388 | 51,149 | 51,910 | 52,945 |
| 29 | 39,696 | 40,385 | 40,651 | 47,618 | 48,378 | 50,146 | 50,907 | 51,668 | 52,428 | 53,463 |
| 30 | 40,024 | 40,713 | 40,979 | 48,136 | 48,897 | 50,665 | 51,425 | 52,186 | 52,947 | 53,982 |
| 31 | 40,353 | 41,041 | 41,307 | 48,655 | 49,416 | 51,183 | 51,944 | 52,705 | 53,465 | 54,500 |
| 32 | 40,681 | 41,369 | 41,635 | 49,173 | 49,934 | 51,702 | 52,463 | 53,223 | 53,984 | 55,019 |
| 33 | 41,009 | 41,697 | 41,963 | 49,692 | 50,453 | 52,220 | 52,981 | 53,742 | 54,503 | 55,538 |
| 34 | 41,337 | 42,025 | 42,291 | 50,210 | 50,971 | 52,739 | 53,500 | 54,260 | 55,021 | 56,056 |
| 35 | 41,665 | 42,353 | 42,619 | 50,729 | 51,490 | 53,257 | 54,018 | 54,779 | 55,540 | 56,575 |

12

13

## STATE MINIMUM SALARY SCHEDULE II

| Years<br>Exp. | 4 <sup>th</sup><br>Class | 3 <sup>rd</sup><br>Class | 2 <sup>nd</sup><br>Class | A.B.<br>A.B.<br>+15 | M.A.<br>M.A.<br>+15 | M.A.<br>M.A.<br>+30 | M.A.<br>M.A.<br>+45 | Doc-<br>torate |        |        |
|---------------|--------------------------|--------------------------|--------------------------|---------------------|---------------------|---------------------|---------------------|----------------|--------|--------|
| 0             | 32,057                   | 32,746                   | 33,012                   | 34,455              | 35,216              | 36,983              | 37,744              | 38,505         | 39,266 | 40,301 |
| 1             | 32,385                   | 33,074                   | 33,340                   | 34,973              | 35,734              | 37,502              | 38,263              | 39,023         | 39,784 | 40,819 |
| 2             | 32,714                   | 33,402                   | 33,668                   | 35,492              | 36,253              | 38,020              | 38,781              | 39,542         | 40,303 | 41,338 |
| 3             | 33,042                   | 33,730                   | 33,996                   | 36,011              | 36,771              | 38,539              | 39,300              | 40,060         | 40,821 | 41,856 |
| 4             | 33,614                   | 34,302                   | 34,568                   | 36,773              | 37,534              | 39,302              | 40,063              | 40,823         | 41,584 | 42,619 |
| 5             | 33,942                   | 34,630                   | 34,896                   | 37,292              | 38,053              | 39,820              | 40,581              | 41,342         | 42,103 | 43,138 |
| 6             | 34,270                   | 34,958                   | 35,224                   | 37,810              | 38,571              | 40,339              | 41,100              | 41,860         | 42,621 | 43,656 |
| 7             | 34,598                   | 35,287                   | 35,552                   | 38,329              | 39,090              | 40,857              | 41,618              | 42,379         | 43,140 | 44,175 |
| 8             | 34,926                   | 35,615                   | 35,881                   | 38,847              | 39,608              | 41,376              | 42,137              | 42,897         | 43,658 | 44,693 |
| 9             | 35,254                   | 35,943                   | 36,209                   | 39,366              | 40,127              | 41,894              | 42,655              | 43,416         | 44,177 | 45,212 |
| 10            | 35,583                   | 36,271                   | 36,537                   | 39,886              | 40,646              | 42,414              | 43,175              | 43,936         | 44,696 | 45,731 |

|           |               |               |               |               |               |               |               |               |               |               |
|-----------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| <u>11</u> | <u>35,911</u> | <u>36,599</u> | <u>36,865</u> | <u>40,404</u> | <u>41,165</u> | <u>42,933</u> | <u>43,693</u> | <u>44,454</u> | <u>45,215</u> | <u>46,250</u> |
| <u>12</u> | <u>36,239</u> | <u>36,927</u> | <u>37,193</u> | <u>40,923</u> | <u>41,683</u> | <u>43,451</u> | <u>44,212</u> | <u>44,973</u> | <u>45,733</u> | <u>46,768</u> |
| <u>13</u> | <u>36,567</u> | <u>37,255</u> | <u>37,521</u> | <u>41,441</u> | <u>42,202</u> | <u>43,970</u> | <u>44,730</u> | <u>45,491</u> | <u>46,252</u> | <u>47,287</u> |
| <u>14</u> | <u>36,895</u> | <u>37,583</u> | <u>37,849</u> | <u>41,960</u> | <u>42,720</u> | <u>44,488</u> | <u>45,249</u> | <u>46,010</u> | <u>46,770</u> | <u>47,805</u> |
| <u>15</u> | <u>37,223</u> | <u>37,911</u> | <u>38,177</u> | <u>42,478</u> | <u>43,239</u> | <u>45,007</u> | <u>45,767</u> | <u>46,528</u> | <u>47,289</u> | <u>48,324</u> |
| <u>16</u> | <u>37,551</u> | <u>38,239</u> | <u>38,505</u> | <u>42,997</u> | <u>43,757</u> | <u>45,525</u> | <u>46,286</u> | <u>47,047</u> | <u>47,807</u> | <u>48,842</u> |
| <u>17</u> | <u>37,879</u> | <u>38,568</u> | <u>38,833</u> | <u>43,515</u> | <u>44,276</u> | <u>46,044</u> | <u>46,805</u> | <u>47,565</u> | <u>48,326</u> | <u>49,361</u> |
| <u>18</u> | <u>38,207</u> | <u>38,896</u> | <u>39,162</u> | <u>44,034</u> | <u>44,795</u> | <u>46,562</u> | <u>47,323</u> | <u>48,084</u> | <u>48,845</u> | <u>49,880</u> |
| <u>19</u> | <u>38,535</u> | <u>39,224</u> | <u>39,490</u> | <u>44,552</u> | <u>45,313</u> | <u>47,081</u> | <u>47,842</u> | <u>48,602</u> | <u>49,363</u> | <u>50,398</u> |
| <u>20</u> | <u>38,863</u> | <u>39,552</u> | <u>39,818</u> | <u>45,071</u> | <u>45,832</u> | <u>47,599</u> | <u>48,360</u> | <u>49,121</u> | <u>49,882</u> | <u>50,917</u> |
| <u>21</u> | <u>39,192</u> | <u>39,880</u> | <u>40,146</u> | <u>45,589</u> | <u>46,350</u> | <u>48,118</u> | <u>48,879</u> | <u>49,639</u> | <u>50,400</u> | <u>51,435</u> |
| <u>22</u> | <u>39,520</u> | <u>40,208</u> | <u>40,474</u> | <u>46,108</u> | <u>46,869</u> | <u>48,636</u> | <u>49,397</u> | <u>50,158</u> | <u>50,919</u> | <u>51,954</u> |
| <u>23</u> | <u>39,848</u> | <u>40,536</u> | <u>40,802</u> | <u>46,627</u> | <u>47,387</u> | <u>49,155</u> | <u>49,916</u> | <u>50,676</u> | <u>51,437</u> | <u>52,472</u> |
| <u>24</u> | <u>40,176</u> | <u>40,864</u> | <u>41,130</u> | <u>47,145</u> | <u>47,906</u> | <u>49,674</u> | <u>50,434</u> | <u>51,195</u> | <u>51,956</u> | <u>52,991</u> |
| <u>25</u> | <u>40,504</u> | <u>41,192</u> | <u>41,458</u> | <u>47,664</u> | <u>48,424</u> | <u>50,192</u> | <u>50,953</u> | <u>51,714</u> | <u>52,474</u> | <u>53,509</u> |
| <u>26</u> | <u>40,832</u> | <u>41,520</u> | <u>41,786</u> | <u>48,182</u> | <u>48,943</u> | <u>50,711</u> | <u>51,471</u> | <u>52,232</u> | <u>52,993</u> | <u>54,028</u> |
| <u>27</u> | <u>41,160</u> | <u>41,848</u> | <u>42,114</u> | <u>48,701</u> | <u>49,461</u> | <u>51,229</u> | <u>51,990</u> | <u>52,751</u> | <u>53,511</u> | <u>54,546</u> |
| <u>28</u> | <u>41,488</u> | <u>42,177</u> | <u>42,442</u> | <u>49,219</u> | <u>49,980</u> | <u>51,748</u> | <u>52,508</u> | <u>53,269</u> | <u>54,030</u> | <u>55,065</u> |
| <u>29</u> | <u>41,816</u> | <u>42,505</u> | <u>42,771</u> | <u>49,738</u> | <u>50,498</u> | <u>52,266</u> | <u>53,027</u> | <u>53,788</u> | <u>54,548</u> | <u>55,583</u> |
| <u>30</u> | <u>42,144</u> | <u>42,833</u> | <u>43,099</u> | <u>50,256</u> | <u>51,017</u> | <u>52,785</u> | <u>53,545</u> | <u>54,306</u> | <u>55,067</u> | <u>56,102</u> |
| <u>31</u> | <u>42,473</u> | <u>43,161</u> | <u>43,427</u> | <u>50,775</u> | <u>51,536</u> | <u>53,303</u> | <u>54,064</u> | <u>54,825</u> | <u>55,585</u> | <u>56,620</u> |
| <u>32</u> | <u>42,801</u> | <u>43,489</u> | <u>43,755</u> | <u>51,293</u> | <u>52,054</u> | <u>53,822</u> | <u>54,583</u> | <u>55,343</u> | <u>56,104</u> | <u>57,139</u> |
| <u>33</u> | <u>43,129</u> | <u>43,817</u> | <u>44,083</u> | <u>51,812</u> | <u>52,573</u> | <u>54,340</u> | <u>55,101</u> | <u>55,862</u> | <u>56,623</u> | <u>57,658</u> |
| <u>34</u> | <u>43,457</u> | <u>44,145</u> | <u>44,411</u> | <u>52,330</u> | <u>53,091</u> | <u>54,859</u> | <u>55,620</u> | <u>56,380</u> | <u>57,141</u> | <u>58,176</u> |
| <u>35</u> | <u>43,785</u> | <u>44,473</u> | <u>44,739</u> | <u>52,849</u> | <u>53,610</u> | <u>55,377</u> | <u>56,138</u> | <u>56,899</u> | <u>57,660</u> | <u>58,695</u> |

14

15                   (c) Six hundred dollars shall be paid annually to each classroom teacher who has at least  
 16 20 years of teaching experience. The payments: (i) Shall be in addition to any amounts prescribed  
 17 in the applicable State Minimum Salary Schedule; (ii) shall be paid in equal monthly installments;  
 18 and (iii) shall be considered a part of the state minimum salaries for teachers.

19                   (d) Effective July 1, 2020, each classroom teacher providing math instruction in the  
 20 teacher's certified area of study for at least 60 percent of time the teacher is providing instruction

21     to students shall be considered to have three additional years of experience only for the purposes  
22     of the salary schedule set forth in §18A-4-2(b) of this code.

23         ~~(d) (e) To meet the objective of salary equity among the counties as set forth in §18A-4-5~~  
24     ~~of this code, In accordance with §18A-4-5 of this code,~~ each teacher shall be paid an equity the  
25     supplement amount as applicable for his or her classification of certification or classification of  
26     training and years of experience as follows, subject to the provisions of that section:

27             (1) For "4th Class" at zero years of experience, \$1,781. An additional \$38 shall be paid for  
28     each year of experience up to and including 35 years of experience;

29             (2) For "3rd Class" at zero years of experience, \$1,796. An additional \$67 shall be paid for  
30     each year of experience up to and including 35 years of experience;

31             (3) For "2nd Class" at zero years of experience, \$1,877. An additional \$69 shall be paid  
32     for each year of experience up to and including 35 years of experience;

33             (4) For "A. B." at zero years of experience, \$2,360. An additional \$69 shall be paid for  
34     each year of experience up to and including 35 years of experience;

35             (5) For "A. B. + 15" at zero years of experience, \$2,452. An additional \$69 shall be paid  
36     for each year of experience up to and including 35 years of experience;

37             (6) For "M. A." at zero years of experience, \$2,644. An additional \$69 shall be paid for  
38     each year of experience up to and including 35 years of experience;

39             (7) For "M. A. + 15" at zero years of experience, \$2,740. An additional \$69 shall be paid  
40     for each year of experience up to and including 35 years of experience;

41             (8) For "M. A. + 30" at zero years of experience, \$2,836. An additional \$69 shall be paid  
42     for each year of experience up to and including 35 years of experience;

43             (9) For "M. A. + 45" at zero years of experience, \$2,836. An additional \$69 shall be paid  
44     for each year of experience up to and including 35 years of experience; and

45             (10) For "Doctorate" at zero years of experience, \$2,927. An additional \$69 shall be paid  
46     for each year of experience up to and including 35 years of experience.

These payments: (i) Shall be in addition to any amounts prescribed in the applicable State Minimum Salary Schedule, any specific additional amounts prescribed in this section and article and any county supplement in effect in a county pursuant to §18A-4-5a of this code; (ii) shall be paid in equal monthly installments; and (iii) shall be considered a part of the state minimum salaries for teachers.

**§18A-4-2d. Mathematics teacher incentive.**

47       (a) The Legislature recognizes that receiving quality math instruction is vital to a student's  
48 post-secondary success and that there is a shortage of certified math teachers to provide  
49 such instruction.

50       (b) To ensure that students are receiving the appropriate level of math instruction that will  
51 enable post-secondary success, the Department of Education shall develop or approve  
52 specialized mathematics courses and make the courses available to classroom teachers.

53       (c) A classroom teacher who completes a specialized mathematics course established or  
54 approved pursuant to this section by May 1st of the fiscal year shall be paid a one-time salary  
55 supplement of \$2,000 from the Mathematics Incentive Program line item established for the  
56 Department of Education for this purpose, subject to appropriation by the Legislature. If the  
57 appropriations to the Department of Education for this purpose are insufficient to compensate all  
58 applicable teachers, the Department of Education shall request a supplemental appropriation in  
59 an amount sufficient to compensate all such teachers. Additionally, if funds are still insufficient to  
60 compensate all applicable teachers, each applicable teacher shall receive their proportionate  
61 share of the funding available for the year. This salary supplement may not be counted as part of  
62 the teacher's average final salary for the purpose of calculating retirement and no retirement  
63 contribution will be withheld from the payment.

64       (d) A classroom teacher who completes the mathematics enrichment course established  
65 or approved by the Department of Education after May 1st of the fiscal year shall be paid the one-  
66 time salary supplement described in subsection (a) of this section during the subsequent fiscal

67 year, subject to appropriation by the Legislature.

(e) The salary supplement provided for in this section may only be paid to a classroom teacher providing math instruction in the teacher's certified area of study for at least 60 percent of time the teacher is providing instruction to students.

**§18A-4-5. Salary equity among the counties; state salary supplement.**

68 (a) For the purposes of this section, salary equity among the counties means that the  
69 salary potential of school employees employed by the various districts throughout the state does  
70 not differ by greater than ten percent between those offering the highest salaries and those  
71 offering the lowest salaries. In the case of professional educators, the difference shall be  
72 calculated using the average of the professional educator salary schedules, degree classifications  
73 B. A. through doctorate and the years of experience provided in the most recent state minimum  
74 salary schedule for teachers, in effect in the ten counties offering the highest salary schedules  
75 compared to the lowest salary schedule in effect among the fifty-five counties. In the case of  
76 school service personnel, the difference shall be calculated utilizing the average of the school  
77 service personnel salary schedules, pay grades A through H and the years of experience provided  
78 in the most recent state minimum pay scale pay grade for service personnel, in effect in the ten  
79 counties offering the highest salary schedules compared to the lowest salary schedule in effect  
80 among the fifty-five counties.

81 (a) The Legislature recognizes its constitutional responsibility to provide for a thorough  
82 and efficient system of education. To carry out this responsibility the Legislature enacted, and  
83 continues to update, as necessary, the public school support program as set forth in §18-9A-1, et  
84 seq. The public school support program is a non-discriminatory funding mechanism for financing  
85 the educational system in this state as it takes into account each county's specific characteristics,  
86 and ensures that all counties are provided equitable funding.

87 (b) The Legislature further finds that the purpose of the public school support program is  
88 not to deter counties from growing economically or from using county resources in a manner that

## INTRODUCED

89 best meets their specific educational needs and the desires of their citizens. To that end, counties  
90 must have the discretion and flexibility to use local county funds, not otherwise factored into the  
91 public school support program, to provide the best education possible to their students, including  
92 but not limited to, providing salary supplements to teachers.

93 ~~(b) (c) To meet the objective of salary equity among the counties, as defined in subsection~~  
94 ~~(a) of this section, on and after July 1, 1984, subject~~ Subject to available state appropriations and  
95 the conditions set forth herein, each teacher and school service personnel shall receive an equity  
96 supplement amount as specified in sections two and eight-a, respectively, of this article in addition  
97 to the amount from the state minimum salary schedules provided in those sections. State funds  
98 for this purpose shall be paid within the West Virginia public school support plan in accordance  
99 with §18-9A-1 et seq. of this code. The amount allocated for this supplement shall be apportioned  
100 between teachers and school service personnel in direct proportion to that amount necessary to  
101 support the professional salaries and service personnel salaries statewide under §18-9A-4, §18-  
102 9A-5, and §18-9A-8 of this code.

103 ~~(c) State funds for this purpose shall be paid within the West Virginia public school support~~  
104 ~~plan in accordance with article nine-a, chapter eighteen of this code. The amount allocated for~~  
105 ~~salary equity shall be apportioned between teachers and school service personnel in direct~~  
106 ~~proportion to that amount necessary to support the professional salaries and service personnel~~  
107 ~~salaries statewide under sections four, five and eight, article nine-a, chapter eighteen of this code.~~  
108 ~~In the event the Department of Education determines that the objective of salary equity among~~  
109 ~~the counties has not been met, it shall include in its budget request for the public school support~~  
110 ~~plan for the next school year a request for funding sufficient to meet the objective of salary equity~~  
111 ~~through an across-the-board increase in the equity supplement amount of the affected class of~~  
112 ~~employees.~~

113 ~~(d) Pursuant to this section, each teacher and service person shall receive from state~~  
114 ~~funds the equity supplement amount indicated in subsection (e), section two and subsection (f),~~

115 section eight-a of this article §18A-4-2 and §18A-4-8a of this code, as applicable, reduced by any  
116 amount provided by the county as a salary supplement for teachers and school service personnel  
117 on January 1, 1984.

(e) The amount received pursuant to this section shall not be decreased as a result of any county supplement increase instituted after January 1, 1984: *Provided*, That any amount received pursuant to this section may be reduced proportionately based upon the amount of funds appropriated for this purpose. No county may reduce any salary supplement that was in effect on January 1, 1984, except as permitted by sections five-a and five-b of this article.

**§18A-4-5a. County salary supplements for teachers.**

1       (a) County boards of education in fixing the salaries of teachers shall use at least the state  
2 minimum salaries established under the provisions of this article. The board may establish salary  
3 schedules which shall be in excess of the state minimums fixed by this article, such county  
4 schedules to be uniform throughout the county as to the classification of training, experience,  
5 responsibility and other requirements subject to the following:

6       (1) Counties may fix higher salaries for teachers placed in special instructional  
7 assignments, for those assigned to or employed for duties other than regular instructional duties,  
8 and for teachers of one-teacher schools; and they

9       (2) Counties may provide additional compensation for any teacher assigned duties in  
10 addition to the teacher's regular instructional duties wherein such noninstructional duties are not  
11 a part of the scheduled hours of the regular school day; Uniformity also shall apply to such  
12 additional salary increments or compensation for all persons performing like assignments and  
13 duties within the county: Provided, That

14       (3) Counties may provide additional compensation for teachers who are assigned and fully  
15 certified to teach in a subject area that the county board finds it has a critical need and shortage  
16 of fully certified teachers;

17       (4) Counties may provide additional compensation or other financial assistance to

18    teachers who teach in schools that are in remote geographical locations or have experienced high  
19    rates of turnover in experienced teachers; and

20        (5) Counties may provide additional compensation to teachers who, in addition to regularly  
21    assigned teaching duties, are assigned as a master teacher, mentor, academic coach or other  
22    title whose duties include providing strong school-based support and supervision to assist  
23    licensure candidates in a clinical internship, beginning teachers and other teachers at the school  
24    to improve their professional practice as set forth in the county's comprehensive system of support  
25    for teacher and leader induction and professional growth provided for in section §18A-3C-3 of this  
26    code.

27        (b) In establishing such local salary schedules authorized in subsection (a) of this section,  
28    no county shall a county may not reduce local funds allocated for salaries in effect on January 1,  
29    1990, and used in supplementing the state minimum salaries as provided for in this article, unless  
30    forced to do so by defeat of a special levy, or a loss in assessed values or events over which it  
31    has no control and for which the county board has received approval from the state board prior to  
32    making such reduction.

33        (c) Counties may provide, in a uniform manner, benefits for teachers which require an  
34    appropriation from local funds including, but not limited to, dental, optical, health and income  
35    protection insurance, vacation time and retirement plans excluding the state Teachers Retirement  
36    System. Nothing herein shall prohibit the maintenance nor result in the reduction of any benefits  
37    in effect on January 1, 1984, by any county board of education.

**§18A-4-7a. Employment, promotion and transfer of professional personnel; Seniority**  
**qualifications.**

1        (a) A county board of education shall make decisions affecting the filling of vacancies in  
2    professional positions of employment on the basis of the applicant with the highest qualifications:  
3    *Provided, That the county superintendent shall be hired under separate criteria pursuant to*  
4    *section two, article four, chapter eighteen of this code.*

5                 (b) In judging qualifications for the filling of vacancies of professional positions of  
6 employment, consideration shall be given to each of the following:

7                 (1) Appropriate certification, licensure or both;

8                 (2) Amount of experience relevant to the position or, in the case of a classroom teaching  
9 position, the amount of teaching experience in the required certification area;

10                 (3) The amount of course work, degree level or both in the relevant field and degree level  
11 generally;

12                 (4) Academic achievement;

13                 (5) In the case of a principal or classroom teaching position, certification by the National  
14 Board for Professional Teaching Standards;

15                 (6) Specialized training relevant to performing the duties of the job;

16                 (7) Past performance evaluations conducted pursuant to section twelve, article two of this  
17 chapter and section two, article three-c of this chapter or, in the case of a classroom teacher, past  
18 evaluations of the applicant's performance in the teaching profession;

19                 (8) Seniority;

20                 (9) Other measures or indicators upon which the relative qualifications of the applicant  
21 may fairly be judged;

22                 (10) In the case of a classroom teaching position, the recommendation of the principal of  
23 the school at which the applicant will be performing a majority of his or her duties; and

24                 (11) In the case of a classroom teaching position, the recommendation, if any, resulting  
25 from the process established pursuant to the provisions of section five, article five-a, chapter  
26 eighteen of this code by the faculty senate of the school at which the employee will be performing  
27 a majority of his or her duties.

28                 (c) When filling of a vacancy pursuant to this section, a county board is entitled to  
29 determine the appropriate weight to apply to each of the criterion when assessing an applicant's  
30 qualifications: *Provided*, That if one or more permanently employed instructional personnel apply

31 for a classroom teaching position and meet the standards set forth in the job posting, each  
32 criterion under subsection (b) of this section shall be given equal weight except that the criterion  
33 in subdivisions (10) and (11) of said subsection shall each be double weighted.

34 (d) For a classroom teaching position, if the principal and faculty senate recommend the  
35 same applicant pursuant to subdivisions (10) and (11), subsection (b) of this section, and the  
36 superintendent concurs with those recommendations, then the other provisions of subsections  
37 (b) and (c) of this section do not apply and the county board shall appoint that applicant  
38 notwithstanding any other provision of this code to the contrary.

39 (e) The state board shall promulgate a rule, including an emergency rule if necessary, in  
40 accordance with the provisions of article three-b, chapter twenty-nine-a of this code to implement  
41 and interpret the provisions of this section. The rule may provide for a classroom teacher who  
42 directly participates in making recommendations pursuant to this section to be compensated at  
43 the appropriate daily rate during periods of participation beyond his or her individual contract.

44 (f) The recommendations of the principal and faculty senate made pursuant to  
45 subdivisions (10) and (11), subsection (b) of this section shall be based on a determination as to  
46 which applicant is the most highly qualified for the position: *Provided*, That nothing in this  
47 subsection may require principals or faculty senates to assign any amount of weight to any factor  
48 in making a recommendation.

49 (g) With the exception of guidance counselors, the seniority of classroom teachers, as  
50 defined in section one, article one of this chapter, shall be determined on the basis of the length  
51 of time the employee has been employed as a regular full-time certified and/or licensed  
52 professional educator by the county board of education and shall be granted in all areas that the  
53 employee is certified, licensed or both.

54 (h) Upon completion of one hundred thirty-three days of employment in any one school  
55 year, substitute teachers, except retired teachers and other retired professional educators  
56 employed as substitutes, shall accrue seniority exclusively for the purpose of applying for

## INTRODUCED

57 employment as a permanent, full-time professional employee. One hundred thirty-three days or  
58 more of said employment shall be prorated and shall vest as a fraction of the school year worked  
59 by the permanent, full-time teacher.

60 (i) Guidance counselors and all other professional employees, as defined in section one,  
61 article one of this chapter, except classroom teachers, shall gain seniority in their nonteaching  
62 area of professional employment on the basis of the length of time the employee has been  
63 employed by the county board of education in that area: *Provided*, That if an employee is certified  
64 as a classroom teacher, the employee accrues classroom teaching seniority for the time that  
65 employee is employed in another professional area. For the purposes of accruing seniority under  
66 this subsection, employment as principal, supervisor or central office administrator, as defined in  
67 section one, article one of this chapter, shall be considered one area of employment.

68 (j) Employment for a full employment term equals one year of seniority, but an employee  
69 may not accrue more than one year of seniority during any given fiscal year. Employment for less  
70 than the full employment term shall be prorated. ~~A random selection system established by the~~  
~~employees and approved by the county board shall be used to determine the priority if two or~~  
~~more employees accumulate identical seniority. Provided, That when two or more principals have~~  
~~accumulated identical seniority. All decisions on reductions in force shall be based on~~  
~~qualifications as set forth in a county board policy. Furthermore, for the purposes of this~~  
~~subsection and subsections (k) through (s) of this section, the word "qualifications" means the~~  
~~qualifications as set forth in county board policy and only means qualifications set forth in~~  
~~subsection (b) to the extent those qualifications are set forth in county board policy: Provided,~~  
~~That in defining the word "qualifications" in its policy, the county board shall consider including~~  
~~the criteria set forth in §18A-4-7a(b) of this code.~~

80 (k) Whenever a county board is required to reduce the number of professional personnel  
81 in its employment, the employee with the least amount of seniority ~~who is least qualified, as set~~  
82 ~~forth in county board policy, shall be properly notified and released from employment pursuant to~~

## INTRODUCED

83 the provisions of section two, article two of this chapter. ~~The provisions of this~~ This subsection are  
84 is subject to the following:

85 (1) All persons employed in a certification area to be reduced who are employed under a  
86 temporary permit shall be properly notified and released before a fully certified employee in such  
87 a position is subject to release;

88 (2) Notwithstanding any provision of this code to the contrary, for any vacancy in an  
89 established, existing or newly created position that, on or before March 1, is known to exist for  
90 the ensuing school year, upon recommendation of the superintendent, the board shall appoint the  
91 successful applicant from among all qualified applicants. All employees subject to release shall  
92 be considered applicants for the positions for which they are qualified and shall be considered  
93 before posting such vacancies for application by nonemployees;

94 (3) An employee subject to release shall be employed in any other professional position  
95 where the employee is certified and was previously employed or to any lateral area for which the  
96 employee is certified, licensed or both: ~~if the employees seniority is greater than the seniority of~~  
97 ~~any other employee in that area of certification, licensure or both~~ Provided, That the employee is  
98 the most qualified person for that position:

99 (4) If an employee subject to release holds certification, licensure or both in more than one  
100 lateral area and if the employees seniority is qualifications are greater than the seniority  
101 qualifications of any other employee in one or more of those areas of certification, licensure or  
102 both, the employee subject to release shall be employed in the professional position held by the  
103 employee ~~with the least seniority who is least qualified~~ in any of those areas of certification,  
104 licensure or both; and

105 (5) If, prior to August 1 of the year, a reduction in force is approved, the reason for any  
106 particular reduction in force no longer exists as determined by the county board in its sole and  
107 exclusive judgment, the board shall rescind the reduction in force or transfer and shall notify the  
108 released employee in writing of his or her right to be restored to his or her position of employment.

109 Within five days of being so notified, the released employee shall notify the board, in writing, of  
110 his or her intent to resume his or her position of employment or the right to be restored shall  
111 terminate. Notwithstanding any other provision of this subdivision, if there is another employee on  
112 the preferred recall list with proper certification and ~~higher seniority has greater qualifications~~, that  
113 person shall be placed in the position restored as a result of the reduction in force being rescinded.

114 (l) For the purpose of this article, all positions which meet the definition of "classroom  
115 teacher" as defined in section one, article one of this chapter shall be lateral positions. For all  
116 other professional positions, the county board of education shall adopt a policy by October 31,  
117 1993, and may modify the policy thereafter as necessary, which defines which positions shall be  
118 lateral positions. In adopting the policy, the board shall may give consideration to the rank of each  
119 position in terms of title; nature of responsibilities; salary level; and certification, licensure or both,  
120 and along with the days in the period of employment.

121 (m) All professional personnel whose ~~seniority lesser qualifications, as determined by~~  
122 county board policy, with the county board is insufficient to allow their retention by the county  
123 board during a reduction in workforce shall be placed upon a preferred recall list. As to any  
124 professional position opening within the area where they had previously been employed or to any  
125 lateral area for which they have certification, licensure or both, the employee shall be recalled on  
126 the basis of seniority qualifications if no regular, full-time professional personnel, or those  
127 returning from leaves of absence with greater seniority ~~are qualified qualifications~~, apply for and  
128 accept the position.

129 (n) Before position openings that are known or expected to extend for twenty consecutive  
130 employment days or longer for professional personnel may be filled by the board, the board shall  
131 be required to notify all qualified professional personnel on the preferred list and give them an  
132 opportunity to apply, but failure to apply shall not cause the employee to forfeit any right to recall.  
133 The notice shall be sent by certified mail to the last known address of the employee and it shall  
134 be the duty of each professional personnel to notify the board of continued availability annually.

## INTRODUCED

135 ~~of any change in address or of any change in certification, licensure or both~~ The board shall  
136 annually notify professional personnel on the preferred list of job application procedures and any  
137 websites used to advertise vacancies. The notice shall be sent by certified U. S. postal mail to the  
138 last known address of the employee, and it shall be the duty of each professional person to notify  
139 the board of continued availability annually of any change in address, or of any change in  
140 certification, licensure or both.

141 (o) Openings in established, existing or newly created positions shall be processed as  
142 follows:

143 (1) Boards shall be required to post and date notices of each opening at least once. At  
144 their discretion, boards may post an opening for a position other than classroom teacher more  
145 than once in order to attract more qualified applicants. At their discretion, boards may ~~post~~ repost  
146 an opening for a classroom teacher one additional time after the first posting in order to attract  
147 more qualified applicants ~~only if fewer than three individuals apply during the first posting subject~~  
148 to the following:

149 (A) Each notice shall be posted in conspicuous working places for all professional  
150 personnel to observe for at least five working days which may include any website maintained by  
151 the county board;

152 (B) At least one notice shall be posted within twenty working days of the position openings  
153 and shall include the job description;

154 (C) Any special criteria or skills that are required by the position shall be specifically stated  
155 in the job description and directly related to the performance of the job;

156 (D) Postings for vacancies made pursuant to this section shall be written so as to ensure  
157 that the largest possible pool of qualified applicants may apply; and

158 (E) Job postings may not require criteria which are not necessary for the successful  
159 performance of the job and may not be written with the intent to favor a specific applicant;

160 (2) No vacancy may be filled until after the five-day minimum posting period of the most

## INTRODUCED

161 recent posted notice of the vacancy;

162       (3) If one or more applicants under all the postings for a vacancy meets the qualifications  
163 listed in the job posting, the successful applicant to fill the vacancy shall be selected by the board  
164 within thirty working days of the end of the first posting period;

165       (4) A position held by a teacher who is certified, licensed or both, who has been issued a  
166 permit for full-time employment and is working toward certification in the permit area shall not be  
167 subject to posting if the certificate is awarded within five years; and

168       (5) Nothing provided herein may prevent the county board of education from eliminating a  
169 position due to lack of need.

170       (p) Notwithstanding any other provision of the code to the contrary, where the total number  
171 of classroom teaching positions in an elementary school does not increase from one school year  
172 to the next, but there exists in that school a need to realign the number of teachers in one or more  
173 grade levels, kindergarten through six, teachers at the school may be reassigned to grade levels  
174 for which they are certified without that position being posted: *Provided*, That the employee and  
175 the county board mutually agree to the reassignment.

176       (q) Reductions in classroom teaching positions in elementary schools shall be determined  
177 pursuant to the considerations set forth in county board policy and processed as follows:

178       (1) When the total number of classroom teaching positions in an elementary school needs  
179 to be reduced, the reduction shall be made on the basis of seniority qualifications with the least  
180 senior qualified classroom teacher being recommended for transfer; and

181       (2) When a specified grade level needs to be reduced and the least senior qualified  
182 employee in the school is not in that grade level, the senior least qualified classroom teacher in  
183 the grade level that needs to be reduced shall be reassigned to the position made vacant by the  
184 transfer of the senior least qualified classroom teacher in the school without that position being  
185 posted: *Provided*, That the employee is certified, licensed or both and agrees to the reassignment.

186       (r) Any board failing to comply with the provisions of this article may be compelled to do

## INTRODUCED

187 so by mandamus and shall be liable to any party prevailing against the board for court costs and  
188 reasonable attorney fees as determined and established by the court. Further, employees denied  
189 promotion or employment in violation of this section shall be awarded the job, pay and any  
190 applicable benefits retroactive to the date of the violation and payable entirely from local funds.  
191 Further, the board shall be liable to any party prevailing against the board for any court reporter  
192 costs including copies of transcripts.

193 ~~(s) The county board shall compile, update annually on July 1 and make available by  
194 electronic or other means to all employees a list of all professional personnel employed by the  
195 county, their areas of certification and their seniority.~~

196 ~~(#) (s) Notwithstanding any other provision of this code to the contrary, upon  
197 recommendation of the principal and approval by the classroom teacher and county board, a  
198 classroom teacher assigned to the school may at any time be assigned to a new or existing  
199 classroom teacher position at the school without the position being posted.~~

200 **§18A-4-8a. Service personnel minimum monthly salaries.**

1 (a) The minimum monthly pay for each service employee shall be as follows:  
2 (1) For school year 2018–2019, and continuing thereafter, the minimum monthly pay for  
3 each service employee whose employment is for a period of more than three and one-half hours  
4 a day shall be at least the amounts indicated in the State Minimum Pay Scale Pay Grade Schedule  
5 I and the minimum monthly pay for each service employee whose employment is for a period of  
6 three and one-half hours or less a day shall be at least one-half the amount indicated in the State  
7 Minimum Pay Scale Pay Grade set forth in this subdivision: Provided, That for school year 2019-  
8 2020, and continuing thereafter, the minimum monthly pay for each service employee whose  
9 employment is for a period of more than three and one-half hours a day shall be at least the  
10 amounts indicated in the State Minimum Pay Scale Pay Grade Schedule II and the minimum  
11 monthly pay for each service employee whose employment is for a period of three and one-half

2019

## INTRODUCED

12 hours or less a day shall be at least one-half the amount indicated in the State Minimum Pay

13 Scale Pay Grade set forth in this subdivision.

STATE MINIMUM PAY SCALE PAY GRADE SCHEDULE I

14

| Years<br>Exp. | A     | B     | C     | D     | PAY GRADE<br>E | F     | G     | H     |
|---------------|-------|-------|-------|-------|----------------|-------|-------|-------|
| 0             | 1,770 | 1,791 | 1,833 | 1,886 | 1,939          | 2,002 | 2,034 | 2,107 |
| 1             | 1,802 | 1,824 | 1,865 | 1,918 | 1,972          | 2,035 | 2,066 | 2,140 |
| 2             | 1,835 | 1,856 | 1,898 | 1,951 | 2,004          | 2,067 | 2,099 | 2,172 |
| 3             | 1,867 | 1,889 | 1,931 | 1,984 | 2,037          | 2,100 | 2,132 | 2,205 |
| 4             | 1,900 | 1,922 | 1,963 | 2,016 | 2,069          | 2,133 | 2,164 | 2,239 |
| 5             | 1,933 | 1,954 | 1,996 | 2,049 | 2,102          | 2,165 | 2,197 | 2,271 |
| 6             | 1,965 | 1,987 | 2,030 | 2,082 | 2,135          | 2,198 | 2,230 | 2,304 |
| 7             | 1,999 | 2,019 | 2,062 | 2,114 | 2,167          | 2,231 | 2,262 | 2,337 |
| 8             | 2,032 | 2,052 | 2,095 | 2,147 | 2,200          | 2,263 | 2,295 | 2,369 |
| 9             | 2,064 | 2,085 | 2,128 | 2,181 | 2,233          | 2,296 | 2,327 | 2,402 |
| 10            | 2,097 | 2,118 | 2,160 | 2,213 | 2,265          | 2,330 | 2,361 | 2,435 |
| 11            | 2,130 | 2,151 | 2,193 | 2,246 | 2,298          | 2,362 | 2,394 | 2,467 |
| 12            | 2,162 | 2,184 | 2,225 | 2,279 | 2,332          | 2,395 | 2,426 | 2,500 |
| 13            | 2,195 | 2,216 | 2,258 | 2,311 | 2,364          | 2,427 | 2,459 | 2,533 |
| 14            | 2,228 | 2,249 | 2,291 | 2,344 | 2,397          | 2,460 | 2,492 | 2,565 |
| 15            | 2,260 | 2,282 | 2,323 | 2,376 | 2,429          | 2,493 | 2,524 | 2,598 |
| 16            | 2,293 | 2,314 | 2,356 | 2,409 | 2,462          | 2,525 | 2,557 | 2,631 |
| 17            | 2,325 | 2,347 | 2,390 | 2,442 | 2,495          | 2,558 | 2,590 | 2,664 |
| 18            | 2,358 | 2,380 | 2,422 | 2,474 | 2,527          | 2,591 | 2,622 | 2,697 |
| 19            | 2,392 | 2,412 | 2,455 | 2,507 | 2,560          | 2,623 | 2,655 | 2,729 |
| 20            | 2,424 | 2,445 | 2,488 | 2,541 | 2,593          | 2,656 | 2,688 | 2,763 |
| 21            | 2,457 | 2,477 | 2,520 | 2,573 | 2,625          | 2,689 | 2,720 | 2,797 |

2019

## INTRODUCED

|    |       |       |       |       |       |       |       |       |
|----|-------|-------|-------|-------|-------|-------|-------|-------|
| 22 | 2,490 | 2,511 | 2,553 | 2,606 | 2,658 | 2,722 | 2,754 | 2,829 |
| 23 | 2,522 | 2,544 | 2,586 | 2,639 | 2,692 | 2,756 | 2,788 | 2,863 |
| 24 | 2,555 | 2,576 | 2,618 | 2,671 | 2,724 | 2,790 | 2,821 | 2,897 |
| 25 | 2,588 | 2,609 | 2,651 | 2,704 | 2,758 | 2,822 | 2,855 | 2,929 |
| 26 | 2,620 | 2,642 | 2,683 | 2,738 | 2,792 | 2,856 | 2,887 | 2,963 |
| 27 | 2,653 | 2,674 | 2,716 | 2,770 | 2,824 | 2,888 | 2,921 | 2,996 |
| 28 | 2,686 | 2,707 | 2,750 | 2,804 | 2,858 | 2,922 | 2,955 | 3,030 |
| 29 | 2,718 | 2,741 | 2,783 | 2,836 | 2,891 | 2,956 | 2,987 | 3,064 |
| 30 | 2,752 | 2,773 | 2,817 | 2,870 | 2,924 | 2,988 | 3,021 | 3,097 |
| 31 | 2,785 | 2,807 | 2,851 | 2,904 | 2,958 | 3,022 | 3,055 | 3,130 |
| 32 | 2,819 | 2,840 | 2,883 | 2,937 | 2,990 | 3,056 | 3,087 | 3,184 |
| 33 | 2,853 | 2,873 | 2,917 | 2,971 | 3,024 | 3,088 | 3,121 | 3,197 |
| 34 | 2,885 | 2,907 | 2,951 | 3,005 | 3,058 | 3,122 | 3,155 | 3,230 |
| 35 | 2,919 | 2,941 | 2,983 | 3,037 | 3,090 | 3,156 | 3,188 | 3,264 |
| 36 | 2,953 | 2,974 | 3,017 | 3,071 | 3,125 | 3,189 | 3,222 | 3,296 |
| 37 | 2,985 | 3,008 | 3,051 | 3,105 | 3,159 | 3,223 | 3,255 | 3,330 |
| 38 | 3,019 | 3,040 | 3,083 | 3,137 | 3,191 | 3,256 | 3,288 | 3,364 |
| 39 | 3,053 | 3,074 | 3,117 | 3,171 | 3,225 | 3,289 | 3,322 | 3,396 |
| 40 | 3,085 | 3,108 | 3,150 | 3,204 | 3,259 | 3,323 | 3,355 | 3,430 |

15

16

STATE MINIMUM PAY SCALE PAY GRADE SCHEDULE II

| Years<br>Exp. | PAY GRADE    |              |              |              |              |              |              | H            |
|---------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
|               | A            | B            | C            | D            | E            | F            | G            |              |
| 0             | <u>1,885</u> | <u>1,906</u> | <u>1,948</u> | <u>2,001</u> | <u>2,054</u> | <u>2,117</u> | <u>2,149</u> | <u>2,222</u> |
| 1             | <u>1,917</u> | <u>1,939</u> | <u>1,980</u> | <u>2,033</u> | <u>2,087</u> | <u>2,150</u> | <u>2,181</u> | <u>2,255</u> |
| 2             | <u>1,950</u> | <u>1,971</u> | <u>2,013</u> | <u>2,066</u> | <u>2,119</u> | <u>2,182</u> | <u>2,214</u> | <u>2,287</u> |
| 3             | <u>1,982</u> | <u>2,004</u> | <u>2,046</u> | <u>2,099</u> | <u>2,152</u> | <u>2,215</u> | <u>2,247</u> | <u>2,320</u> |
| 4             | <u>2,015</u> | <u>2,037</u> | <u>2,078</u> | <u>2,131</u> | <u>2,184</u> | <u>2,248</u> | <u>2,279</u> | <u>2,354</u> |
| 5             | <u>2,048</u> | <u>2,069</u> | <u>2,111</u> | <u>2,164</u> | <u>2,217</u> | <u>2,280</u> | <u>2,312</u> | <u>2,386</u> |
| 6             | <u>2,080</u> | <u>2,102</u> | <u>2,145</u> | <u>2,197</u> | <u>2,250</u> | <u>2,313</u> | <u>2,345</u> | <u>2,419</u> |
| 7             | <u>2,114</u> | <u>2,134</u> | <u>2,177</u> | <u>2,229</u> | <u>2,282</u> | <u>2,346</u> | <u>2,377</u> | <u>2,452</u> |

2019

## INTRODUCED

|           |              |              |              |              |              |              |              |              |
|-----------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| <u>8</u>  | <u>2,147</u> | <u>2,167</u> | <u>2,210</u> | <u>2,262</u> | <u>2,315</u> | <u>2,378</u> | <u>2,410</u> | <u>2,484</u> |
| <u>9</u>  | <u>2,179</u> | <u>2,200</u> | <u>2,243</u> | <u>2,296</u> | <u>2,348</u> | <u>2,411</u> | <u>2,442</u> | <u>2,517</u> |
| <u>10</u> | <u>2,212</u> | <u>2,233</u> | <u>2,275</u> | <u>2,328</u> | <u>2,380</u> | <u>2,445</u> | <u>2,476</u> | <u>2,550</u> |
| <u>11</u> | <u>2,245</u> | <u>2,266</u> | <u>2,308</u> | <u>2,361</u> | <u>2,413</u> | <u>2,477</u> | <u>2,509</u> | <u>2,582</u> |
| <u>12</u> | <u>2,277</u> | <u>2,299</u> | <u>2,340</u> | <u>2,394</u> | <u>2,447</u> | <u>2,510</u> | <u>2,541</u> | <u>2,615</u> |
| <u>13</u> | <u>2,310</u> | <u>2,331</u> | <u>2,373</u> | <u>2,426</u> | <u>2,479</u> | <u>2,542</u> | <u>2,574</u> | <u>2,648</u> |
| <u>14</u> | <u>2,343</u> | <u>2,364</u> | <u>2,406</u> | <u>2,459</u> | <u>2,512</u> | <u>2,575</u> | <u>2,607</u> | <u>2,680</u> |
| <u>15</u> | <u>2,375</u> | <u>2,397</u> | <u>2,438</u> | <u>2,491</u> | <u>2,544</u> | <u>2,608</u> | <u>2,639</u> | <u>2,713</u> |
| <u>16</u> | <u>2,408</u> | <u>2,429</u> | <u>2,471</u> | <u>2,524</u> | <u>2,577</u> | <u>2,640</u> | <u>2,672</u> | <u>2,746</u> |
| <u>17</u> | <u>2,440</u> | <u>2,462</u> | <u>2,505</u> | <u>2,557</u> | <u>2,610</u> | <u>2,673</u> | <u>2,705</u> | <u>2,779</u> |
| <u>18</u> | <u>2,473</u> | <u>2,495</u> | <u>2,537</u> | <u>2,589</u> | <u>2,642</u> | <u>2,706</u> | <u>2,737</u> | <u>2,812</u> |
| <u>19</u> | <u>2,507</u> | <u>2,527</u> | <u>2,570</u> | <u>2,622</u> | <u>2,675</u> | <u>2,738</u> | <u>2,770</u> | <u>2,844</u> |
| <u>20</u> | <u>2,539</u> | <u>2,560</u> | <u>2,603</u> | <u>2,656</u> | <u>2,708</u> | <u>2,771</u> | <u>2,803</u> | <u>2,878</u> |
| <u>21</u> | <u>2,572</u> | <u>2,592</u> | <u>2,635</u> | <u>2,688</u> | <u>2,740</u> | <u>2,804</u> | <u>2,835</u> | <u>2,912</u> |
| <u>22</u> | <u>2,605</u> | <u>2,626</u> | <u>2,668</u> | <u>2,721</u> | <u>2,773</u> | <u>2,837</u> | <u>2,869</u> | <u>2,944</u> |
| <u>23</u> | <u>2,637</u> | <u>2,659</u> | <u>2,701</u> | <u>2,754</u> | <u>2,807</u> | <u>2,871</u> | <u>2,903</u> | <u>2,978</u> |
| <u>24</u> | <u>2,670</u> | <u>2,691</u> | <u>2,733</u> | <u>2,786</u> | <u>2,839</u> | <u>2,905</u> | <u>2,936</u> | <u>3,012</u> |
| <u>25</u> | <u>2,703</u> | <u>2,724</u> | <u>2,766</u> | <u>2,819</u> | <u>2,873</u> | <u>2,937</u> | <u>2,970</u> | <u>3,044</u> |
| <u>26</u> | <u>2,735</u> | <u>2,757</u> | <u>2,798</u> | <u>2,853</u> | <u>2,907</u> | <u>2,971</u> | <u>3,002</u> | <u>3,078</u> |
| <u>27</u> | <u>2,768</u> | <u>2,789</u> | <u>2,831</u> | <u>2,885</u> | <u>2,939</u> | <u>3,003</u> | <u>3,036</u> | <u>3,111</u> |
| <u>28</u> | <u>2,801</u> | <u>2,822</u> | <u>2,865</u> | <u>2,919</u> | <u>2,973</u> | <u>3,037</u> | <u>3,070</u> | <u>3,145</u> |
| <u>29</u> | <u>2,833</u> | <u>2,856</u> | <u>2,898</u> | <u>2,951</u> | <u>3,006</u> | <u>3,071</u> | <u>3,102</u> | <u>3,179</u> |
| <u>30</u> | <u>2,867</u> | <u>2,888</u> | <u>2,932</u> | <u>2,985</u> | <u>3,039</u> | <u>3,103</u> | <u>3,136</u> | <u>3,212</u> |
| <u>31</u> | <u>2,900</u> | <u>2,922</u> | <u>2,966</u> | <u>3,019</u> | <u>3,073</u> | <u>3,137</u> | <u>3,170</u> | <u>3,245</u> |
| <u>32</u> | <u>2,934</u> | <u>2,955</u> | <u>2,998</u> | <u>3,052</u> | <u>3,105</u> | <u>3,171</u> | <u>3,202</u> | <u>3,279</u> |
| <u>33</u> | <u>2,968</u> | <u>2,988</u> | <u>3,032</u> | <u>3,086</u> | <u>3,139</u> | <u>3,203</u> | <u>3,236</u> | <u>3,312</u> |
| <u>34</u> | <u>3,000</u> | <u>3,022</u> | <u>3,066</u> | <u>3,120</u> | <u>3,173</u> | <u>3,237</u> | <u>3,270</u> | <u>3,345</u> |
| <u>35</u> | <u>3,034</u> | <u>3,056</u> | <u>3,098</u> | <u>3,152</u> | <u>3,205</u> | <u>3,271</u> | <u>3,303</u> | <u>3,379</u> |
| <u>36</u> | <u>3,068</u> | <u>3,089</u> | <u>3,132</u> | <u>3,186</u> | <u>3,240</u> | <u>3,304</u> | <u>3,337</u> | <u>3,411</u> |
| <u>37</u> | <u>3,100</u> | <u>3,123</u> | <u>3,166</u> | <u>3,220</u> | <u>3,274</u> | <u>3,338</u> | <u>3,370</u> | <u>3,445</u> |
| <u>38</u> | <u>3,134</u> | <u>3,155</u> | <u>3,198</u> | <u>3,252</u> | <u>3,306</u> | <u>3,371</u> | <u>3,403</u> | <u>3,479</u> |
| <u>39</u> | <u>3,168</u> | <u>3,189</u> | <u>3,232</u> | <u>3,286</u> | <u>3,340</u> | <u>3,404</u> | <u>3,437</u> | <u>3,511</u> |
| <u>40</u> | <u>3,200</u> | <u>3,223</u> | <u>3,265</u> | <u>3,319</u> | <u>3,374</u> | <u>3,438</u> | <u>3,470</u> | <u>3,545</u> |

17

18

## INTRODUCED

19           (2) Each service employee shall receive the amount prescribed in the State Minimum Pay  
 20       Scale Pay Grade in accordance with the provisions of this subsection according to their class title  
 21       and pay grade as set forth in this subdivision:

|    | CLASS TITLE                       | PAY GRADE |
|----|-----------------------------------|-----------|
| 22 | Accountant I .....                | D         |
| 23 | Accountant II .....               | E         |
| 24 | Accountant III .....              | F         |
| 25 | Accounts Payable Supervisor ..... | G         |
| 26 | Aide I .....                      | A         |
| 27 | Aide II .....                     | B         |
| 28 | Aide III .....                    | C         |
| 29 | Aide IV .....                     | D         |
| 30 | Audiovisual Technician .....      | C         |
| 31 | Auditor .....                     | G         |
| 32 | Autism Mentor .....               | F         |
| 33 | Braille Specialist .....          | E         |
| 34 | Bus Operator .....                | D         |
| 35 | Buyer .....                       | F         |
| 36 | Cabinetmaker .....                | G         |
| 37 | Cafeteria Manager .....           | D         |
| 38 | Carpenter I .....                 | E         |
| 39 | Carpenter II .....                | F         |
| 40 | Chief Mechanic .....              | G         |
| 41 | Clerk I .....                     | B         |

## INTRODUCED

|    |   |   |
|----|---|---|
| 43 | Clerk II .....  | C |
| 44 | Computer Operator .....                               | E |
| 45 | Cook I .....  | A |
| 46 | Cook II .....   | B |
| 47 | Cook III .....  | C |
| 48 | Crew Leader .....                                     | F |
| 49 | Custodian I .....                                     | A |
| 50 | Custodian II .....                                    | B |
| 51 | Custodian III .....                                   | C |
| 52 | Custodian IV .....                                    | D |
| 53 | Director or Coordinator of Services .....             | H |
| 54 | Draftsman .....                                       | D |
| 55 | Early Childhood Classroom Assistant Teacher I .....   | E |
| 56 | Early Childhood Classroom Assistant Teacher II .....  | E |
| 57 | Early Childhood Classroom Assistant Teacher III ..... | F |
| 58 | Educational Sign Language Interpreter I .....         | F |
| 59 | Educational Sign Language Interpreter II .....        | G |
| 60 | Electrician I .....                                   | F |
| 61 | Electrician II .....                                  | G |
| 62 | Electronic Technician I .....                         | F |
| 63 | Electronic Technician II .....                        | G |
| 64 | Executive Secretary .....                             | G |
| 65 | Food Services Supervisor .....                        | G |
| 66 | Foreman .....   | G |

## INTRODUCED

2019

|    |  |   |
|----|--|---|
| 67 | General Maintenance .....                      | C |
| 68 | Glazier .....                                  | D |
| 69 | Graphic Artist .....                           | D |
| 70 | Groundsman .....                               | B |
| 71 | Handyman .....                                 | B |
| 72 | Heating and Air Conditioning Mechanic I .....  | E |
| 73 | Heating and Air Conditioning Mechanic II ..... | G |
| 74 | Heavy Equipment Operator .....                 | E |
| 75 | Inventory Supervisor .....                     | D |
| 76 | Key Punch Operator .....                       | B |
| 77 | Licensed Practical Nurse .....                 | F |
| 78 | Locksmith .....                                | G |
| 79 | Lubrication Man .....                          | C |
| 80 | Machinist .....                                | F |
| 81 | Mail Clerk .....                               | D |
| 82 | Maintenance Clerk .....                        | C |
| 83 | Mason .....                                    | G |
| 84 | Mechanic .....                                 | F |
| 85 | Mechanic Assistant .....                       | E |
| 86 | Office Equipment Repairman I .....             | F |
| 87 | Office Equipment Repairman II .....            | G |
| 88 | Painter .....                                  | E |
| 89 | Paraprofessional .....                         | F |
| 90 | Payroll Supervisor .....                       | G |

## INTRODUCED

|     |  |   |
|-----|--|---|
| 91  | Plumber I .....  | E |
| 92  | Plumber II .....   | G |
| 93  | Printing Operator .....  | B |
| 94  | Printing Supervisor .....  | D |
| 95  | Programmer .....   | H |
| 96  | Roofing/Sheet Metal Mechanic .....   | F |
| 97  | Sanitation Plant Operator .....  | G |
| 98  | School Bus Supervisor .....  | E |
| 99  | Secretary I .....  | D |
| 100 | Secretary II .....   | E |
| 101 | Secretary III .....  | F |
| 102 | Sign Support Specialist .....  | E |
| 103 | Supervisor of Maintenance .....  | H |
| 104 | Supervisor of Transportation .....   | H |
| 105 | Switchboard Operator-Receptionist .....  | D |
| 106 | Truck Driver .....   | D |
| 107 | Warehouse Clerk .....  | C |
| 108 | Watchman .....   | B |
| 109 | Welder .....   | F |
| 110 | WVEIS Data Entry and Administrative Clerk .....  | B |
| 111 | (b) An additional \$12 per month is added to the minimum monthly pay of each service person who holds a high school diploma or its equivalent. |   |
| 113 | (c) An additional \$11 per month also is added to the minimum monthly pay of each service person for each of the following:                    |   |

## INTRODUCED

115       (1) A service person who holds 12 college hours or comparable credit obtained in a trade  
116       or vocational school as approved by the state board;

117       (2) A service person who holds 24 college hours or comparable credit obtained in a trade  
118       or vocational school as approved by the state board;

119       (3) A service person who holds 36 college hours or comparable credit obtained in a trade  
120       or vocational school as approved by the state board;

121       (4) A service person who holds 48 college hours or comparable credit obtained in a trade  
122       or vocational school as approved by the state board;

123       (5) A service employee who holds 60 college hours or comparable credit obtained in a  
124       trade or vocational school as approved by the state board;

125       (6) A service person who holds 72 college hours or comparable credit obtained in a trade  
126       or vocational school as approved by the state board;

127       (7) A service person who holds 84 college hours or comparable credit obtained in a trade  
128       or vocational school as approved by the state board;

129       (8) A service person who holds 96 college hours or comparable credit obtained in a trade  
130       or vocational school as approved by the state board;

131       (9) A service person who holds 108 college hours or comparable credit obtained in a trade  
132       or vocational school as approved by the state board;

133       (10) A service person who holds 120 college hours or comparable credit obtained in a  
134       trade or vocational school as approved by the state board.

135       (d) An additional \$40 per month also is added to the minimum monthly pay of each service  
136       person for each of the following:

137       (1) A service person who holds an associate's degree;

138       (2) A service person who holds a bachelor's degree;

## INTRODUCED

139                 (3) A service person who holds a master's degree;

140                 (4) A service person who holds a doctorate degree.

141                 (e) An additional \$11 per month is added to the minimum monthly pay of each service

142                 person for each of the following:

143                         (1) A service person who holds a bachelor's degree plus 15 college hours;

144                         (2) A service person who holds a master's degree plus 15 college hours;

145                         (3) A service person who holds a master's degree plus 30 college hours;

146                         (4) A service person who holds a master's degree plus 45 college hours; and

147                         (5) A service person who holds a master's degree plus 60 college hours.

148                 (f) ~~To meet the objective of salary equity among the counties, each~~ Each service person

149                 is paid an ~~equity~~ supplement, as set forth in §18A-4-5 of this code, of \$164 per month, subject to

150                 the provisions of that section. These payments: (i) Are in addition to any amounts prescribed in

151                 the applicable State Minimum Pay Scale Pay Grade, any specific additional amounts prescribed

152                 in this section and article and any county supplement in effect in a county pursuant to §18A-4-5b

153                 of this code; (ii) are paid in equal monthly installments; and (iii) are considered a part of the state

154                 minimum salaries for service personnel.

155                 (g) When any part of a school service person's daily shift of work is performed between

156                 the hours of 6:00 p. m. and 5:00 a. m. the following day, the employee is paid no less than an

157                 additional \$10 per month and one half of the pay is paid with local funds.

158                 (h) Any service person required to work on any legal school holiday is paid at a rate one

159                 and one-half times the person's usual hourly rate.

160                 (i) Any full-time service personnel required to work in excess of their normal working day

161                 during any week which contains a school holiday for which they are paid is paid for the additional

## INTRODUCED

162 hours or fraction of the additional hours at a rate of one and one-half times their usual hourly rate  
163 and paid entirely from county board funds.

164 (j) A service person may not have his or her daily work schedule changed during the school  
165 year without the employee's written consent and the person's required daily work hours may not  
166 be changed to prevent the payment of time and one-half wages or the employment of another  
167 employee.

168 (k) The minimum hourly rate of pay for extra duty assignments as defined in §18A-4-8b of  
169 this code is no less than one seventh of the person's daily total salary for each hour the person is  
170 involved in performing the assignment and paid entirely from local funds: Provided, That an  
171 alternative minimum hourly rate of pay for performing extra duty assignments within a particular  
172 category of employment may be used if the alternate hourly rate of pay is approved both by the  
173 county board and by the affirmative vote of a two-thirds majority of the regular full-time persons  
174 within that classification category of employment within that county: Provided, however, That the  
175 vote is by secret ballot if requested by a service person within that classification category within  
176 that county. The salary for any fraction of an hour the employee is involved in performing the  
177 assignment is prorated accordingly. When performing extra duty assignments, persons who are  
178 regularly employed on a one-half day salary basis shall receive the same hourly extra duty  
179 assignment pay computed as though the person were employed on a full-day salary basis.

180 (l) The minimum pay for any service personnel engaged in the removal of asbestos  
181 material or related duties required for asbestos removal is their regular total daily rate of pay and  
182 no less than an additional \$3 per hour or no less than \$5 per hour for service personnel  
183 supervising asbestos removal responsibilities for each hour these employees are involved in  
184 asbestos-related duties. Related duties required for asbestos removal include, but are not limited  
185 to, travel, preparation of the work site, removal of asbestos, decontamination of the work site,

186 placing and removal of equipment and removal of structures from the site. If any member of an  
187 asbestos crew is engaged in asbestos-related duties outside of the employee's regular  
188 employment county, the daily rate of pay is no less than the minimum amount as established in  
189 the employee's regular employment county for asbestos removal and an additional \$30 per each  
190 day the employee is engaged in asbestos removal and related duties. The additional pay for  
191 asbestos removal and related duties shall be payable entirely from county funds. Before service  
192 personnel may be used in the removal of asbestos material or related duties, they shall have  
193 completed a federal Environmental Protection Act-approved training program and be licensed.  
194 The employer shall provide all necessary protective equipment and maintain all records required  
195 by the Environmental Protection Act.

(m) For the purpose of qualifying for additional pay as provided in §18A-5-8 of this code, an aide is considered to be exercising the authority of a supervisory aide and control over pupils if the aide is required to supervise, control, direct, monitor, escort, or render service to a child or children when not under the direct supervision of a certified professional person within the classroom, library, hallway, lunchroom, gymnasium, school building, school grounds, or wherever supervision is required. For purposes of this section, "under the direct supervision of a certified professional person" means that certified professional person is present, with and accompanying the aide.

#### **§18A-4-9. Payment of teachers and other employees; withholdings.**

1       (a) Teachers and all other employees whose salaries or wages are payable out of the  
2 school current fund shall be paid for their services by orders duly signed by the president and  
3 secretary of the board in accordance with the following provisions: Notwithstanding any other  
4 provisions of this chapter and chapter eighteen, the number of pays to be made during the school  
5 year to the various classes of employees shall be determined by the board: *Provided*, That the

6 sum of such pays for any employee does not exceed the equivalent of an annual salary based  
7 upon twelve calendar months. In the event a teacher or other employee is not paid the full salary  
8 or wage earned in the fiscal year in which the work is performed, the unpaid amount may be paid  
9 during July and August of the following fiscal year. Adjustments for time loss due to absence may  
10 be made in the next paycheck following such time loss.

11       (b) The county board may withhold the pay of any teacher or employee until he or she has  
12 made the reports required by the board or the state superintendent.

13       (c) No amount of an employee's pay may be withheld or deducted by the county board for  
14 the purpose of paying dues to an employee organization that provides representation, lobbying  
15 or other employee related services unless the employee within the last year has submitted a  
16 request for the withholding or deduction. Each county board shall establish procedures for  
17 submission of the request for the withholding or deduction.

18       (d) Accompanying the pay of each employee shall be an accounting of gross earnings,  
19 all withholdings and the dollar value of all benefits provided by the state on behalf of the employee.

**§18A-4-10. Personal leave for illness and other causes; leave banks; substitutes.**

20       (a) *Personal Leave.*

21       (1) At the beginning of the employment term, any Any full-time employee of a county board  
22 is entitled annually to accrue to at least one and one-half days personal leave for each  
23 employment month or major fraction thereof in the employee's employment term. Personal leave  
24 is accrued at the end of each pay period based on a ten month pay calendar or on the last workday  
25 for separating employees. Unused leave shall be accumulative without limitation and is  
26 transferable within the state. A change in job assignment during the school year does not affect  
27 the employee's rights or benefits.

28       (2) A regular full-time employee who is absent from assigned duties due to accident,  
29 sickness, death in the immediate family, or life threatening illness of the employee's spouse,  
30 parents or child, or other cause authorized or approved by the board, shall be paid the full salary

## INTRODUCED

31 from his or her regular budgeted salary appropriation during the period which the employee is  
32 absent, but not to exceed the total amount of leave to which the employee is entitled has accrued.

33 (3) Each employee is permitted to use three days of leave annually without regard to the  
34 cause for the absence. Personal leave without cause may not be used on consecutive work days

35 unless authorized or approved by the employee's principal or immediate supervisor, as  
36 appropriate. The employee shall give notice of leave without cause to the principal or immediate  
37 supervisor at least twenty-four hours in advance, except that in the case of sudden and  
38 unexpected circumstances, notice shall be given as soon as reasonably practicable. The principal

39 or immediate supervisor may deny use of the day if, at the time notice is given, either fifteen  
40 percent of the employees or three employees, whichever is greater, under the supervision of the  
41 principal or immediate supervisor, have previously given notice of their intention to use that day  
42 for leave. Personal leave may not be used in connection with a concerted work stoppage or strike.

43 Where the cause for leave originated prior to the beginning of the employment term, the employee  
44 shall be paid for time lost after the start of the employment term, but not to exceed the total amount  
45 of leave the employee has accrued. If an employee uses personal leave which the employee has  
46 not yet accumulated on a monthly basis and subsequently leaves the employment, the employee  
47 is required to reimburse the board for the salary or wages paid for the unaccumulated leave.

48 (4) The State Board shall maintain a rule to restrict the payment of personal leave benefits  
49 and the charging of personal leave time used to an employee receiving a workers' compensation  
50 benefit from a claim filed against and billed to the county board by which the person is employed.  
51 If an employee is awarded this benefit, the employee shall receive personal leave compensation  
52 only to the extent the compensation is required, when added to the workers' compensation  
53 benefit, to equal the amount of compensation regularly paid the employee. If personal leave  
54 compensation equal to the employee's regular pay is paid prior to the award of the workers'  
55 compensation benefit, the amount which, when added to the benefit, is in excess of the  
56 employee's regular pay shall be deducted from the employee's subsequent pay. The employee's

## INTRODUCED

57 accrued personal leave days shall be charged only for such days as equal the amount of personal  
58 leave compensation required to compensate the employee at the employee's regular rate of pay.

59 (5) The county board may establish reasonable rules for reporting and verification of  
60 absences for cause. If any error in reporting absences occurs, the county board may make  
61 necessary salary adjustments:

62 (A) In the next pay after the employee has returned to duty; or  
63 (B) In the final pay if the absence occurs during the last month of the employment term.

64 (b) *Leave Banks.*

65 (1) Each county board shall establish a personal leave bank that is available to all school  
66 personnel. The board may establish joint or separate banks for professional personnel and school  
67 service personnel. Each employee may contribute up to two days of personal leave per school  
68 year. An employee may not be coerced or compelled to contribute to a personal leave bank.

69 (2) The personal leave bank shall be established and operated pursuant to a rule adopted  
70 by the county board. The rule:

71 (A) May limit the maximum number of days used by an employee;

72 (B) Shall limit the use of leave bank days to an active employee with fewer than five days  
73 accumulated personal leave who is absent from work due to accident or illness of the employee;

74 and

75 (C) Shall prohibit the use of days to:

76 (i) Qualify for or add to service for any retirement system administered by the state; or  
77 (ii) Extend insurance coverage pursuant to section thirteen, article sixteen, chapter five of  
78 this code.

79 (D) Shall require that each personal leave day contributed:

80 (i) Is deducted from the number of personal leave days to which the donor employee is  
81 entitled by this section;  
82 (ii) Is not deducted from the personal leave days without cause to which a donor employee

## INTRODUCED

is entitled if sufficient general personal leave days are otherwise available to the donor employee;

(iii) Is credited to the receiving employee as one full personal leave day;

(iv) May not be credited for more or less than a full day by calculating the value of the leave according to the hourly wage of each employee; and

(v) May be used only for an absence due to the purpose for which the leave was transferred. Any transferred days remaining when the catastrophic medical emergency ends revert back to the leave bank.

(3) The administration, subject to county board approval, may use its discretion as to the need for a substitute where limited absence may prevail, when an allowable absence does not:

(i) Directly affect the instruction of the students; or

(ii) Require a substitute employee because of the nature of the work and the duration of the cause for the absence.

(4) If funds in any fiscal year, including transfers, are insufficient to pay the full cost of substitutes for meeting the provisions of this section, the remainder shall be paid on or before the thirty-first day of August from the budget of the next fiscal year.

(5) A county board may supplement the leave provisions in any manner it considers advisable in accordance with applicable rules of the state Board and the provisions of this chapter and chapter eighteen of this code.

## **CHAPTER 18C. STUDENT LOANS; SCHOLARSHIPS AND STATE AID.**

### **ARTICLE 4. UNDERWOOD-SMITH TEACHING SCHOLARS PROGRAM.**

**§18C-4-1. Underwood-Smith Teaching Scholars Program Fund created; purposes;**

funding.

(a) It is the purpose of this article and ~~article four-a of this chapter~~ to improve the quality of education in the public schools of West Virginia by encouraging and enabling individuals who have demonstrated outstanding academic abilities to pursue teaching careers in the public

## INTRODUCED

4     schools in this state in mathematics, science, or special education at the preschool elementary,  
5     middle or secondary levels. in the public schools of this state. In addition, of those individuals  
6     who have demonstrated outstanding academic abilities to pursue teaching careers, for  
7     scholarships initially awarded for the fall semester, 2014, and thereafter Particular efforts shall be  
8     made in the scholarship selection criteria and procedures to reflect the state's present and  
9     projected subject and geographic areas of critical need.

10                 (b) In consultation with the State Board of Education and the State Superintendent of  
11     Schools the commission shall propose legislative rules in accordance with the provisions of article  
12     three-a, chapter twenty-nine-a of this code §29A-3A-1, et seq. The rules shall provide for the  
13     administration of the Underwood-Smith Teacher Scholarship and Loan Assistance programs  
14     Teaching Scholars program by the vice chancellor for administration in furtherance of the  
15     purposes of this article, and article four-a of this chapter including, but not limited to, the following:

16                     (1) Establishing scholarship selection criteria and procedures;

17                     (2) Establishing criteria and procedures for identifying subject-areas public schools or  
18     geographic areas in critical need of teachers;

19                     (3) Requiring scholarship recipients to teach in a public school in this state in mathematics,  
20     science, or special education at the elementary, middle or secondary level in a geographic area  
21     of critical need pursuant to the provisions of §18C-4-3 of this code;

22                     Awarding loan assistance, including establishing conditions under which partial awards  
23     may be granted for less than a full year of teaching in an area of critical need;

24                     (4) Determining eligibility for loan assistance renewal;

25                     (5) Establishing procedures ensuring that loan assistance funds are paid directly to the  
26     proper lending entity; and

27                     (6) (4) Establishing criteria for determining participant compliance or noncompliance with

## INTRODUCED

28 terms of the agreement and establishing procedures to address noncompliance including, but not  
29 limited to, repayment, deferral and excusal; and

30 (7) (5) Developing model agreements.

31 (c) The commission and State Board of Education jointly shall ensure that Underwood-  
32 Smith Teaching Scholars recipients receive additional academic support and training from  
33 mathematics, science or special education mentors beginning with the freshman year and  
34 continuing through degree completion and the teaching obligation.

35 (d) There is created in the State Treasury a special revolving fund in the State Treasury  
36 to be known as The Underwood-Smith Teacher Scholarship and Loan Assistance Fund is  
37 continued in the State Treasury as a special revolving fund and is hereafter to be known as the  
38 Underwood-Smith Teaching Scholars Program Fund. The fund shall be administered by the  
39 vice chancellor for administration solely for granting scholarships and loan assistance to teachers  
40 and prospective teachers in accordance with this article. and article four-a of this chapter. Any  
41 moneys which may be appropriated by the Legislature, or received by the vice chancellor for  
42 administration from other sources, for the purposes of this article and article four-a of this chapter  
43 shall be deposited in the fund. Any moneys remaining in the fund at the close of a fiscal year shall  
44 be carried forward for use in the next fiscal year. Any moneys repaid to the vice chancellor for  
45 administration by reason of default of a scholarship or loan assistance agreement under this  
46 article or article four-a of this chapter also shall be deposited in the fund. Fund balances shall be  
47 invested with the state's consolidated investment fund, and any and all interest earnings on these  
48 investments shall be used solely for the purposes for which moneys invested were appropriated  
49 or otherwise received.

50 (d) (e) The vice chancellor for administration may accept and expend any gift, grant,  
51 contribution, bequest, endowment or other money for the purposes of this article and article four-

## INTRODUCED

52 a of this chapter and shall make a reasonable effort to encourage external support for the  
53 scholarship and loan assistance programs program.

54 (e) (f) For the purpose of encouraging support for the scholarship and loan assistance  
55 programs program from private sources, the vice chancellor for administration may set aside no  
56 more than half of the funds appropriated by the Legislature for Underwood-Smith Teacher  
57 Scholarships and Loan Assistance Teaching Scholar awards to be used to match two state dollars  
58 to each private dollar from a nonstate source contributed on behalf of a specific institution of  
59 higher education in this state.

60 (g) In recognition of the high academic achievement necessary to receive an award under  
61 this article, each recipient shall be distinguished as an "Underwood-Smith Teaching Scholar" in a  
62 manner befitting the distinction as determined by the commission.

**§18C-4-2. Selection criteria and procedures for awarding scholarships.**

63 (a) The Governor shall designate the Higher Education Student Financial Aid Advisory  
64 Board created by section five, article one of this chapter §18C-1-5 of this code to shall select the  
65 recipients of Underwood-Smith teacher scholarships Teaching Scholars who meet the eligibility  
66 criteria set forth in subsection (b) of this section.

67 (b) Eligibility for an Underwood-Smith Teacher Scholarship Teaching Scholars award shall  
68 be limited to students who meet the following criteria:

69 (1) Have graduated or are graduating from high school and rank in the top ten percent of  
70 their graduating class or the top ten percent statewide of those West Virginia students taking the  
71 ACT test with a cumulative grade point average of at least 3.25 on a 4.0 scale, and:

72 (A) For mathematics and science majors, met the college algebra ready assessment  
73 standards and college readiness English, reading, and writing standards as established by the  
74 commission; or

## INTRODUCED

99 by the applicant. These criteria and procedures further may require the applicant to furnish letters  
100 of recommendation from teachers and others. It is the intent of the Legislature that academic  
101 abilities be the primary criteria for selecting scholarship recipients. However, the qualified  
102 applicants with the highest academic abilities who intend to pursue teaching careers in areas of  
103 critical need and shortage pursuant to section one of this article shall be given priority.

104 (d) (e) In developing the selection criteria and procedures to be used by the Higher  
105 Education Student Financial Aid Advisory Board, the vice chancellor for administration shall solicit  
106 the views of public and private education agencies and institutions and other interested parties.  
107 Input from interested parties shall be solicited by means of written and published selection criteria  
108 and procedures in final form for implementation and may be solicited by means of public hearings  
109 on the present and projected teacher needs of the state or any other methods the vice chancellor  
110 for administration may determine to be appropriate to gather the information.

111 (e) The vice chancellor for administration shall make application forms for Underwood-  
112 Smith Teacher Scholarships Teaching Scholars available to public and private high schools in the  
113 state and in other locations convenient to applicants, parents and others, and shall make an effort  
114 to attract students from low-income backgrounds, ethnic or racial minority students, students with  
115 disabilities, and women or minority students who show interest in pursuing teaching careers in  
116 mathematics, and science and special education and who are under-represented in those fields.

**§18C-4-3. Scholarship agreement.**

117 (a) Each recipient of an Underwood-Smith teacher scholarship Teaching Scholars award  
118 shall enter into an agreement with the vice chancellor for administration under which the recipient  
119 shall meet the following conditions:  
120 (1) Provide the commission with evidence of compliance with subsection (a), section four  
121 of this article;

## INTRODUCED

(2) Beginning within a ten-year period one year after completing the teacher education

(2) Beginning within a ten-year period, the recipient shall teach full time in the subject area of program for which the scholarship was awarded, (A) teach full time in the subject area of mathematics, science, or special education at the elementary, middle, or secondary level, or special education at the elementary, middle or secondary level, in a geographic area of critical need, under contract with a county board of education in a public education program in the state, for a period of not fewer than two five consecutive years for each year the four academic years for which a scholarship was received, or

(B) Teach full time under contract for not less than one year for each year for which a scholarship was received with a county board of education in this state in a teacher shortage area pursuant to section one of this article, in an exceptional children program in this state, in a school having less than average academic results or in a school in an economically disadvantaged area of this state; or

(G) Within the ten-year period, while seeking and unable to secure a full-time teaching position under contract with a county board of education which satisfies the conditions of paragraph (A) of this subdivision:

136 paragraph (A) of this subsection.  
137 (i) Teach full time in a private school, parochial or other school approved for the instruction  
138 of students of compulsory school age pursuant to section one, article eight, chapter eighteen of  
139 this code; or

(iii) Teach in an institution of higher education in this state as defined in section two, article one, chapter eighteen b of this code or in a post secondary vocational education program in this state for a period of not fewer than two years for each year for which a scholarship was received;

143 or  
144 (iii) Perform alternative service or employment in this state pursuant to rules promulgated  
145 by the commission, in federal, state, county or local supported programs with an educational

## INTRODUCED

#### **§18C-4-4. Renewal conditions; noncompliance; deferral; excusal.**

§18C-4-4. Renewal section      and Smith Teacher Scholarship Teaching Scholars award

172 conditions.

173 (1) Is enrolled as a full-time student in an accredited institution of higher education in this

174 state:

174 state,  
175 (2) is pursuing a course program of study leading to teacher certification in mathematics,  
176 science, or special education at the preschool elementary, middle or secondary level; in this state  
177 failing satisfactory progress as determined by the institution of higher education

177 (3) Is maintaining satisfactory progress as determined by  
178 the recipient is attending; and

179 (4) Is maintaining a cumulative grade point average of at least 3.25 on a 4.0 scale; and  
180 in all other standards as the commission may establish by rule.

(5) Is complying with such other standards as the commission may prescribe.  
(b) Recipients found to be in noncompliance with the agreement entered into under section

~~(b) Recipients failing to meet the requirements of section three of this article §18C-4-3 of this code shall be required to repay the amount of the scholarship awards received, plus interest, and, where applicable, reasonable collection fees, on a schedule and at a rate of interest prescribed in the program guidelines. Guidelines also shall provide for proration of the amount to be repaid by a recipient who teaches for part of the period required under subsection (a), section three of this article §18C-4-3 of this code and for appeal procedures under which a recipient may appeal any determination of noncompliance.~~

187 under which a recipient is meeting any of the following conditions:

188 (c) A recipient is not in violation of the agreement entered into under section three of this

189 article §18C-4-3 of this code during any period in which the recipient is meeting any of the

190 following conditions:

190 following sentence:

191 (1) Pursuing a full-time course of study at an accredited institution of higher education;

192 (2) Serving, not in excess of four years, as a member of the armed services of the United

193 States;

194 (3) Seeking and unable to find full-time employment in accordance with paragraph (A),  
195 subdivision (2), subsection (a), section three of this article and is fulfilling any of the alternatives  
196 specified in paragraph (B) or (C) of that subdivision;

197 (4) Satisfying the provisions of additional any repayment exemptions that may be  
198 prescribed by the commission by rule; or

199 (5) (4) Failing to comply with the terms of the agreement due to death or permanent or  
200 temporary disability as established by sworn affidavit of a qualified physician.

201 (d) The rules adopted by the commission may provide guidelines under which the vice  
202 chancellor for administration may extend the time period for beginning or fulfilling the teaching  
203 obligation to fifteen years if extenuating circumstances exist.

#### **§18C-4-5. Amount and duration of scholarship; relation to other assistance.**

204 (a) Subject to subsection (b) of this section, each recipient of An Underwood-Smith  
205 teacher scholarship is eligible to receive assistance of up to \$5,000 for each academic year of  
206 higher education Teaching Scholars award shall be used in preparation for becoming a preschool  
207 an elementary, middle or secondary mathematics, science, or special education teacher in the  
208 public schools of this state Each award shall be in an amount equal to the lower of the average  
209 annual undergraduate tuition and mandatory fee rates charged to state resident students among  
210 all baccalaureate state institutions of higher education, or the actual tuition and mandatory fee  
211 rates charged to all students at that institution. An institution that accepts any moneys from the  
212 Underwood-Smith Teaching Scholars Fund may not charge an Underwood-Smith Teaching  
213 Scholar any tuition or fees in excess of the amount of the scholarship award. No individual may  
214 receive scholarship assistance for more than

215 (b) An Underwood-Smith Teaching Scholars award is available for a maximum of four

## INTRODUCED

216 academic years for the completion of a bachelor's degree and two additional academic years for  
217 completion of a master's degree certification in special education that meets the requirements set  
218 by the State Board of Education.

219 (b) No individual shall

220 (c) An individual may not receive a scholarship award under this article which exceeds the  
221 cost of attendance at the institution the individual is attending. The cost of attendance shall be  
222 based upon the actual cost of tuition and fees, and reasonable allowances for books, educational  
223 supplies, room and board and other expenses necessitated by individual circumstances, in  
224 accordance with the program guidelines. For the purposes of establishing an award amount, the  
225 senior administrator vice chancellor for administration shall take into account the amount of  
226 financial aid assistance the recipient has or will receive from all other sources. If the amount of  
227 the Underwood-Smith teacher scholarship assistance Teaching Scholars award and the amount  
228 of assistance awards which the recipient has received from all other sources exceed the cost of  
229 attendance, the institution's financial aid officer, in consultation with the scholar, will determine  
230 what aid is to be reduced and shall do so in a manner to the best advantage of the scholar.

**ARTICLE 4A. UNDERWOOD-SMITH TEACHER LOAN ASSISTANCE PROGRAM.****§18C-4A-1. Selection criteria and procedures for loan assistance.**

[Repealed.]

**§18C-4A-2. Loan assistance agreement.**

[Repealed.]

**§18C-4A-3. Amount and duration of loan assistance; limits.**

[Repealed.]

**CHAPTER 29. MISCELLANEOUS BOARDS AND OFFICERS.****ARTICLE 12. STATE INSURANCE.**

INTRODUCED

2019

216 academic years for the completion of a bachelor's degree and two additional academic years for  
217 completion of a master's degree certification in special education that meets the requirements set  
218 by the State Board of Education.

219 (b) No individual shall

220 (c) An individual may not receive a scholarship award under this article which exceeds the  
221 cost of attendance at the institution the individual is attending. The cost of attendance shall be  
222 based upon the actual cost of tuition and fees, and reasonable allowances for books, educational  
223 supplies, room and board and other expenses necessitated by individual circumstances, in  
224 accordance with the program guidelines. For the purposes of establishing an award amount, the  
225 senior administrator vice chancellor for administration shall take into account the amount of  
226 financial aid assistance the recipient has or will receive from all other sources. If the amount of  
227 the Underwood-Smith teacher scholarship assistance Teaching Scholars award and the amount  
228 of assistance awards which the recipient has received from all other sources exceed the cost of  
229 attendance, the institution's financial aid officer, in consultation with the scholar, will determine  
230 what aid is to be reduced and shall do so in a manner to the best advantage of the scholar.

## **ARTICLE 4A. UNDERWOOD-SMITH TEACHER LOAN ASSISTANCE PROGRAM.**

### **§18C-4A-1. Selection criteria and procedures for loan assistance.**

[Repealed.]

### **§18C-4A-2. Loan assistance agreement.**

[Repealed.]

### **§18C-4A-3. Amount and duration of loan assistance; limits.**

[Repealed.]

## **CHAPTER 29. MISCELLANEOUS BOARDS AND OFFICERS.**

## **ARTICLE 12. STATE INSURANCE.**

**§29-12-5a. Liability insurance for county boards of education, their employees and members, the county superintendent of schools, public charter schools electing to obtain coverage, and for employees and officers of the state Department of Corrections. written notice of coverage of insureds.**

1                 (a) In accordance with the provisions of this article, the state Board of Risk and Insurance  
2 Management shall provide appropriate professional or other liability insurance for all county  
3 boards of education, teachers, supervisory and administrative staff members, service personnel,  
4 county superintendents of schools, and school board members and for all employees and officers  
5 of the state Department of Corrections: *Provided*, That the Board of Risk and Insurance  
6 Management is not required to provide insurance for every property, activity or responsibility of  
7 county boards of education, teachers, supervisory and administrative staff members, service  
8 personnel, county superintendents of schools and school board members and for all employees  
9 and officers of the state Department of Corrections.

10                 (b) Insurance provided by the Board of Risk and Insurance Management pursuant to the  
11 provisions of §29-12-5a(a) of this code shall cover claims, demands, actions, suits or judgments  
12 by reason of alleged negligence or other acts resulting in bodily injury or property damage to any  
13 person within or without any school building or correctional institution if, at the time of the alleged  
14 injury, the teacher, supervisor, administrator, service personnel employee, county superintendent,  
15 school board member, or employee or officer of the Department of Corrections was acting in the  
16 discharge of his or her duties, within the scope of his or her office, position or employment, under  
17 the direction of the county board of education, or Commissioner of Corrections or in an official  
18 capacity as a county superintendent or as a school board member or as Commissioner of  
19 Corrections.

20                 (c) Insurance coverage provided by the Board of Risk and Insurance Management  
21 pursuant to §29-12-5a(a) of this code shall be in an amount to be determined by the state Board  
22 of Risk and Insurance Management, but in no event less than \$1 million for each occurrence. In

23 addition, each county board of education shall purchase, through the Board of Risk and Insurance  
24 Management, excess coverage of at least \$5 million for each occurrence. The cost of this excess  
25 coverage will be paid by the respective county boards of education. Any insurance purchased  
26 under this section shall be obtained from a company licensed to do business in this state.

27 (d) The insurance policy provided by the Board of Risk and Insurance Management  
28 pursuant to §29-12-5a(a) of this code shall include comprehensive coverage, personal injury  
29 coverage, malpractice coverage, corporal punishment coverage, legal liability coverage as well  
30 as a provision for the payment of the cost of attorney's fees in connection with any claim, demand,  
31 action, suit or judgment arising from such alleged negligence or other act resulting in bodily injury  
32 under the conditions specified in this section.

33 (e) The county superintendent and other school personnel shall be defended by the county  
34 board or an insurer in the case of suit, unless the act or omission shall not have been within the  
35 course or scope of employment or official responsibility or was motivated by malicious or criminal  
36 intent.

37 (f) At least annually, the county board shall provide written notice of insurance coverage  
38 to each of its insureds, including teachers, supervisors, administrators, service personnel  
39 employees, county superintendent, and school board members. The notice shall identify the  
40 coverages, monetary limits of insurance, and duty to defend for each occurrence as provided to  
41 insureds by the board of Risk and Insurance Management under this section. The written notice  
42 may be sent via email, or via first-class mail to the insured's last mailing address known to the  
43 county board. The written notice shall also include contact information for the board of Risk and  
44 Insurance Management.

45 (g) The provisions of this section apply to public charter schools that have been authorized  
46 pursuant to §18-5G-1 et seq. of this code and that have included in their approved charter  
47 application a determination to obtain insurance coverage from the Board of Risk and Insurance  
48 Management pursuant to this section. If a public charter school elects to obtain coverage pursuant